

## SET UP A RECYCLING PROGRAM

Contact a Solid Waste representative at **(253) 502-2100** or [solidwaste@cityoftacoma.org](mailto:solidwaste@cityoftacoma.org) to set up or add to your recycling program. Find recycling rates at [cityoftacoma.org/solidwaste](http://cityoftacoma.org/solidwaste).



Set your recycling program up for success. Avoid additional fees and missed collections from illegal dumping by reviewing your recycling program once a year. Please contact a Solid Waste representative if you have any concerns about your recycling program.

<b>▶ Make recycling easy to use!</b>	<b>YES</b>	<b>NO</b>
All recycle bins are clearly labeled with what can be recycled. ....	<input type="checkbox"/>	<input type="checkbox"/>
There are posters on how to Recycle Right near the recycle bin. ....	<input type="checkbox"/>	<input type="checkbox"/>
All residents have received an updated Recycle Right poster in the past 12 months. ....	<input type="checkbox"/>	<input type="checkbox"/>
There are reminders on how to Recycle Right in community newsletters and meetings. ....	<input type="checkbox"/>	<input type="checkbox"/>

If you answered “no” on any statement above, please visit [tacomarecycles.org](http://tacomarecycles.org) to download recycling flyers. If your recycle bin labels are unclear, you can contact a Solid Waste representative for new labels.

<b>▶ Prevent illegal dumping.</b>	<b>YES</b>	<b>NO</b>
There is a recycle bin next to every garbage bin. ....	<input type="checkbox"/>	<input type="checkbox"/>
The waste area is clean and well maintained, and the bins are not damaged or vandalized. ....	<input type="checkbox"/>	<input type="checkbox"/>
Bulky items, garbage, or hazardous materials are not left on the ground or in the recycle bin. ..	<input type="checkbox"/>	<input type="checkbox"/>

If you answered “no” on any statement above, please contact a Solid Waste representative to learn how you can prevent illegal dumping, or replace damaged bins.

<b>▶ Check your service levels and make adjustments.</b>	<b>YES</b>	<b>NO</b>
There are recyclables (ex: cardboard, water bottle) in the garbage bin. ....	<input type="checkbox"/>	<input type="checkbox"/>
There is garbage (ex: food, clothing, non-recyclable items) in the recycle bin. ....	<input type="checkbox"/>	<input type="checkbox"/>
The recycle bin is full before it is picked up. ....	<input type="checkbox"/>	<input type="checkbox"/>
The recycle bin is less than 75% full before it is picked up. ....	<input type="checkbox"/>	<input type="checkbox"/>

If you answered “yes” on any statement above, please contact a Solid Waste representative to increase or decrease your level of service.

### CALL-2-HAUL

Schedule a pickup of large bulky items by contacting our Call-2-Haul program at **(253) 573-2468**. For a list of accepted items and fees, visit [cityoftacoma.org/call2haul](http://cityoftacoma.org/call2haul).



# SET OUT YOUR RECYCLE BINS

Learn what is recyclable at [tacomarecycles.org](http://tacomarecycles.org).

Avoid additional fees from illegal dumping and missed collections by following these steps:

**1** Remove garbage from recycle bin.



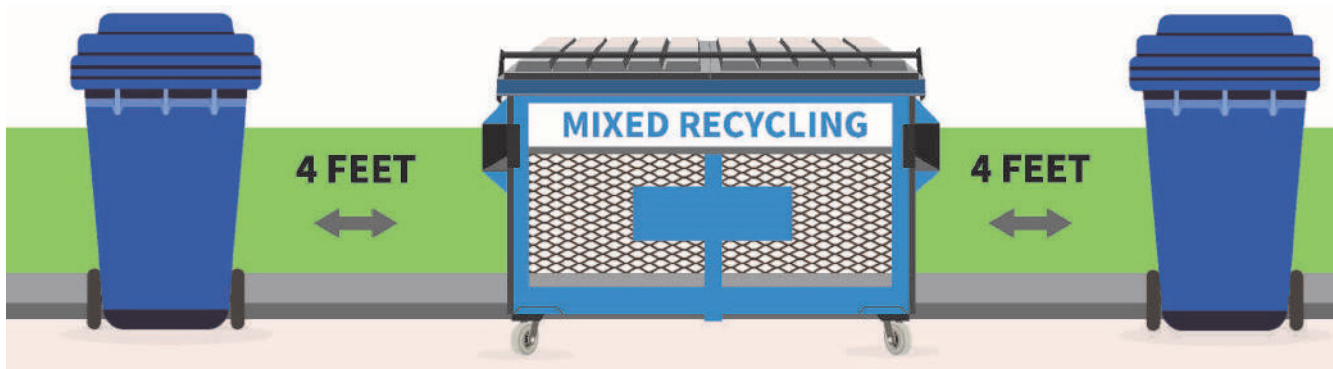
**2** Do not let the recycle bin overflow.



**3** Set out the recycle bin by 6 a.m. on your pickup day.



**4** **Spacing is Important.** Place the bins with wheels to the curb, and at least 4 feet apart and away from overhead structures and other objects.



**5** Remove the recycle bin from the curb once it is emptied.

**6** Place the recycle bin in a secure area that only your residents can access.



Call a Solid Waste representative at (253) 502-2100 if your recycle bin is not picked up, or if you have questions about set out guidelines.

