

**Regular Meeting
Board of Administration
Tacoma Employees' Retirement System**

1:00 p.m., Thursday, October 8, 2015
Tacoma Public Utilities
Administration Building North
Conference Room LT1 (307A)
3628 S. 35th Street
Tacoma, Washington 98409

Minutes

Call to Order

Mayor Marilyn Strickland, Chair of the Retirement Board, called the meeting to order on Thursday, October 8, 2015.

Roll Call

Members Present: Mayor Marilyn Strickland, Sam Benscoter, Andy Cherullo, Bill Gaines, Matthew Hedges, John O'Loughlin, Kim Moore and Wayne Reed

Members Absent: Gordon Cavanaugh and Tadd Wille

Others Present: Tim Allen, Retirement Director
Kathleen Mason, Recording Secretary
Martha Lantz, Deputy City Attorney
Catherine Marx, TERS Financial Supervisor

Citizen Comments

None.

Consent Agenda

Upon motion by Andy Cherullo, seconded by Bill Gaines, the Retirement Board moved to adopt the Consent Agenda and approved the drafted minutes of the August 13, 2015 Retirement Board meeting.

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Old Business

Investment Update

Tim Allen provided an overview of Wilshire's Monthly Flash Report for month ending August 31, 2015 and Wilshire's draft of "Thoughts on the MLP Market and Upcoming MLP Research Note". Tim indicated that the fund has not reached the mandatory re-balancing threshold yet.

He reported that the implementation of the Minimum Volatility Investment of \$120 million with BlackRock approved at the August meeting had been completed. Wilshire and TERS staff will work on adjustments to the Policy Benchmark to reflect the investment portfolio changes.

TERS staff continues to work with external legal counsel on establishing a discretionary private equity separate account.

New Business

TERS Budget Status Report

Catherine Marx, Financial Manager, presented the TERS Budget Status Report for the year-to-date ending August 31, 2015. It was explained that Revenue (Contributions) variance was largely due to vacant positions in the City. Investment earnings showed a negative variance due to the financial market downturn.

Retirement Director's Report

The Retirement Director's report serves as an addendum to the minutes.

Good of the Order

Retirement Transactions Report – August and September 2015

The Retirement Transactions Report – August 2015 and September 2015 were provided to the Board.

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Good of the Order continued

Educational Seminars 2015 - 2016

The Board was provided an updated Educational Seminar list for 2015 – 2016. More entries will be added as information becomes available.

Tim reported that Tadd Wille indicated an interest in attending the IFEBP, 2016 CAPPP™ Employee Pensions on October 5 – 9, 2015 and that he had authorized the attendance since it occurred prior to the October Board meeting.

Upon motion by Andy Cherullo, seconded by Bill Gaines, the Board approved the conference attendance for Tadd Wille.

Additional Topics

The Board was provided a list of pension-related articles.

Adjourn

Upon motion by Andy Cherullo, seconded by Sam Benscoter, the meeting adjourned at 2:00 p.m.



Kathleen Mason
Recording Secretary



Mayor Marilyn Strickland
Board Chair

