CALL TO ORDER

ROLL CALL

FLAG SALUTE

MOMENT OF SILENCE

ITEMS FILED IN THE OFFICE OF THE CITY CLERK

1. **23-0729** Minutes of the Human Services Commission, April 12, 2023.
   
   **Attachments:** HSCMin20230412

   
   **Attachments:** LPCMin20230322

   
   **Attachments:** LPCMin20230412

AGENDA MODIFICATIONS
CONSENT AGENDA

RESOLUTIONS

4. **RES41240**  
A resolution setting Thursday, September 7, 2023, at 1:30 p.m., as the date for a hearing by the Hearing Examiner on the request to vacate air rights along North 26th Street abutting the applicant’s property and vacate air rights in the alley side abutting the applicant’s property, to build Juliet balconies on both the North 26th Street side and South alley side of the building.  
(Buddy Investments, LLC; File No. 124.1443)  
[Kandi Bremer, Senior Real Estate Specialist; Josh Diekmann, P.E. PTOE, Interim Director, Public Works]

**Attachments:**  
Resolution No. 41240  
City Council Action Memorandum  
Maps

FINAL READING OF ORDINANCES

5. **ORD28895**  
(First and Final Reading) An ordinance approving and confirming the Final Assessment Roll for Local Improvement District No. 8640, which provided for the construction of asphalt concrete alley pavement, with storm drainage at the following locations:

1) The alley between Proctor Street and Madison Street from North 38th Street north 130 feet, more or less, thence east to Proctor Street;
2) The alley between North 35th Street and North 36th Street from Warner Street to Puget Sound Avenue;
3) The alley between North 21st Street and North 22nd Street from Washington Street to Adams Street;
4) The alley between North 26th Street and North 27th Street from Warner Street to Puget Sound Avenue; and
5) The alley between Shirley Street and Winnifred Street from North 18th Street to North 21st Street.

[Jeff H. Capell, Hearing Examiner]

**Attachments:**  
Ordinance No. 28895  
City Council Action Memorandum  
Hearing Examiner’s Report and Recommendation  
Exhibits  
Audio Recording of Public Hearing
PAYMENTS

6. **23-0730**  
   Date Range - 06/19/2023 to 07/02/2023  
   Payroll in the amount of $21,607,599.97; Payments in the amount of $28,248,398.11;  
   for a total of $49,855,998.08.

PROCLAMATIONS/RECOGNITIONS/PRESENTATIONS/ANNOUNCEMENTS

7. **23-0732**  
   Compassionate Tacoma Recognition: Martha Davis.

PUBLIC COMMENT

This is the time set aside for public comment on motions, resolutions, and first and final reading of ordinances. Speakers are asked to identify the specific legislation they wish to address. Comments will not be accepted on ordinances forwarded to the City Council by the Hearing Examiner for which a public hearing has already been held. On tonight’s agenda that includes Ordinance No. 28895. To comment virtually, use the Zoom link or phone number listed at the top of the agenda and press the Raise Hand button near the bottom of your Zoom window or *9 on your phone; if speaking in person, please sign in at the back of the Council Chambers. Your name or the last four digits of your phone number will be called out when it is your turn to speak.

Written comments may be submitted to cityclerk@cityoftacoma.org at least 24 hours prior to the Tuesday evening City Council meeting for the Public Comment period. Comments will be compiled and sent to the City Council and posted on the City's webpage at cityoftacoma.org/writtencomments.

REGULAR AGENDA

APPOINTMENTS

8. **RES41241**  
   A resolution appointing and reappointing individuals to the Mayor’s Youth Commission of Tacoma leadership team.  
   [D’Angelo Baker, Management Fellow; Hyun Kim, Deputy City Manager, City Manager’s Office]

   **Attachments:**  
   Resolution No. 41241  
   City Council Action Memorandum
PURCHASE RESOLUTIONS

9. **RES41242** A resolution authorizing an increase to the contract with Asphalt Patch Systems, Inc., in the amount of $1,000,000.00, plus applicable taxes, for a cumulative total of $5,702,989.32, budgeted from various departmental funds, for asphalt and concrete patching services - Specification No. CT18-0277F.
   [Patsy Best, Procurement and Payables Division Manager; Andy Cherullo, Director, Finance]
   
   **Attachments:** Resolution No. 41242
   Contract and Award Memorandum

10. **RES41243** A resolution authorizing an increase to the contract with Print NW, in the amount of $2,000,000, plus applicable taxes, for a cumulative total of $6,500,000, budgeted from various departmental funds, for as-needed printing and binding services - Specification No. CT17-0359F.
    [Patsy Best, Procurement and Payables Division Manager; Andy Cherullo, Director, Finance]
    
    **Attachments:** Resolution No. 41243
    Contract and Award Memorandum

RESOLUTIONS

11. **RES41239** A resolution directing the City Manager to prioritize questions and topics related to the Rental Housing Code, and bring back information, options, and timelines for advancing additional tenant protections, including amendments not adopted as a part of Amended Substitute Ordinance No. 28894, pursuant to City Charter Section 2.24.
    [Mayor Woodards]
    
    **Attachments:** Resolution No. 41239
    City Council Action Memorandum
    Proposed Substitute Resolution No. 41239

12. **RES41244** A resolution authorizing the execution of a Letter of Agreement with the Teamsters Local Union No. 117, General Unit, regarding the creation of a new classification entitled Tax & License Compliance Officer, Lead.
    [Dylan Carlson, Labor Relations Division Manager; Bill Fosbre, City Attorney]
    
    **Attachments:** Resolution No. 41244
    City Council Action Memorandum
    Fiscal Impact Memorandum
    Agreement
13. **RES41245**  A resolution authorizing the one-time use of Council Contingency Funds, in the amount of $10,000, to support the 6th Avenue Business District’s 2023 Art on the Ave event.  
[Council Member Rumbaugh]

**Attachments:**  
Resolution No. 41245  
City Council Action Memorandum  
City Council Consideration Request

14. **RES41246**  A resolution authorizing the one-time use of Council Contingency Funds, in the amount of $20,000, to sponsor the National Association of Local Boards of Health 2023 conference.  
[Council Member Ushka]

**Attachments:**  
Resolution No. 41246  
City Council Action Memorandum  
City Council Consideration Request

**FIRST READING OF ORDINANCES**

15. **ORD28896**  An ordinance amending Chapter 1.12 of the Municipal Code, relating to the Compensation Plan, to implement rates of pay and compensation for employees represented by the Teamsters Local Union No. 117, General Unit.  
[Dylan Carlson, Labor Relations Division Manager; Bill Fosbre, City Attorney]

**Attachments:**  
Ordinance No. 28896  
City Council Action Memorandum  
Fiscal Impact Memorandum  
Ordinance Disclosure Memorandum

**UNFINISHED BUSINESS**

**REPORTS BY THE CITY MANAGER**

**COMMENTS AND COMMITTEE REPORTS OF THE CITY COUNCIL**

Community Vitality and Safety Committee

Economic Development Committee

**ADJOURNMENT**
The City Council may enter into a closed or executive session at any time during an open public meeting as provided by law.

The Tacoma Municipal Building is served by Pierce Transit bus routes. Visit www.tripplanner.piercetransit.org to find your route.

The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the City Clerk’s Office at 253-591-5505, before 5:00 p.m., on the Monday preceding the City Council meeting. TTY or speech to speech users please dial 711 to connect to Washington Relay Services.

Individuals using language or sign interpreters will be provided additional time when testifying before the City Council.
Members Present: Chair Naomi Wilson, Vice Chair Marvin Cooks, Secretary Andee Walton, Kristi Coyne, Nikki Singh, and Balynda Warden

Members Absent: Laura Badeaux, Doris Brown, Noemi Cagatin-Porter, Connie Ladenburg, Carlos Lugo-Gonzalez, Leslie Mintaraga, Valentine Smith, Doris Tinsley, and Wilton Waverly

Staff Present: Vicky McLaurin, Interim Assistant Director (NCS)

1. Call to Order/Opening Remarks at 6:03
   • Meeting chaired by Chair Wilson.
   • Roll call.

2. Approval of the April agenda at 6:05
   • Motioned by Secretary Walton to approve, seconded by Commissioner Coyne. Approved unanimously.

3. Review/Approval of March minutes at 6:07
   • Commissioner Coyne requests amendment to item 3.
   • Motioned by Secretary Walton to approve minutes and Commissioner Coyne seconded. Approved unanimously.

4. Public Comment at 6:09
   • No written public comments received.

5. Homeless Services and Strategy Update at 6:11
   • Presented by Caleb Carbone, HSC.
     i. Inclement weather response tiers for hot and cold weather.
     ii. Collaboration with Department of Emergency Management and Pierce County for water distribution.
     iii. Types of seasonal and inclement weather.
     iv. Implementation of TMC 8.19 and alignment with Pierce County.
     v. Immediate actions, actions within year, and 1-2 year strategy.
     vi. Chair Wilson requests considerations for atmospheric rivers/extreme rain.
     vii. Commissioner Smith inquires about strategy for specific encampment at S. Union and S. Tacoma Way.

