



CITY OF TACOMA SUSTAINABLE TACOMA COMMISSION MEETING NOTES

Date: March 11, 2014

Commission Members Present: Bliss Moore, Phil Coughlan, Holly Williams, Agnes Pate, Ellen Moore, Chrissy Cooley, Nick Cutting, Karen Hamilton

Commission Member Excused: Alyssa Illich

Others Present: Jim Parvey, Kristin Lynett, Jetta Antonakos, Bill Smith, Lisa Rennie, Colleen Hall-Barta, Allison Barker, Catherine Taylor

- **Approval of the February 11, 2014 Meeting Notes**

The February 11, 2014 meeting notes were approved and adopted.

- **Review of the March Agenda**

The March agenda was reviewed and approved.

- **Environmental Sustainability Management System (ESMS) Pilot Project**

ESMS is an ISO 14001 International Standards for environmental stewardship. The standard creates a system to monitor the environmental impacts that your industry has and develops procedures to reduce the negative impacts and increase the positive impacts. There is an internal audit to assess how the process is going and an external audit to verify that we are doing what we committed to do.

The goal is to use the Environmental Services Department to test the system and apply it to the City's regulatory performance and management reporting system. The Central Wastewater Treatment Plant will be the first to test the project. All the systems, processes, employees, and regulatory standards will be addressed under the ESMS.

The ESMS is a good risk management tool, as it gives the City an opportunity to look at and address potential issues. The City is right on track to apply for the ISO certification at the end of the fourth quarter for the Central Treatment Plant.

- **Material Management Plan Resolution**

The resolution is currently on the IPS schedule for April 23rd. Motion was passed to move the resolution forward to the City Council. This process involves presenting the resolution to IPS, which will then carry it forward to the City Council if approved.

- **Green Events Program**

A draft of the Green Events Planning Guide was provided to the commission. This resolution is also on the IPS schedule for April 23rd. This would be for special events in the City, similar to the Green Events Guide that the Convention Center is currently using. These events would mostly be outdoors, but the committee has discussed certifying certain venues for having green events that meet the guidelines.

It was suggested to make a competition for the first year to encourage events to reach the highest score in exchange for a reward.

- **2014 Annual Updates and Amendments**

A draft letter addressed to the Tacoma Planning Commission was presented. Please provide comments by the end of the week.

- **2014 Expo Debrief**

Attendance was about 900 people, with about 200 being kids. This is up from 650 in 2013. About 100 people attended workshops. About 250 exit surveys were returned: 40% lived in Tacoma, 35% lived in Pierce County, and 25% lived outside the county; 71% of the attendees were first time participants. The biggest comment was requesting food to be provided.

There were 85 vendors, with 3-4 no-shows. A comment was made that the room was at or near capacity. There is an option to open up another adjoining room, but that would require obtaining more vendors.

- **Staff Updates**

- EV charging stations: The State law says that if you have business with the state that the State will not charge to use their electronic charging stations. The City has looked at allowing commuters traveling to the Center for Urban Waters to use the EV stations without a fee and those expenses would be absorbed by the facility. The City is looking at an Ordinance to adapt a law that mirrors the State law.
- A "Commissions Boards and Committee Members Training" has been sent out. More information will be provided as it is received.

- **Public Comment**

There was no public comment.

- **Objectives for Next Meeting**

Urban Forestry and Landscaping Codes.

- **Adjournment**

The meeting adjourned at 5:15 pm

The next meeting of the Sustainable Tacoma Commission will be Tuesday, April 8, 2014, 3:30 to 5:30 pm, Tacoma Municipal Building North, 733 Market Street, Room 16.