RESOLUTION NO. 38248

A RESOLUTION directing adoption of a Sustainable Procurement Policy.

WHEREAS the 2008 Tacoma Climate Action Plan directed the City, its leaders, and its employees to lead by example in making--and by inspiring residents and businesses to make--policy and behavior changes to minimize negative impacts on human health and environment while supporting a diverse, equitable, and vibrant community and economy, and

WHEREAS the 2008 Tacoma Climate Action Plan sought implementation by the City of an environmentally responsible purchasing policy, which would consider the cradle-to-grave lifecycle effects of goods and services purchased, and

WHEREAS, on January 25, 2011, the City Council adopted Resolution No. 38188, supporting lifecycle assessments and lifecycle thinking as a way to identify possible sustainability improvements to the City’s processes for procurement of goods and services; Now, Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

Section 1. That the City will develop a sustainable procurement policy, which will be contained in and implemented as part of its Purchasing Policy Manual.

Section 2. That the City’s sustainable procurement policy will include instructions for consideration of lifecycle impacts of procurement choices, specifically factors such as:
• Pollutant releases, especially persistent bioaccumulative toxins (PBTs);
• Toxicity of materials used;
• Waste generation;
• Greenhouse gas emissions, including transportation of materials and services;
• Recycled content;
• Energy consumption;
• Depletion of natural resources;
• Potential impact on human health and the environment;
• Use of City’s certified Historically Underutilized Businesses
• Ergonomic and health effects on City employees;
• Lowest total lifecycle cost; and
• Impact on staff time and labor.

Section 3. That the City will educate and train its employees to utilize the City’s sustainable procurement policy, including training in consideration of lifecycle assessments and in lifecycle thinking.

Section 4. The sustainable purchasing policy will be presented to the Environment and Public Works Committee no later than June 30, 2011.

Adopted ________________

Mayor

Attest:

[Signature]
City Clerk

Approved as to form:

[Signature]
Deputy City Attorney
REQUEST FOR
☐ ORDINANCE ☒ RESOLUTION

1. DATE: April 6, 2011

2. SPONSORED BY: COUNCIL MEMBER(S) NA (If no sponsor, enter "N/A")

3a. REQUESTING

DEPARTMENT/DIVISION/PROGRAM
City Manager/Office of Sustainability

3b. "DO PASS" FROM EPW
☒ Yes
☐ No
☐ To Committee as information only
☐ Did not go before a Committee

3c. DID THIS ITEM GO BEFORE THE
PUBLIC UTILITY BOARD?
☐ Yes, on [Date]
☒ Not required

4a. CONTACT (for questions):

Kristin Lynett

4b. PERSON PRESENTING:

Kristin Lynett

4c. ATTORNEY: Martha Lantz

5. REQUESTED COUNCIL DATE: April 19, 2011

(If a specific council meeting date is required, explain why; i.e., grant application deadline, contract expiration date, required contract execution date, public notice or hearing required, etc.)

6. SUMMARY AGENDA TITLE: (A concise sentence, as it will appear on the Council agenda.)

The City Council commits the City of Tacoma to develop a Sustainable Purchasing Policy.

7. BACKGROUND INFORMATION/GENERAL DISCUSSION: (Why is this request necessary? Are there legal requirements? What are the viable alternatives? Who has been involved in the process?)

The 2008 Climate Action Plan called for development of an environmentally preferable purchasing policy. This resolution was brought to EPW by the Sustainable Tacoma Commission numerous times and most recently passed on March 23, 2011. The Purchasing Department, as well as all other departments, has been involved in its development.

A draft administrative policy has been under development for a year and will shortly be approved by management and included in the Purchasing Manual.

8. LIST ALL MATERIAL AVAILABLE AS BACKUP INFORMATION FOR THE REQUEST AND INDICATE WHERE FILED:

<table>
<thead>
<tr>
<th>Source Documents/Backup Material</th>
<th>Location of Document</th>
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</thead>
<tbody>
<tr>
<td>Draft Sustainable Purchasing Policy</td>
<td>On File with Clerk's Office</td>
</tr>
<tr>
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<td>Finance/Purchasing Department</td>
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</tbody>
</table>
9. Which of the City's strategic goals does this item support? (Check the goal that best applies)
   A. ☐ A safe, clean and attractive community
   B. ☑ A diverse, productive and sustainable economy
   C. ☐ A high-performing, open and engaged government

10. If this contract is for an amount of $200,000 or less, explain why it needs legislative approval:

11. Financial impact: ☐ Expenditure ☑ Revenue
   A. ☐ No impact (no fiscal note)
   B. ☐ Yes, over $100,000, Fiscal Note Attached
   C. ☑ Yes, under $100,000, (no fiscal note)

Provide funding source information below:

Funding Source: (Enter amount of funding from each source)

<table>
<thead>
<tr>
<th>Fund Number &amp; Name</th>
<th>State $</th>
<th>City $</th>
<th>Other $</th>
<th>Total Amount</th>
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<tr>
<td>General Fund - Sustainability</td>
<td></td>
<td>$10,000</td>
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If an expenditure, is it budgeted? ☑ Yes ☐ No
Where? Cost Center: 20400
Acct #: 5414000
Resolution No. 38248
Adopted: APR 19 2011 Amended
Maker of Motion: WALKER
Seconded: LONEGRAN

Voice Vote:

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<th>MEMBERS</th>
<th>AYES</th>
<th>NAYS</th>
<th>ABSTAIN</th>
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Roll Call Vote:

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