6. Youth and Young Adult Violence at 6:59
   • Presented by Chair Wilson.
     i. Data compiled from deaths, EMS, Police, ER and Urgent Cares, police victims and community perceptions.
        1. Death rate in Pierce County is increasing and comparable to death rate resulting from car crashes.
        2. Discussion on City’s methods to reduce numbers; such as programs that build interpersonal skills of at-risk youth.
3. Secretary Walton inquires about past practices and resources.
4. Can start presenting NCS quarterly report to HSC.
5. Commissioner Smith requests feedback on the success of organizations that have received funding in the past.
6. Commissioner Coyner requests to hear from Law Enforcement’s perspective on needs of community and crime rate.
7. Chair Wilson requests to know about activities of the other commissions.

7. Review/Excuse Absences at 7:16
   - Motioned to excuse Commissioner Mintaraga by Commissioner Coyne. Seconded by Commissioner Singh. Approved unanimously.

   - Commissioner Tinsley resigned; six vacant chairs.
   - Introductions of Staff present to guest in attendance.

9. Closing Comments at 7:24
   - Chair Wilson adjourns at 7:24.
MINUTES

Landmarks Preservation Commission
Planning and Development Services Department

Date: March 22, 2023
Location: Hybrid – Conference Room 243, 747 Market Street, Tacoma WA 98402 & Zoom Webinar

Commission Members in Attendance:
Kevin Bartoy, Chair
Jennifer Baersten, Vice-Chair
Sarah Hilsendeger
Laurel McQuade
Bryan Rousseau
Lysa Schloesser
George Zeno
Leah Jaggars, Wedge Ex-Officio

Commission Members Absent:
Alex Morganroth
Deborah Cade, North Slope Ex-Officio

Chair Bartoy called the meeting to order at 5:31 p.m.

1. ACKNOWLEDGEMENT OF INDIGENOUS LANDS

2. ROLL CALL

3. PUBLIC COMMENT

   Ms. Johnson reported that there were no written comments received for public comment.

4. CONSENT AGENDA

   The agenda was approved as submitted.

   A. Excusal of Absences

      • Jenny Sullivan

   B. Approval of Minutes: 09/14/22, 09/28/22, 10/12/22

      The minutes were approved as submitted.

   C. Administrative Review: N/A

Staff Present:
Reuben McKnight
Susan Johnson
Paige Rooney
Mary Crabtree

Others Present:
Neil Weekley

Commissioner Members Excused:
Jenny Sullivan

Commissioner Members Absent:
Alex Morganroth
Deborah Cade, North Slope Ex-Officio
5. DESIGN REVIEW

A. 405 6th Ave (Walker Apartments)
   Relocation of exterior duct, infill of select windows

Ms. Johnson read the staff report as provided in the packet. She made the correction that the windows are not historic and are wood-frame replicas that were redone in the 1990s.

Chair Bartoy asked if the mechanical ducts were previously approved by the Commission. Ms. Johnson stated that the ducts were previously approved in 2017.

Commissioner Hilsendeger asked about the new parking entry and asked if the current entry would be blocked off or no longer used. Mr. Weekley noted that the entry would no longer be used for vehicular traffic but would be used for occasional service, possibly for Red Star Tacos on the ground floor.

Commissioner Hilsendeger encouraged salvaging the current windows that will be removed.

Vice-Chair Baersten asked if the new construction will be a separate building or connected to the original building. Mr. Weekley stated that it will be a separate building on the adjacent lot.

Vice-Chair Baersten moved that the Landmarks Preservation Commission adopt the analysis as findings and approve the design for 405 6th Avenue as submitted. Commissioner Rousseau seconded the motion. The motion passed unanimously.

6. BOARD BUSINESS/COMMUNICATION ITEMS

A. Equity Committee updates

There was no Equity Committee update.

B. Events & Activities

- The annual Preservation Awards nomination form is live, and can be submitted through May 3, 2023.
- The “Fields of Memories: Celebrating Tacoma’s Baseball History” event will be Saturday, March 25, 2023.

7. CHAIR COMMENTS

The meeting was adjourned at 5:44 p.m.
Chair Bartoy called the meeting to order at 5:31 p.m.

1. ACKNOWLEDGEMENT OF INDIGENOUS LANDS

2. ROLL CALL

3. PUBLIC COMMENT

Ms. Johnson reported that there were no written comments received for public comment.

4. CONSENT AGENDA

The agenda was approved as submitted.

A. Excusal of Absences
   • Deborah Cade

B. Approval of Minutes: 10/26/22 & 12/14/22

Vice-Chair Baersten noted that on the December 14, 2022, meeting minutes, under item 7B, the line that reads “Chair Bartoy agrees with Vice-Chair Mortensen about the wooden door…” should read “Chair Bartoy agreed with Commissioner Hilsendeger about the wooden door…”.

The October 26, 2022, meeting minutes were approved as submitted. The December 14, 2022, meeting minutes were approved as amended.
C. Administrative Review:
   • 2106 Pacific – signage

5. PUBLIC HEARING

A. Willamette Casket Building
   2916-2926 South Steele Street

Chair Bartoy called the public hearing to order at 5:35 p.m.

Ms. Rooney read the staff report as provided in the packet.

Michael Sullivan provided additional background and a video of the exterior of the building.

Chair Bartoy called for testimony. The following individuals testified:
   1. Josie Emmons-Turner
   2. Russell Holter
   3. Ed Echtle

Chair Bartoy closed the public hearing at 6:01 p.m.

Vice-Chair Baersten suggested adding contemporary history or artist history on the nomination form.

_Vice-Chair Baersten moved that the Landmarks Preservation Commission recommend to City Council that 2916-2926 S. Steele Street, the Willamette Casket Building, be included on the Tacoma Register of Historic Places, including the exterior of the 1907 and 1922 portions, excluding 1950, and finding that it does meet Criteria A, B, C, and G of TMC 13.07.040. Commissioner Hilsendeger seconded the motion. The motion passed unanimously._

6. BOARD BUSINESS/COMMUNICATION ITEMS

A. Equity Committee updates

There was no Equity Committee update.

B. Events & Activities
   • The annual Preservation Awards nomination form is live and can be submitted through May 3, 2023.
   • The 2023-24 Heritage Project Grant cycle is open, and applications for grant funding are due April 28, 2023.
   • May is Historic Preservation Month. Some of the events planned include:
     I. May 2: City Council Proclamation and annual program report
     II. May 4: Free public workshop/demonstration at Earthwise Architectural Salvage (628 East 60th Street) on reclaimed/salvaged lumber at 1:00 pm.
     III. May 6: Community Archives Center will host “Hilltop Story Fest” at 11 am, at Tacoma Community House (1314 South L Street)
     IV. May 25: Annual Preservation Awards ceremony
   • Tacoma History Quest 2.0 will be running through May, with a new set of clues to solve.

7. CHAIR COMMENTS

Vice-Chair Baersten invited everyone to the 2023 Washington State Historical Society History Awards on April 22, 2023, at the Washington State History Museum at 6:00 pm

The meeting was adjourned at 6:13 p.m.
RESOLUTION NO. 41240

A RESOLUTION relating to the vacation of City right-of-way; setting Thursday, September 7, 2023, at 1:30 p.m., as the date for a hearing before the Hearing Examiner on the petition of Buddy Investments, LLC, to vacate air rights along North 26th Street abutting the applicant’s property and vacate air rights in the alley side abutting the applicant’s property to build Juliet balconies on both the North 26th Street side and South alley side of the building.

WHEREAS Buddy Investments, LLC, having received the consent of the owners of more than two-thirds of the properties abutting the North property line along North 26th Street and abutting the South property line in the alley side of the building, has petitioned for the vacation of the following legally described right-of-way area:

VACATED AIR RIGHTS OVER NORTH 26TH STREET

That vertically limited portion of North 26th Street, in front of and abutting the East 25 feet of the West 85 feet of the North 130 feet of Block 42, as the same is designated upon a certain plat entitled Amended Map of Second School Addition to the City of Tacoma, which was filed for record in the Office of the Pierce County Auditor on July 22, 1903, Except the South eight (8) feet for alley, described as follows;
Commencing at the Northwest corner of said Block 42;
Thence South 88°40’54” East, along the North line of said Block 42, a distance of 60.00 feet to the True Point of Beginning;
Thence North 01°21’05” East, parallel with the West line of said Block 42, a distance of 4.00 feet;
Thence South 88°40’54” East, parallel with said South margin, 25.00 feet;
Thence South 01°21’05” West, parallel with said West line, a distance of 4.00 feet to said South margin;
Thence North 88°40’54” West, along said South margin, 25.00 feet to the True Point of Beginning;

Said Vertical limits of Vacation are defined as follows:
The Lower Limit is an elevation of 371.00 feet and the Upper Limit elevation is 420.00 feet;
All elevations are on the National Geodetic Vertical Datum of 1929 (NGVD 29) and based on the City of Tacoma Benchmark 439, being a 2-inch brass disk at the intersection of North Proctor Street and North 26th Street, with a published elevation of 355.994 feet.

