



**City of Tacoma
Sustainable Tacoma Commission
Meeting Minutes**

Date: December 19, 2017

Commission Members Present: Todd Hay, Jaclyn Layton, Chrissy Cooley, Phil Coughlan, Sheree Cooks, Chris Karnes, Josh Jorgenson, Lexi Brewer

Commission Members Absent: Theda Braddock

Others Present: Kristi Lynett, Emily Campbell, Jetta Antonakos, Erica Tucci

Call to Order

The meeting was called to order by Lexi Brewer at 4:30 PM.

Approval of November 21st, 2017 Meeting Minutes

Motion: Chris Karnes motioned to approve the November 21, 2017 meeting minutes with the correction of the spelling of his last name in several locations.

Seconded by: Josh Jorgenson

Action: Voice vote was taken and carried. The motion was declared adopted.

Ayes: Todd Hay, Jaclyn Layton, Chrissy Cooley, Sheree Cooks, Lexi Brewer

Abstained: Phil Coughlan (was not yet present)

Review of Agenda

Motion: Chris Karnes motioned to approve the agenda.

Seconded by: Todd Hay

Action: Voice vote was taken and carried. The motion was declared adopted.

Ayes: Jaclyn Layton, Chrissy Cooley, Sheree Cooks, Josh Jorgensen, Lexi Brewer

Abstained: Phil Coughlan (was not yet present)

Climate Change Community Presentation Review – Emily Campbell, OEPS

Emily presented the draft climate change community presentation.

Commissioner comments included the following: look into and potentially include a newly created infographic by Pierce County; add a photo of the City's Wastewater Treatment Plant floodwall as an example of a City action; look into and potentially include the impacts on hydropower production; emphasize the vulnerabilities of the City's infrastructure; emphasize heat related health risks; conduct the concluding activity using an example of a City "behavior change" action; and this presentation may be best delivered by a pair of presenters.

Sustainability Small Grants and Green Events Preview – Emily Campbell, OEPS

Emily presented on the newly updated Sustainability Small Grant program and the Green Event & Environmental Services Event Support program. She presented the new webpages as well as the application materials.

Commissioners discussed the two programs and provided comment on minor improvements such as added web links and improved phrasing of questions on the Grant application. In light of the fact that Commissioners will be scoring grant applications and helping to determine awards, they acknowledged that they may be associated with organizations that may apply to the Grant program and thus should keep in mind conflicts of interest and seek guidance in the Commission's Rules of Procedure if needed.

TPU Director Community Input – Chair Lexi Brewer

Erica Tucci gave an overview of Tacoma Public Utilities' current process of collecting community input to inform the hiring of the new TPU Director. TPU is collecting responses to the following three questions: What do you like about Tacoma Public Utilities (TPU)? What do you not like about TPU? What questions would you like the Tacoma Public Utility Board and Tacoma City Council to ask the applicants for Utility Director?

Erica informed that comments should be submitted before TPU's January 10, 2018 Board meeting. Commissioners discussed these questions and, in response, created a list of questions and topics for TPU to consider. The Commission decided to provide their input in the form of a letter.

Motion: Chris Karnes motioned to empower Chrissy Cooley to compose a letter for submittal to the TPU Board before January 10th along the discussed themes as captured in the discussion.

Seconded by: Todd Hay

Action: Voice vote was taken and carried. The motion was declared adopted.

Ayes: Jaclyn Layton, Chrissy Cooley, Phil Coughlan, Sheree Cooks, Josh Jorgensen, Lexi Brewer

Abstained: none

Subcommittee Updates – Chair Lexi Brewer

The Transportation and Climate Resiliency joint subcommittee reported out about their recent meeting, mainly in response to the recent presentation the Commission received about Tacoma's greenhouse gas emissions. Among several other actions, the joint subcommittee plans to meet with representatives of the City's Transportation Commission regarding reducing transportation-sector emissions. The joint subcommittee will also be discussing the Puget Sound Regional Council's (PSRC) draft Regional Transportation Plan and will bring comments to the next Commission meeting to inform a Commission feedback letter.

Staff Updates

None.

Public Comment

None.


Objectives for the Next Meeting

- Discuss and vote on a letter in response to the PSRC draft Regional Transportation Plan.
- Presentations from Elliott Barnett of the City's Planning and Development Services.
- Staff updates on budget requests.


Adjournment

There being no further business, the meeting adjourned at 6:30 p.m.

The next meeting of the Sustainable Tacoma Commission will be Tuesday, January 16th from 4:30 to 6:30 p.m., Tacoma Municipal Building, 747 Market Street, Room 243.



Lexi Brewer, Chair



Kristin Lynett, Staff