Date: April 17, 2018

Commission Members Chris Karnes, Todd Hay, Chrissy Cooley, Josh Jorgenson, Sheree Cooks

Present:

Commission Members Phil Coughlan, Lexi Brewer, Jaclyn Layton

Excused:

Commission Members None

Absent:

Others Present: Kristi Lynett, Emily Campbell, Jim Parvey, Samantha Lake, Chuck Jenson, Chellis Jansen, Maxfield Shea, James Harper, Barbara Menne

Call to Order
This meeting was called to order by Chris Karnes at 4:40 p.m.

Approval of March 20th, 2018 Meeting Minutes

Motion: Todd Hay
Seconded by: Josh Jorgenson
Action: Voice vote was taken and carried. The motion was declared adopted.
Ayes: All
Abstained: None

Review of Agenda

Kristi shared that the Sustainable Materials Management Plan Update Presentation will not take place during this meeting.

Motion: Todd Hay motioned to approve the agenda with the mentioned change.
Seconded by: Josh Jorgenson
Action: Voice vote was taken and carried. The motion was declared adopted.
Ayes: All
Abstained: None

Finalize Tacoma Mall Sub-Area Plan Letter – Chris Karnes
The Commission reviewed the draft letter for the Tacoma Mall Sub-Area Plan to be delivered at public comment. Josh Jorgenson suggested to add comments on parking requirements, open spaces, and affordable housing.

Motion: Todd Hay motioned to adopt the letter with suggested additions
Seconded by: Sheree Cooks

Action: Voice vote was taken and carried. The motion was declared adopted.

Ayes: All

Abstained: None

Review and Score Sustainability Small Grant Applications
Commission members discussed the Sustainability Small Grant applications. Chrissy Cooley removed herself from the discussion due to her involvement with the NW Ecobuilding Guild.

1. NW Ecobuilding Guild’s Green Tours Application will be funded in the full amount for $5,000.
2. Pierce County Master Gardeners’ PCMG Various Projects Application will be funded in the full amount for $4,996.
3. St. Leo Food Connection’s Food Rescue Program Application will be funded in the full amount for $5,000, with the request that the group works with the City of Tacoma’s Preventing Wasted Food program to deliver additional sustainability resources to their clients.
4. Tacoma Housing Development Group’s Salishan Eco-Camp Application will be funded partially for $2,425, with the condition of working with the City of Tacoma’s EnviroChallengers for environmental messaging.
5. Tacoma Ocean Fest’s Application will be funded in the full amount for $4,000.
6. Tacoma Tool Library’s Sustainability Program Application will be funded in the full amount for $5,000.
7. Pierce Conservation District’s Viet Huong Shelter Construction Application will be funded in the full amount for $4,350.
8. WA Green Schools’ Zombie Guacamole: Curriculum Training for Teachers Application will be funded in the full amount for $5,000.

Kristi suggested to move this item to next May’s meeting due to time constraints. Kristi will be taking this document to the City’s Infrastructure, Planning and Sustainability Committee meeting on April 25th, and encourages Commissioners to attend. Chrissy Cooley and Todd Hay volunteered.

Staff Updates – Kristi Lynett, OEPS
The Office of Environmental Policy and Sustainability was be awarded five Washington Service Corps AmeriCorps members for Sustainability Outreach, Urban Forestry, Preventing Wasted Food, Multi-Family Recycling, and Healthy Homes Healthy Neighborhoods programs.

Kristi also asked for feedback on the 2018 South Sound Sustainability Expo. Commissioners would like a STC banner for their booth, and a mechanism to hold the Green Living Map materials.

Public Comment
None.

Objectives for the Next Meeting

- Environmental Action Plan Progress Report

Adjournment

There being no further business, the meeting adjourned at 6:00 p.m.
The next meeting of the Sustainable Tacoma Commission will be Tuesday, May 15\textsuperscript{th}, 2018 from 4:30 to 6:30 p.m., Tacoma Municipal Building, 747 Market Street, Room 243.

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Lexi Brewer, Chair

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Kristin Lynett, Staff