Said Vacation contains 100 square feet, more or less.
Situate in the City of Tacoma, Pierce County, Washington.

VACATED AIR RIGHTS OVER ALLEY

That vertically limited portion of alley, in front of and abutting the East 25 feet of the West 85 feet of the North 130 feet of Block 42, as the same is designated upon a certain plat entitled Amended Map of Second School Addition to the City of Tacoma, which was filed for record in the Office of the Pierce County Auditor on July 22, 1903, Except the South eight (8) feet for alley, described as follows;
Commencing at the Northwest corner of said Block 42;
Thence South 88°40'54" East, along the North line of said Block 42, a distance of 60.00 feet;
Thence South 01°21'05" West, parallel with the West line of said Block 42, a distance of 121.87 feet to the North margin of said alley and the True Point of Beginning;
Thence South 88°40'54" East, along said North margin, 25.00 feet;
Thence South 01°21'05" West, parallel with the West line of said Block 42, a distance of 0.50 feet;
Thence North 88°40'54" West, parallel with said South margin, 25.00 feet;
Thence North 01°21'05" East, parallel with the West line, 0.50 feet to the True Point of Beginning;
Said Vertical limits of Vacation are defined as follows:
The Lower Limit is an elevation of 385.00 feet and the Upper Limit elevation is 420.00 feet;
All elevations are on the National Geodetic Vertical Datum of 1929 (NGVD 29) and based on the City of Tacoma Benchmark 439, being a 2-inch brass disk at the intersection of North Proctor Street and North 26th Street, with a published elevation of 355.994 feet.
Said Vacation contains 12.5 square feet, more or less.
Situate in the City of Tacoma, Pierce County, Washington.
Now, Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

Section 1. That Thursday, September 7, 2023, at 1:30 p.m., is hereby fixed as the date and time, and the Council Chambers on the first floor of the Tacoma Municipal Building, 747 Market Street, in the City of Tacoma, Washington, and may be offered in a hybrid format that includes a remote option, as the place when and where the request of Buddy Investments, LLC to vacate air rights over North 26th Street abutting the applicant’s property and vacate air rights in the alley side abutting the applicant’s property to build Juliet balconies on both the North 26th Street side and South alley side of the building, will be heard by the Hearing Examiner and his recommendations thereafter transmitted to the Council of the City of Tacoma.
Section 2. That the Clerk of the City of Tacoma shall give proper notice of the time and place of said hearing.

Adopted _____________

_____________________
Mayor

Attest:

_____________________
City Clerk

Approved as to form:

Property description approved:

_____________________
Deputy City Attorney

_____________________
Chief Surveyor

Public Works Department

Location: North property line along North 26th Street and vacate air rights over the South property line in the alley side of the building

Petitioner: Buddy Investments, LLC

File No.: 124.1443
SUMMARY AND PURPOSE:
A resolution setting Thursday, September 7, 2023, at 1:30 p.m., as the date and time for a hearing before the Hearing Examiner for petitioner’s request to vacate air rights over the North property line along North 26th Street and vacate air rights over the South property line in the alley side of the building.

BACKGROUND:
This Department’s Recommendation is Based On: Receipt of a Petition to Vacate public right of way, as filed by Buddy Investments LLC.

The North 26th Street right of way was acquired under a plat of the Second School Land Addition, dated July 3, 1900, and the alley right of way was acquired by a warranty deed dated February 15, 1924, for public alley purposes. Buddy Investments LLC is filing the petition to vacate a portion of the public right of way air rights to build Juliet balconies on both the North 26th side and South alley side of the building.

COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:
This resolution to set a hearing date before the Hearing Examiner will initiate the public notice/community engagement process.

2025 STRATEGIC PRIORITIES:
Equity and Accessibility:
The setting of a hearing date will allow for community engagement and inclusion in the street vacation process.

Civic Engagement: Equity Index Score: Moderate Opportunity.
Increase the percentage of residents who believe they can have a positive impact on the community and express trust in the public institutions in Tacoma.

Explain how your legislation will affect the selected indicator(s).
Pursuant to Revised Code of Washington 35.79 and Tacoma Municipal Code (TMC) 9.22, setting a hearing date will allow the Petition to Vacate to be heard by the Hearing Examiner, who in turn will issue a report of the findings of fact, conclusions of law, and recommendations to the City Council for their consideration.

ALTERNATIVES:

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<thead>
<tr>
<th>Alternative(s)</th>
<th>Positive Impact(s)</th>
<th>Negative Impact(s)</th>
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<tbody>
<tr>
<td>1. Council could decide not to approve the resolution setting the hearing date.</td>
<td>None</td>
<td>Petitioner's street vacation petition would not advance; it would need to coordinate with Planning and Development Services for alternatives.</td>
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</tbody>
</table>
EVALUATION AND FOLLOW UP:  
Evaluation and follow up will consist of the Hearing Examiner report and recommendation to City Council for final determination.

STAFF/SPONSOR RECOMMENDATION:  
The Public Works Department recommends City Council approve this request to set the Hearing Examiner’s public hearing date for September 7, 2023, at 1:30 p.m.

FISCAL IMPACT:  
There is no fiscal impact. This action only sets the date of the hearing before the Hearing Examiner.

<table>
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<tr>
<th>Fund Number &amp; Name</th>
<th>Cost Object (CC/WBS/ORDER)</th>
<th>Cost Element</th>
<th>Total Amount</th>
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<tr>
<td>N/A</td>
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<tr>
<td>TOTAL</td>
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</table>

What Funding is being used to support the expense?  
There is no Funding source to support the expense of setting a hearing date for street vacation petitions other than the $500 application fee received from the petitioner to process the Petition to Vacate, which may or may not be full cost recovery for staff time.

Are the expenditures and revenues planned and budgeted in this biennium’s current budget?  
No, please explain below

There are no expenditures/revenues planned and budgeted related to the setting of hearing dates for street vacations. However, any compensation received from petitioner for the value of the right of way shall be deposited in City funds in accordance with TMC 9.22.010.

Are there financial costs or other impacts of not implementing the legislation?  
No.  
There are no financial costs to the City for not setting a hearing date. However, there may be financial costs to the petitioner.

Will the legislation have an ongoing/recurring fiscal impact?  
No.  
Setting a hearing date does not have an ongoing/recurring fiscal impact.

Will the legislation change the City’s FTE/personnel counts?  
No.  
Setting a hearing date does not change the City’s FTE/personnel counts.

ATTACHMENTS:  
- Aerial Map  
- Street Map
CITY OF TACOMA

STREET VACATION NO. 124.1443

AIR RIGHTS TO A PORTION OF AMENDED MAP OF SECOND SCHOOL LAND ADDTION BLOCK 42

NE 1/4 NE 1/4 SECTION 36, TOWNSHIP 21 N, RANGE 02 W.M.

NOT TO SCALE
CITY OF TACOMA

STREET VACATION NO. 124.1443

AIR RIGHTS TO A PORTION OF AMENDED MAP OF SECOND SCHOOL LAND ADDITION BLOCK 42

NE 1/4 NE 1/4 SECTION 36, TOWNSHIP 21 N, RANGE 02 W.M.

NOT TO SCALE
ORDINANCE NO. 28895

L.I.D. No. 8640

AN ORDINANCE relating to Local Improvement Districts; approving and confirming the assessment and assessment roll certified to the City Council by the Director of Public Works on October 27, 2018, for the cost of the improvements in Local Improvement District No. 8640 in the City of Tacoma, pursuant to Ordinance No. 27499, passed on June 20, 2006; and providing for the disposition of the moneys collected upon said assessment.

WHEREAS the assessment roll for Local Improvement District No. 8640 has been prepared and filed with the City Clerk on October 27, 2018, and a public hearing thereon has been held before the Hearing Examiner of the City on June 1, 2023, as required by law, and

WHEREAS the Hearing Examiner has reported his recommendation to the City Council that any objections presented at the public hearing be overruled and that the assessment and assessment roll be confirmed, and the City Council hereby adopts the Hearing Examiner’s recommendation; Now,

Therefore,

BE IT ORDAINED BY THE CITY OF TACOMA:

Section 1. That any objections to the assessment or assessment roll are overruled and that the assessment and assessment roll certified to the City Council by the Director of Public Works on October 27, 2018, for the cost of constructing the construction of asphalt concrete alley pavement, with storm drainage at the following locations: (1) the alley between Proctor Street and Madison Street from North 38th Street north 130 feet, more or less, thence east to Proctor Street (Segment 1); (2) the alley between North 35th Street and North 36th Street from Warner Street to Puget Sound Avenue (Segment 2);
(3) the alley between North 21st Street and North 22nd Street from Washington Street to Adams Street (Segment 3); (4) the alley between North 26th Street and North 27th Street from Warner Street to Puget Sound Avenue (Segment 4); and (5) the alley between Shirley Street and Winnifred Street from North 18th Street to North 21st Street (Segment 5), constituting Local Improvement District No. 8640 in the City, pursuant to Ordinance No. 27499, passed on June 20, 2006, and the levy and charge of the cost of the improvement as shown upon the assessment roll and thereby apportioned upon the adjoining, contiguous, and proximate lots and parcels of land specially benefited, in accordance with the laws of the state of Washington and ordinances of the City, are hereby approved and confirmed in all respects and the City Treasurer is hereby directed to collect the assessment, which may be paid without interest, penalty, or cost within 30 days after due notice shall have been given to the owners of the property within the assessment district by publication, in the manner provided by law; and, if the assessment is not paid within 30 days from the date of the first publication of the notice, the same shall bear interest thereafter at the estimated rate of 5 percent per annum, the actual interest rate to be fixed by the ordinance authorizing the issuance and sale of bonds for this district.

