

Pre-Inspection Preparation

Sample inspection items:

- Condition and operation of exits
- Condition of interior finish (e.g. holes in sheetrock)
- Emergency lighting (if present)
- Exit signs (if present)
- Proper addressing of the building
- Fire extinguishers available and showing current service dates
- Records for fire alarm and fire protection systems
- Emergency evacuation plan (if one exists or is required)
- Maintenance of fire apparatus access roadways and fire lanes

For a more detailed list visit cityoftacoma.org/bip.

TFD uses the adopted Fire Code to determine which buildings are inspected.



**TACOMA FIRE
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Building Inspection Program



Tacoma Fire Department
Protecting People, Property & the
Environment

253.591.5740



About the Program

The Tacoma Fire Department conducts inspections of the City's commercial buildings (i.e., businesses, schools, institutions, apartments, churches, hotels etc.) to ensure compliance with the adopted Fire Code.

These annual inspections are one of the lowest-cost ways to help protect your property and the safety of your employees and visitors.

What is the Building Inspection Program? The Building Inspection Program is a comprehensive annual inspection of both buildings and businesses in Tacoma. Tacoma Fire Department utilizes the adopted Fire Code to determine which businesses and buildings will be inspected.

Does the Building Inspection Program apply to me? The program applies to commercial, multi-family and industrial buildings and business owners. Businesses legally permitted in a single-family residence are generally exempt from the inspection program.

What areas are included in my annual inspection? The annual inspection covers all business areas, public areas, and the exterior space of a building.

How do I benefit from this program? There are many benefits to the building inspection program, but the most important is the increase in life safety for you, your customers and employees. By identifying and eliminating hazards, together we can significantly reduce the probability of a fire occurring at your business. Additionally, annual fire safety inspections are one of the factors that the insurance industry uses to calculate insurance rates paid by businesses.

How is my inspection fee calculated? The fee is determined by the occupancy type and area (sq. ft.) of the building or business. We charge a single fee that covers our initial inspection and a reinspection if necessary. View the fee schedule @ cityoftacoma.org/bip.

Additional questions about the program?

website: cityoftacoma.org/bip

email: bip.cityoftacoma.org

phone: (253) 591-5740

