



CITY OF TACOMA SUSTAINABLE TACOMA COMMISSION MEETING NOTES

Date: April 8, 2014

Commission Members Present: Bliss Moore, Phil Coughlan, Holly Williams, Agnes Pate, Ellen Moore, Chrissy Cooley, Nick Cutting, Alyssa Ilich

Commission Member Excused: Karen Hamilton

Others Present: Kristin Lynett, Jetta Antonakos, Lisa Rennie, Bob Mack, Emily Strong, Catherine Taylor

- **Approval of the March 11, 2014 Meeting Notes**

The March 11, 2014 meeting notes were approved and adopted.

- **Review of the April Agenda**

The April agenda was reviewed and approved.

- **Citizen Committees, Boards and Commissions Training**

On March 20, the City held an evening training session for all members of Citizen Committees, Boards and Commissions (CCBC). The training was developed and presented by staff in an effort to provide additional information to those serving on CCBCs. Items covered included:

- Government structure and duties;
- Appointment structures;
- Recruitment, Application and Reappointment processes;
- Appointment timelines;
- Media releases and inquiries;
- Open Public Meetings Act;
- Public records; and Code of Ethics

Additional information is available at www.cityoftacoma.org/cbc

- **Commission Work Plan Review**

Members reviewed and discussed the priority items as outlined in the Commission Work Plan.

- **Staff Updates**

- Charter review process - public meetings will be held next week; the Charter Review Committee will look at a strong mayor-form of government
- Transportation Master Plan Update goes to IPS April 9
- Draft Material Management Resolution goes to IPS April 23
- Automated (EPA) benchmarking project revised go-live date is July 29

- Staff submitted application for an AmeriCorps member for Healthy Homes/Healthy Neighborhoods (eastside)
- Kristi to give a presentation on STAR to the Joint Municipal Action Committee (JMAC)
- Effective April 1, the revised application process, will allow an applicant to select multiple CCBC's and their application retained in a candidate pool.
- The STC has three vacant positions; the application process will close May 14 with interviews held by IPS on May 28.
- Bliss Moore has resigned from the STC to dedicate more time to family. Bliss received a Certificate of Appreciation from Mayor Strickland for his pioneering commitment in working to reduce climate change, protect the environment, and educate and build sustainable communities in the City.
- The film from the Ikkatsu Project, *Secrets of Augustine*, will premiere on April 10, 7:00 pm, at the Blue Mouse.

- **Public Comment**

There was no public comment

- **Objectives for Next Meeting**

Urban Forestry/Landscaping Codes

- **Adjournment**

The meeting adjourned at 5:10 pm.

The next meeting of the Sustainable Tacoma Commission will be Tuesday, May 13, 2014, 3:30 to 5:30 pm, Tacoma Municipal Building North, 733 Market Street, Room 16.