Section 2. That the moneys collected upon the assessment, approved and confirmed by this ordinance, are hereby ordered to be placed in Local Improvement Fund, District No. 8640, the special fund created by Ordinance No. 27499. Under the provisions of the laws of the state of Washington and amendments thereto, and this ordinance, there shall be issued a warrant, or
warrants, or installment note, or notes, in payment of the cost and expense of District No. 8640 payable out of said local improvement district fund. Such warrants or notes shall bear interest at the estimated rate of 5 percent per annum, the actual interest rate to be fixed by the ordinance authorizing the issuance and sale of bonds for this district; and shall be redeemed in cash from said local improvement district fund or by other warrants or notes, and the warrants or notes shall be sold, as provided by law, by the proper officers of the City of Tacoma at private sale, and the proceeds thereof shall be applied in payment of the cost and expense of the improvement.

Passed ________________

Mayor

Attest:

City Clerk

Approved as to form:

Deputy City Attorney
This page intentionally left blank
TO: Elizabeth A. Pauli, City Manager
FROM: Jeff H. Capell, Hearing Examiner
Ralph K. Rodriguez, LID Administrator, Public Works Engineering Division
COPY: City Council and City Clerk
SUBJECT: Ordinance Request No. 23-0633 – LID No. 8640 Final Assessment – July 11, 2023
DATE: June 12, 2023

SUMMARY AND PURPOSE:
An ordinance approving and confirming the Final Assessment Roll for Local Improvement District No. 8640, which provided for the construction of asphalt concrete alley pavement, with storm drainage at the following locations:

1) The alley between Proctor Street and Madison Street from North 38th Street north 130 feet, more or less, thence east to Proctor Street;
2) The alley between North 35th Street and North 36th Street from Warner Street to Puget Sound Avenue;
3) The alley between North 21st Street and North 22nd Street from Washington Street to Adams Street;
4) The alley between North 26th Street and North 27th Street from Warner Street to Puget Sound Avenue; and
5) The alley between Shirley Street and Winnifred Street from North 18th Street to North 21st Street.

As just numbered, these areas of the overall LID are referred to as Segments 1 through 5 respectively.

BACKGROUND:
The Hearing Examiner’s recommendation to confirm and approve the Final Assessment Roll for Local Improvement District No. 8640 (“LID 8640” or the “LID”) is based on the evidence and testimony presented at the public hearing held on June 1, 2023. The construction of asphalt concrete alley pavement, with storm drainage, in all LID Segments has been completed in accordance with the plans and specification for the work. The final project cost is $782,797.40, of which $100,670.85 is proposed for assessment to benefitted property owners. The City contributed $682,126.55 to the total project cost. The LID is intended to be a 10-year assessment roll and the final assessments are based on a cost per Assessable Unit of Frontage (AUF) of $27.00. No owners of property within LID 8640 contested their proposed assessments either at the hearing or in writing. The evidence presented demonstrates that the Final Assessment Roll conforms to applicable legal requirements, and the Examiner recommends approval of the Assessment Roll for LID 8640.

COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:
All property owners within the boundary of the LID were notified of the public hearing, held on June 1, 2023, at which they could attend to express their concerns and voice support for, or opposition to the Final Assessment Roll of LID 8640. Prior to and during the hearing, several property owners asked clarifying questions to the City’s Department of Public Works LID Section’s representative. Property owners within the LID boundary have benefitted (a) from the improvements, (b) from the option of receiving long-term financing from the City, and (c) from the City’s contribution to the LID.
2025 STRATEGIC PRIORITIES:

**Equity and Accessibility:**
Positive impacts on equity and accessibility result from the benefit the improvements provide to the property owners within the LID that now enjoy safer alleyways, better drainage.

**Economy/Workforce:** *Equity Index Score: Moderate Opportunity*
Increase the number of infrastructure projects and improvements that support existing and new business developments.

**Livability:** *Equity Index Score: Moderate Opportunity*
Improve access and proximity by residents to diverse income levels and race/ethnicity to community facilities, services, infrastructure, and employment.

**Explain how your legislation will affect the selected indicator(s).**
The confirmation of the Final Assessment Roll for LID 8640 recognizes the benefit property owners within the LID boundary experience from the improvements made.

**ALTERNATIVES:**

<table>
<thead>
<tr>
<th>Alternative(s)</th>
<th>Positive Impact(s)</th>
<th>Negative Impact(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. The Council could approve the LID Final Assessment Roll under different terms than those recommended.</td>
<td>Any positive impact arising from varying from the Examiner’s recommendation would depend on what those variations are.</td>
<td>Any variation from the current recommendation could potentially delay finalization of the Assessment Roll, which could potentially postpone obtaining permanent financing and repayment by the property owners for the improvements.</td>
</tr>
<tr>
<td>2. The Council could reject the Final Assessment Roll of the LID.</td>
<td>The most positive impacts come from approving the LID 8640 Final Assessment Roll.</td>
<td>The most positive impacts come from approving the LID 8640 Final Assessment Roll, initiating reimbursement to the City for the owner’s share of the improvements.</td>
</tr>
</tbody>
</table>

**EVALUATION AND FOLLOW UP:**
All evaluation and follow up should be coordinated between the appropriate City department and property owners within the LID.

**STAFF/SPONSOR RECOMMENDATION:**
The Hearing Examiner recommends that the Assessment Roll for Local Improvement District No. 8640 be approved and finalized.
FISCAL IMPACT:

<table>
<thead>
<tr>
<th>Fund Number &amp; Name</th>
<th>Cost Object (CC/WBS/ORDER)</th>
<th>Cost Element</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. LID Assessments</td>
<td>LID-8640R-FS-AD-06</td>
<td>6398645</td>
<td>$100,670.85</td>
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<tr>
<td>2. Transportation Capital Fund, 1060</td>
<td>LID-8640R-FS-AD-01</td>
<td>4300000</td>
<td>$237,973.71</td>
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<tr>
<td>3. ES Surfacewater Utility</td>
<td>ENV-00349-03</td>
<td>4300020</td>
<td>$85,083.57</td>
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<tr>
<td>4. ES Wastewater Utility</td>
<td>ENV-00475</td>
<td>4300020</td>
<td>$355,779.46</td>
</tr>
<tr>
<td>5. Hazardous Sidewalk Fund, 1060</td>
<td></td>
<td>4335410</td>
<td>$3,289.81</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td><strong>$782,797.40</strong></td>
</tr>
</tbody>
</table>

What Funding is being used to support the expense?
Funding was approved and authorized with the adoption of Ordinance No. 27499.

Are the expenditures and revenues planned and budgeted in this biennium's current budget?
YES
Funding was approved and authorized with the adoption of Ordinance No. 27499.

Are there financial costs or other impacts of not implementing the legislation?
YES
Interim financing will continue until replaced with reimbursable long term financing.

Will the legislation have an ongoing/recurring fiscal impact?
NO

Will the legislation change the City’s FTE/personnel counts?
NO

ATTACHMENTS:
- The Hearing Examiner’s City Council Action Memorandum, dated June 12, 2023.
- The Hearing Examiner’s Findings of Fact, Conclusions of Law, and Recommendation, with Attachment 1, issued on June 7, 2023.
- The City’s Witness List, Exhibit List, and Exhibits C-1 through C-7.
- Verbatim electronic recording from the hearing held on June 1, 2023.
OFFICE OF THE HEARING EXAMINER
CITY OF TACOMA

In the Matter of: LOCAL IMPROVEMENT DISTRICT NO. 8640.

HEX2023-008 FINDINGS OF FACT, CONCLUSIONS OF LAW, AND RECOMMENDATION (FINAL ASSESSMENT ROLL)

A PUBLIC HEARING in the above-captioned matter considering the Final Assessment Roll for Local Improvement District No. 8640 was held on June 1, 2023, before JEFF H. CAPELL, the Hearing Examiner for the City of Tacoma. The City of Tacoma (the “City”) appeared through Ralph Rodriguez, Local Improvement District Administrator for the City’s Department of Public Works (“DPW”).

The Hearing Examiner, having considered the evidence presented, having reviewed the records and files in the case, and being otherwise fully advised, makes the following:

FINDINGS OF FACT

1. On June 20, 2006, the Tacoma City Council adopted Ordinance No. 27499, which approved the formation of Local Improvement District No. 8640 (the “LID” or “LID

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1 This hearing was conducted with in-person participation available in the City Council Chambers, with an option to participate over Zoom at no cost to any participant with video, internet audio, and telephonic access. City representatives were present in the City Council Chambers, as were two interested residents of the LID. One member of the public joined in the hearing over the internet.
Ordinance No. 27499 provided for formation of an LID for the construction of asphalt concrete alley pavement, with storm drainage at the following locations:

1) The alley between Proctor Street and Madison Street from North 38th Street north 130 feet, more or less, thence east to Proctor Street (Segment 1);

2) The alley between North 35th Street and North 36th Street from Warner Street to Puget Sound Avenue (Segment 2);

3) The alley between North 21st Street and North 22nd Street from Washington Street to Adams Street (Segment 3);

4) The alley between North 26th Street and North 27th Street from Warner Street to Puget Sound Avenue (Segment 4); and

5) The alley between Shirley Street and Winnifred Street from North 18th Street to North 21st Street (Segment 5).

As formed, the LID includes, and is deemed to benefit, 58 parcels of real property in north Tacoma.

2. Construction of the Improvements was to be done together with all other work necessary to complete the project in accordance with maps, plans, and specifications prepared and on file in the Office of the Director of Public Works. Ordinance No. 27499 is incorporated herein by reference as though fully set forth. Prior to the Improvements being constructed, the alleyways in the LID were unpaved, gravel surfaces that meandered along their given paths. After construction of the Improvements, the alleyways are paved, and follow straighter paths for traversal. In addition, the paved surfaces are sloped to channel stormwater into the City’s stormwater system. Rodriguez Testimony.

2 Local improvement districts may be referred to herein generically as “LIDs” as well.
3 These together with all other improvements added by City utilities and those constructed at the request of a given property owner are collectively referred to hereafter as the “Improvements.”
3. The proposed Final Assessment Roll for LID 8640 was filed in the Office of the City Clerk on October 27, 2018 (the “Proposed Roll”), and it shows the amount intended for assessment against each lot and parcel of real property as part of the payment for the cost and expense of the Improvements. The Proposed Roll has been open for inspection by all parties interested therein. *Rodriguez Testimony; Ex. C-6, Ex. C-7.*

4. Pursuant to applicable laws and at the direction of the Tacoma City Council given by vote on April 25, 2023, in their duly convened meeting, a public hearing on the Assessment Roll was set and then held by the Hearing Examiner on June 1, 2023.

5. The Notice of Filing of the Assessment Roll was published as required by law on April 27, 2023, and May 1, 2023. Notice of Public Hearing letters were mailed to owners of record in the LID on May 5, 2023.4 An Affidavit of Publication has been filed with the City Clerk. All procedures as provided for by law with respect to adoption of the Assessment Roll appear to have been taken. *Rodriguez Testimony; Ex. C-1, Exs. C-3–C-5.*

6. Before construction, the project cost was estimated at $383,000.00. The final project cost ended up being $782,797.40,5 which includes the following amounts: The total paving cost of $87,686.67 together with total supplemental costs (property owner requested extra work) of $12,984.18 comes to a total of $100,670.85 being assessed to property owners. The City’s total general contribution to the project is $237,973.71. In addition thereto, the City’s Wastewater Utility fund (ENV-00475) contributed $355,779.46, the City’s Surface Water Utility fund (ENV-00349-03) contributed $85,083.57 and the

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4 This included mailing to all physical addresses within the LID, as well as to addresses of record outside the LID if the taxpayer listed had an alternate address. *Rodriguez Testimony.*

FINDINGS, CONCLUSIONS, AND RECOMMENDATION (FINAL ASSESSMENT ROLL) - 3 -
Hazardous Sidewalk Program contributed $3,289.81. The LID is proposed to be a 10-year assessment roll. The proposed final assessments are based on the cost per Assessable Unit of Frontage (AUF) being $27.00 (fixed rate), which amount stayed the same from formation until the present. The proposed assessments are based on a modified zone and termini calculation method. 

7. The following figures show a comparison between the estimated costs and final costs distribution by segment for the LID, as well as the amounts for “Supplemental Work” requested by property owners:

**Segment 1 – The alley between Proctor Street and Madison Street from North 38th Street north 130 feet, more or less, thence east to Proctor Street**

<table>
<thead>
<tr>
<th></th>
<th>Estimated</th>
<th>Actual</th>
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<tbody>
<tr>
<td></td>
<td>Total Assessed to Property Owners</td>
<td>$8,983.35</td>
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<tr>
<td></td>
<td>City Contribution</td>
<td>+$26,016.65</td>
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<tr>
<td><strong>TOTAL Estimated Segment Cost</strong></td>
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<td><strong>$35,000.00</strong></td>
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<tr>
<td></td>
<td>Total Assessed to Property Owners</td>
<td>$10,728.20</td>
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<tr>
<td></td>
<td>City Contribution</td>
<td>+$41,125.39</td>
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<tr>
<td><strong>Total Paving Cost</strong></td>
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<td>$51,853.59</td>
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<tr>
<td>Wastewater Utility (ENV-00475)</td>
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<td>+$91,718.89</td>
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<tr>
<td><strong>TOTAL Segment Cost</strong></td>
<td></td>
<td><strong>$143,572.48</strong></td>
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</table>

5 Most of the additional cost is due to wastewater main replacement(s) and other City utility work that was added to the project during design and/or construction as the need arose. As a result, the appropriate City utility bore most of the cost for these additions as shown herein below. **Rodriguez Testimony.**
Actual
Amount Assessed to Property Owners   $ 16,496.21
Supplemental Work                  +$   453.74
Total Assessed to Property Owners  $ 16,949.95
City Contribution           $ 35,215.12
Surface Water Utility (ENV-00349-03) +$  85,083.54
TOTAL Segment Cost           $137,248.61

Segment 3 - The alley between North 21st Street and North 22nd Street from Washington Street to Adams Street

Estimated
Total Assessed to Property Owners   $ 15,231.85
City Contribution               +$  44,768.15
TOTAL Estimated Segment Cost        $ 60,000.00

Actual
Amount Assessed to Property Owners   $ 15,231.76
Supplemental Work                  +   4,663.89
Total Assessed to Property Owners  $ 19,895.65
City Contribution           $ 40,917.68
Hazardous Sidewalk Program       +$   3,289.81
TOTAL Segment Cost           $ 64,103.14

Segment 4 - The alley between North 26th Street and North 27th Street from Warner Street to Puget Sound Avenue

Estimated
Total Assessed to Property Owners   $ 14,939.40
City Contribution               +$  55,060.60
TOTAL Estimated Segment Cost        $ 70,000.00

Actual
Amount Assessed to Property Owners   $ 14,939.27
Supplemental Work                  +   1,686.78
Total Assessed to Property Owners  $ 16,626.05
City Contribution           $ 62,008.34
Total Paving Cost              $ 78,634.39
Wastewater Utility (ENV-00475) $ 71,839.68
TOTAL Segment Cost           $150,474.07
Segment 5 - The alley between Shirley Street and Winnifred Street from North 18th Street to North 21st Street

Estimated
Total Assessed to Property Owners $32,036.25
Surface Water Utility $70,700.00
City Contribution +$67,263.75
Total Estimated Segment Cost $170,000.00

Actual
Amount Assessed to Property Owners $32,036.16
Supplemental Work +$4,434.84
Total Assessed to Property Owners $36,471.00
City Contribution +$58,707.19
Total Paving Cost $95,178.19
Wastewater Utility (ENV-00475) +$192,220.90
TOTAL Segment Cost $287,399.09

Rodriguez Testimony; Ex. C-2.

8. Ralph Rodriguez, LID Administrator for the City’s Department of Public Works, testified that the improvements for LID 8640 have been completed in accordance with the plans and specifications for such work.

9. As mentioned above, a modified zone and termini formula was used to determine the LID assessments, as authorized by Revised Code of Washington (“RCW”) 35.44.030 and .040. Rodriguez Testimony.

10. The evidence establishes that the market value of the properties benefited by the LID 8640 Improvements has increased in an amount equal to or greater than the proposed assessments. Rodriguez Testimony.

11. No owners of real property subject to LID 8640 contested their proposed assessments at the hearing, and no written objections were filed. Three LID denizens were
present at the hearing to ask questions for clarification. These included questions regarding
the significant intervening time between completion of the Improvements and the now
proposed finalization of the LID assessment roll. Rodriguez explained that the delay was due
to (a) resolving disputes with the LID contractor, (b) backlog with other City LID projects,
and (c) waiting for the City to have money again available for its LID repayment assistance
program. Other questions regarding the LID were received via phone and email prior to the
hearing and were answered by LID section staff. Rodriguez Testimony; Ex. C-1.

12. The verbatim digital transcript in this matter is in the custody of the Examiner’s
Office, the file is in the custody of the City Clerk, and both are available for review by the
City Council and any interested party.

13. Any Conclusion of Law hereinafter stated which may be deemed to be a
Finding of Fact herein is hereby adopted as such.

From these Findings of Fact the Examiner makes the following:

CONCLUSIONS OF LAW:

1. The DPW has complied with all applicable laws with respect to approval and
confirmation of the Assessment Roll for LID 8640.

2. An improvement constructed under an LID is presumed to benefit properties
within the LID on an equitable basis, and the assessments are presumed to have been made
fairly and legally. Hasit, LLC v. City of Edgewood, 179 Wn. App. 917, 935, 320 P.3d 163, 172
(2014); Abbenhaus v. Yakima, 89 Wn.2d 855, 860-61, 576 P.2d 888 (1978); see also Bellevue

“…In regard to Local Improvement District assessments, the assessment roll presented by the Department of Public Works or the Department of Public Utilities shall be presumed to be legally correct; and a party contesting a proposed Local Improvement District assessment shall have the burden of establishing, by a preponderance the evidence, that the method of assessment was founded on a ‘fundamentally wrong basis’ and does not properly reflect the special benefits resulting from the improvements constructed.”

No party appeared to contest the Assessment Roll or to offer any testimony or other evidence contesting the City’s calculations in support of the Assessment Roll.

3. The evidence demonstrates that the proposed Assessment Roll conforms to applicable legal requirements. The City Council should adopt an ordinance assessing the property owners for benefits conferred under LID 8640, as that LID was previously created by the City Council, and the Assessment Roll for LID 8640 should be approved and confirmed. A copy of the City’s proposed LID Roll is attached to this Recommendation as Attachment 1.

4. Any Finding of Fact hereinbefore stated which may more properly be deemed or considered a Conclusion of Law is hereby adopted as such.

From these Findings of Fact and Conclusions of Law the Hearing Examiner enters this:
RECOMMENDATION:

It is the recommendation of the Hearing Examiner that the Assessment Roll for Local Improvement District No. 8640 be approved as proposed by the LID Section of the Public Works Department.

DATED this 7th day of June, 2023.

JEFF H. CAPELL, Hearing Examiner
NOTICE

RECONSIDERATION/APPEAL OF EXAMINER’S RECOMMENDATION

RECONSIDERATION:

Any aggrieved person or entity having standing under the ordinance governing the matter, or as otherwise provided by law, may file a motion with the Office of the Hearing Examiner requesting reconsideration of a decision or recommendation entered by the Hearing Examiner. A motion for reconsideration must be in writing and must set forth the alleged errors of procedure, fact, or law and must be filed in the Office of the Hearing Examiner within 14 calendar days of the issuance of the Hearing Examiner’s decision/recommendation, not counting the day of issuance of the decision/recommendation. If the last day for filing the motion for reconsideration falls on a weekend day or a holiday, the last day for filing shall be the next working day. The requirements set forth herein regarding the time limits for filing of motions for reconsideration and contents of such motions are jurisdictional. Accordingly, motions for reconsideration that are not timely filed with the Office of the Hearing Examiner or do not set forth the alleged errors shall be dismissed by the Hearing Examiner. It shall be within the sole discretion of the Examiner to determine whether an opportunity shall be given to other parties for response to a motion for reconsideration. The Hearing Examiner, after a review of the matter, shall take such further action as he/she deems appropriate, which may include the issuance of a revised decision/recommendation. (Tacoma Municipal Code 1.23.140)

APPEALS TO CITY COUNCIL OF EXAMINER'S RECOMMENDATION:

Within 14 days of the issuance of the Hearing Examiner’s final recommendation, any aggrieved person or entity having standing under the ordinance governing such application and feeling that the recommendation of the Hearing Examiner is based on errors of procedure, fact or law shall have the right to appeal the recommendation of the Hearing Examiner by filing written notice of appeal and filing fee with the City Clerk, stating the reasons the Hearing Examiner's recommendation was in error.

APPEALS SHALL BE REVIEWED AND ACTED UPON BY THE CITY COUNCIL IN ACCORDANCE WITH TMC 1.70.

GENERAL PROCEDURES FOR APPEAL:

The Official Code of the City of Tacoma contains certain procedures for appeal, and while not listing all of these procedures here, you should be aware of the following items which are essential to your appeal. Any answers to questions on the proper procedure for appeal may be found in the City Code sections heretofore cited:

1. The written request for review shall also state where/how the Examiner's findings or conclusions were in error.

2. Any person who desires a copy of the electronic recording must pay the cost of reproducing the audio. If a person desires a written transcript, he or she shall arrange for transcription from the audio and pay the cost thereof.

FINDINGS, CONCLUSIONS, AND RECOMMENDATION (FINAL ASSESSMENT ROLL)
# Assessment Roll LID 8640

## MARCH-McCANDLELESS ADDITION

### (Segment #1)

<table>
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<tr>
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<tbody>
<tr>
<td>551500-003-0</td>
<td>Joyce L. Clifford</td>
<td>3811 N Madison Street, Tacoma, WA 98407-5725</td>
<td>Lots 6 &amp; 7, Block 1</td>
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<td>780.65</td>
<td>55.98</td>
<td>20.92</td>
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<td>Asph Drwy</td>
<td>351,800</td>
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<tr>
<td>551500-004-0</td>
<td>John Connolly Jr. &amp; Angela Connolly</td>
<td>3902 N Proctor Street, Tacoma, WA 98407-5730</td>
<td>Lots 8 &amp; 9 &amp; N 8.5 ft of Lot 10, Block 1</td>
<td>2</td>
<td>1,523.65</td>
<td>698.95</td>
<td>55.57</td>
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<tr>
<td>551500-005-0</td>
<td>Stephanie A &amp; Jake H Snider</td>
<td>3915 N 38th Street, Tacoma, WA 98407-5638</td>
<td>S. 16.5 ft of Lot 10, &amp; all of Lots 11 &amp; 12, Block 1</td>
<td>3</td>
<td>1,734.35</td>
<td>147.98</td>
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<td>1,882.30</td>
<td>Asph Drwy</td>
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## LAW'S ADDITION

### (Segment #2)

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<tr>
<td>520500-130-0</td>
<td>Boleslaw &amp; Ann G Zenczak</td>
<td>3812 N Proctor Street, Tacoma, WA 98407-5731</td>
<td>S. 75 ft of Lots 1 &amp; 2, Block 13</td>
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<td>47.17</td>
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<tr>
<td>520500-131-0</td>
<td>Janace L. Murphy</td>
<td>3808 N Proctor Street, Tacoma, WA 98407-5731</td>
<td>N. 60 ft of Lots 3 &amp; 4, Block 13</td>
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<td>520500-132-0</td>
<td>Lyndell J Dittus &amp; Jeanette M Dittus</td>
<td>10512 16th Street East, Edgewood, WA 98372-1340</td>
<td>S. 60 ft of Lots 3 &amp; 4, Block 13</td>
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## BYRD'S ADDITION

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<tr>
<td>280502-075-0</td>
<td>Mark J &amp; Joy Longrie</td>
<td>3402 N 36th Street, Tacoma, WA 98407-6105</td>
<td>Lots 1 thru 3, Block 81, incl. of vacated Warner St. shuttling</td>
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<td>4,589.80</td>
<td>301.18</td>
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### ASSESSMENT ROLL  LID 8640

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<tbody>
<tr>
<td>280502-076-0</td>
<td>Matthew &amp; Stacy Ebersole</td>
<td>3416 N 36th Street, Tacoma, WA 98407-6105</td>
<td>Lot 4, Block 81</td>
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<td>280502-077-0</td>
<td>John McConnell &amp; Jodi Gibson</td>
<td>3420 N 36th Street, Tacoma, WA 98407-6105</td>
<td>Lot 5, Block 81, to g/w S. 12 ft of vacated N. 36th St. abutting said Lot 5</td>
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<td>Michael E &amp; Judith A Strong</td>
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<td>Lot 11 &amp; W 12.65ft of Lot 12, Block 81</td>
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<td>Gary E &amp; Connie L Crawford</td>
<td>PO Box 7622, Tacoma, WA 98417-0622</td>
<td>E 37.35ft of Lot 12, Block 81, incl 28 ft of vacated Warner St abutting</td>
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### AMENDED PLAT OF SECOND SCHOOL LAND ADDITION

(Segment #3)

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<td>Ellen Blackshaw</td>
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## ASSESSMENT ROLL LID 8640

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<td>747502-056-0</td>
<td>Casey Jo Silbaugh</td>
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<td>W 37 ft of E 122 ft of N 120 ft of Tract 'A' of Block 88 (ITEM 4)</td>
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<td>Kenneth &amp; Sharon Shipman</td>
<td>5004 Green Cay, Christiansted, VI 00820-4537</td>
<td>Beg 122 ft W of NE Cor Thence W 36.25 ft, S 120 ft, E 36.25 ft, N 120 ft to beg of Tract 'A' of Block 88 (ITEM 2)</td>
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<td>Jason &amp; Liane Stearns</td>
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<td>James M Gaylord</td>
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<td>E 37 ½ ft of W 75 ft of N 120 ft of Tract 'A' of Block 88 (ITEM 7)</td>
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<td>Radd Architecture LLC</td>
<td>20524 SE 263rd Court, Covington, WA 98042-6195</td>
<td>N 60 ft of W 75 ft of S 120 ft of Tract 'B' of Block 88 (ITEM 15)</td>
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<td>E 41 ft of W 116 ft of S 120 ft of Tract 'A' of Block 88 (ITEM 13)</td>
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### Parcel Information

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<td>Allen Schliebe &amp; Kalli Soevry</td>
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<td>N 40 ft of E 85 ft of S 80 ft &amp; W 10 ft of N 40 ft of E 85 ft of S 120 ft of Tract 'B' of Block 88 (ITEM 11)</td>
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### PUGET PARK ADDITION

**(Segment #4)**

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<td>Eric Nusbaum, Janelle Franco, Michael &amp; Cheryl Franco</td>
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**NOTE:** This page is an excerpt from the assessment roll for LID 8640. It includes detailed information for various parcels, taxpayers, addresses, legal descriptions, and associated land and improvement values. The assessment values are broken down into different components like Assmt. No., Est. Assmt., Suppl., P.O. Disc., LID Assmt., LID Disc., Final Assmt., Suppl. Desc., Land Value, and Improv. Value. The document appears to be a legal or administrative record related to real estate assessment.
### ASSESSMENT ROLL LID 8640

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**WESTGATE 2ND ADDITION**

(Segment #5)

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Tacoma, WA 98407-6238

Exhibit C-6
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# ASSESSMENT ROLL  LID 8640

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"Duplicate to:
Chicago Title
Attn: Anna Travis
Escrow # 4374581"

"Address
Irvine, CA 92603-3840
Site Address:
1840 N Shirley Street
Tacoma, WA 98406-2828"

"94 9020---062-0 Kevin M Smith
600403751"

1/4 IMP VALUE 4,650,550.00
TOTAL LAND VALUE 20,902,300.00
TOTAL 25,555,800.00
TOTAL EST PO ASSTMT 87,687 10
TOTAL FINAL PO ASSTMT 100,070.85

CHECKED 1/20/2005 D.A.W.
CHECKED 12/12/2005 R.K.R.
CHECKED 8/13/2008 M.J.G. - Updated all property and improvement values and all ownership and address changes per Pierce County Assessor/Treasurer's records
CHECKED 12/22/2010 M.J.G. - Updated all property and improvement values and all ownership and address changes per Pierce County Assessor/Treasurer's records
CHECKED 1/12/2012 M.J.G. - Updated all property and improvement values and all ownership and address changes per Pierce County Assessor/Treasurer's records
CHECKED 1/13/2014 M.J.G. - Updated all property and improvement values and all ownership and address changes per Pierce County Assessor/Treasurer's records
CHECKED 5/30/2014 M.J.G. - Updated all property and improvement values and all ownership and address changes per Pierce County Assessor/Treasurer's records
CHECKED 10/19/2014 M.J.G. - Updated all property and improvement values and all ownership and address changes per Pierce County Assessor/Treasurer's records
CHECKED 11/9/2016 M.J.G. - Updated all property and improvement values and all ownership and address changes per Pierce County Assessor/Treasurer's records
CHECKED 7/21/2017 M.J.G. - Updated property owner name, address, land and improvement value to Value Year 2017 / Tax Year 2018 per PCAT
CHECKED 10/23/2017 M.J.G. - Updated property owner name, address, land and improvement value to Value Year 2017 / Tax Year 2018 per PCAT
CHECKED 10/10/2018 R.K.R.
CHECKED 10/10/2018 R.K.R. - Updated property owner name, address, land and improvement value per the PCAT
CHECKED 2/9/2021 R.K.R. - Updated property owner name, address, land and improvement value per the PCAT
CHECKED 11/9/2022 R.K.R. - Updated property owner name, address, land and improvement value per the PCAT
CHECKED 3/7/2023 R.K.R. - Updated property owner name and address per the PCAT

"NOTE: to Year Roll"
**CITY WITNESS LIST**

**HEARING DATE:** Thursday, June 1, 2023, at 9:00 a.m.  
**FILE NUMBER:** HEX2023-008  
**FILE NAME:** LID 8640 Final Assessment Roll

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<td>Michael Garrison</td>
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E=EXPERT WITNESS; F=FACT WITNESS
HEARING DATE: Thursday, June 1, 2023, at 9:00 a.m.
FILE NUMBER: HEX2023-008
FILE NAME: LID 8640 Final Assessment Roll

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KEY
A = Admitted    E = Excluded    W = Withdrawn
REPORT TO THE HEARINGS EXAMINER
FOR L.I.D. HEARING JUNE 1, 2023 - 9:00 A.M.

L.I.D. NO. 8640: Alley pavement with a structural section, surface water main extension with surface water catch basins on:

- Alley between Proctor Street and Madison Street from 38th Street North 130 feet, more or less, thence East to Proctor Street.
- Alley between North 35th Street and North 36th Street from Warner Street to Puget Sound Avenue.
- Alley between North 21st Street and North 22nd Street from Washington Street to Adams Street.
- Alley between North 26th Street and North 27th Street from Warner Street to Puget Sound Avenue.
- Alley between Shirley Street and Winnifred Street from North 18th Street to North 21st Street.

Notices: The hearing date was published April 27, 2023 and May 1, 2023.

Notice of Public Hearing letters were mailed to owners of record on May 5, 2023.

Status: The Final Assessment Roll is being presented for adoption.

Background: Estimated project cost: $383,000.00
Final project cost $782,797.40

Est. rate per AUF: $27.00 (Fixed Rate)
Final AUF: $27.00 (Fixed Rate)

Paving Assessments $87,686.67
Supplement Assessments $12,984.18
TOTAL ASSESSED TO PROPERTY OWNERS $100,670.85

City Contribution $237,973.71
Wastewater Utility (ENV-00475) $355,779.46
Surface Water Utility (ENV-00349-03) $85,083.57
Hazardous sidewalk Program $3,289.81

To our knowledge the proceedings are all proper and in conformance with L.I.D. statutes.

We are not aware of any protest to the assessment roll.

This is a 10-year Assessment Roll.

Recommendation: The Assessment Roll be adopted as presented.

file: lid8640
TO:                Jeff H. Capell, Hearing Examiner
FROM:            Ralph K. Rodriguez, LID Administrator, Public Works Department
SUBJECT:       L.I.D. 8640 – Cost Breakdown by Segment
DATE:              May 9, 2023

**Segment 1**

*Alley between Proctor Street & Madison Street from N 38th Street north 130 feet, thence east to Proctor Street*

<table>
<thead>
<tr>
<th></th>
<th>Estimated</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Assessed to Property Owners</strong></td>
<td>$8,983.35</td>
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<tr>
<td><strong>City Contribution</strong></td>
<td>$26,016.65</td>
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<td><strong>Total LID Project Cost</strong></td>
<td>$35,000.00</td>
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<tr>
<td><strong>Supplemental (extra) Work</strong></td>
<td></td>
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<tr>
<td><strong>Total Assessed to Property Owners</strong></td>
<td></td>
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<tr>
<td><strong>Total Paving Cost</strong></td>
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<td>$91,718.89</td>
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<tr>
<td><strong>Wastewater Utility (ENV-00475)</strong></td>
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<tr>
<td><strong>Total LID Project Cost</strong></td>
<td></td>
<td>$143,572.48</td>
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</tbody>
</table>

**Segment 2**

*Alley between N 35th Street & N 36th Street from Warner Street to Puget Sound Avenue*

<table>
<thead>
<tr>
<th></th>
<th>Estimated</th>
<th>Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Assessed to Property Owners</strong></td>
<td>$16,496.25</td>
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<td><strong>City Contribution</strong></td>
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<td><strong>Total LID Project Cost</strong></td>
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<tr>
<td>Actual</td>
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<tr>
<td>---------------------------------------------</td>
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<tr>
<td>Total Assessed to Property Owners</td>
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<td>Supplemental (extra) Work</td>
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<td>City Contribution</td>
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<td>Surface Water Utility (ENV-00349-03)</td>
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<td><strong>Total LID Project Cost</strong></td>
<td><strong>$137,248.61</strong></td>
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**Segment 3**

Alley from N 21st Street & N 22nd Street from Washington Street to Adams Street

<table>
<thead>
<tr>
<th>Estimated</th>
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</thead>
<tbody>
<tr>
<td>Total Assessed to Property Owners</td>
<td>$15,231.85</td>
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<tr>
<td>City Contribution</td>
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<tr>
<td><strong>Total LID Project Cost</strong></td>
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<table>
<thead>
<tr>
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<tr>
<td>Total Assessed to Property Owners</td>
<td>$15,231.76</td>
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<tr>
<td>Supplemental (extra) Work</td>
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<td>Total Assessed to Property Owners</td>
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<td>Hazardous Sidewalk Program</td>
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<td><strong>Total LID Project Cost</strong></td>
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**Segment 4**

Alley between N 26th Street & N 27th Street from Warner Street to Puget Sound Avenue

<table>
<thead>
<tr>
<th>Estimated</th>
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</thead>
<tbody>
<tr>
<td>Total Assessed to Property Owners</td>
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### Actual

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Total Assessed to Property Owners</td>
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<tr>
<td>Supplemental (extra) Work</td>
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<td>City Contribution</td>
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<td>Wastewater Utility (ENV-00475)</td>
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### Segment 5

Alley Shirley Street & Winnifred Street from N 18th Street to N 21st Street.

### Estimated

<table>
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<th>Description</th>
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<td>Total Assessed to Property Owners</td>
<td>$32,036.25</td>
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<tr>
<td>Surface Water Utility</td>
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<td>City Contribution</td>
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### Actual

<table>
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<tbody>
<tr>
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<td>Wastewater Utility (ENV-00475)</td>
<td>$192,220.90</td>
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<tr>
<td><strong>Total LID Project Cost</strong></td>
<td><strong>$287,399.09</strong></td>
</tr>
</tbody>
</table>
KEN SPURRELL, being first duly sworn on oath, deposes and says that he is the Publisher of the

"TACOMA DAILY INDEX, INC."

a daily legal newspaper. That said newspaper is a legal newspaper, which, pursuant to the provisions of Chapter 213 of the 1941 Session Laws of the State of Washington, has been approved as a legal newspaper by order of the Superior Court of the State of Washington in and for Pierce County, entered on June 12, 1941, in Cause No. 84921 entitled "In the matter of the application and qualification of Tacoma Daily Index as a legal newspaper." That said newspaper has been published regularly and continually at least once a week, in the English language, as a newspaper of general circulation the city of Tacoma, Pierce County, Washington, the city where the same was published at the time of said application for approval for at least six months prior to the date of such application, and is now and during all of said time so printed, either in whole or in part, in an office maintained at the aforesaid place of publication, and the same is now and ever since said date has been so published.

That the annexed is a true copy of a City Notices-Tacoma LID NO 8640 Assessment Roll Hearing legal notice as it was published in regular issues (and not in supplement form) of said newspaper 2 time(s) according to statute, commencing on 4/27/2023 and ending on 5/1/2023 both dates inclusive. That the full amount of the fee charged for the foregoing publication is the sum of $277.50

KEN SPURRELL, Publisher

Subscribed and sworn before me this 1st day of May, 2023.

Notary Public in and for the State of Washington, Residing at Tacoma

City of Tacoma

IDX975895
Notice is hereby given that the City Council has set Thursday, June 1, 2023, at 9:00 a.m., as the date and time for hearing by the Hearing Examiner. The hearing will be conducted in a hybrid format that includes an in-person component and a remote option. To attend in person, the meeting will be held in Council Chambers, on the first floor of the Tacoma Municipal Building, located at 747 Market Street. Information on how to participate virtually can be found at [www.cityoftacoma.org/government/city_department/hearing_examiner/hearing_schedule](http://www.cityoftacoma.org/government/city_department/hearing_examiner/hearing_schedule) or by calling the Hearing Examiner’s Office at 253-591-5195.

The Hearing Examiner will consider the Assessment Roll for the cost and expense of Local Improvement District No. 8640:

LID No. 8640 Placement of alley pavement with a structural section, surface water mains with surface water catch basins where needed on:

* Alley between Proctor Street and Madison Street from North 38th Street North 130 feet, more or less, thence east to Proctor Street;
* Alley between North 35th Street and North 36th Street from Warner Street to Puget Sound Avenue;
* Alley between North 21st Street and North 22nd Street from Washington Street to Adams Street;
* Alley between North 26th Street and North 27th Street from Warner Street to Puget Sound Avenue; and
* Alley between Shirley Street and Winnifred Street from North 18th Street to North 21st Street.

All persons who wish to object to the assessment must either (1) appear at the hearing and make their objections orally, or (2) make their objections in writing, and file them in the office of the City Clerk before 9:00 a.m., on June 1, 2023. At the time set for the hearing, or at such time as the hearing may be adjourned to, the Hearing Examiner will
consider all objections made to the Assessment Roll, and will then make recommendations to the City Council. The City Council will sit as a board of equalization for the purpose of considering the Assessment Roll and the Hearing Examiner's recommendations regarding the Roll, and may correct, revise, raise, lower, change, or modify the Assessment Roll, or any part of the Roll, or may set aside the Roll and order the assessment to be made anew.

Doris Sorum
City Clerk
IDX-975895
Published: Thursday, April 27, 2023 and Monday, May 1, 2023
NOTICE OF ASSESSMENT HEARING

To be held at 09:00AM on 06/01/2023

#0006004036718#

JOYCE L CLIFFORD
3811 N MADISON ST
TACOMA WA 98407-5725

Local Improvement District No: 8640 for Paving
Property Address: 3811 N MADISON ST TACOMA WA 98407-5725

Tax Parcel No: PA5515000030
Legal Description: L 6 & 7 B 1

NOTICE OF HEARING ONLY
THIS IS NOT A BILL

LID Number: 8640
Assessment Number: 00001
Assessment Amount: $836.60

As the construction of the Local Improvement District has now been completed, your property will be assessed in the amount shown above. The final assessment roll for the Local Improvement District has been prepared as required by law and is on file and open to inspection at the office of the City Clerk at 733 Market Street, Room 11, Tacoma, Washington. Should you desire additional information, please call our office (phone and address above) or the Engineer's Office (253 591-5522 or 253 591-5338).

In compliance with State of Washington statutes, a hearing will be held before the Hearings Examiner in HYBRID ZOOM MEETING: PLEASE SEE INSERT FOR LOCATION AND THE ZOOM LINK at 09:00AM on 06/01/2023.

This hearing is to correct any irregularities or errors that may have occurred in assessing your property and is not for the purpose of discussing the advisability of the project, as the decision to create this district was made at a previous hearing, and construction of this project is now complete.

All persons who desire to object to this assessment roll because of irregularities, omissions, or errors may file written objections with the City Clerk at said hearing or prior to the date fixed for said hearing and make his or her recommendations to the City Council. Thereafter the City Council will either adopt or reject these recommendations and by ordinance confirm the assessment roll.

In order for an objection to be considered valid, it must include proof that the property is not being benefited to the amount of the assessment. One form of such proof would be an appraisal showing the value of the property with and without the improvements. All objections should state clearly the
grounds of the objections and should contain lot, block and addition, section, tax number or other identifying description of the property. All objections not made timely, in writing, and in the manner required by law, shall conclusively be presumed to have been waived. When property has been entered originally upon the roll, and the assessment thereon is not raised, no objection shall be considered by the City Council or by any court on appeal unless the objection is made in writing at or prior to the date fixed for commencement of the hearing upon the roll.

Following the confirmation of the final assessment roll, in approximately thirty (30) to forty-five (45) days, the City Treasurer will send you a statement showing the amount of the assessment. You may pay all or any part of the assessment without interest before the date shown on the statement. After that date, the balance will be divided into annual installments and interest computed on the unpaid principal balance.
LID 8640 FINAL HEARING

June 1, 2023 - 9:00 AM PACIFIC TIME

Hearing Examiner public hearings are held hybrid with both in person at the Tacoma Municipal Building (TMB) 747 Market St, 1st Floor, Council Chambers or virtual participation available through Zoom teleconferencing with both internet visual and audio access, as well as separate telephonic (only) access via call in number on Zoom. Video use is preferred by the Hearing Examiner. To the extent possible, we are encouraging parties in scheduled matters to get a Zoom account (a free one is available) in order to be able to participate in video conferenced hearings. In-person hearings are conducted hybrid so that any interested party and/or their prospective witnesses can testify virtually if necessary and so that anyone from the public can also choose to attend remotely.

Hearing Schedule - City of Tacoma:

The Zoom link is provided below:
https://us06web.zoom.us/j/83262083054?pwd=L2h2aTUyaFlFVIVNVVVVPVUk1WFhJQT09

Meeting ID: 832 6208 3054
Passcode: Hearing
One tap mobile
+12532050468,,83262083054#,,,,,*5521102# US
+12532158782,,83262083054#,,,,,*5521102# US (Tacoma)

Dial by your location
+1 253 205 0468 US
+1 253 215 8782 US (Tacoma)
+1 719 359 4580 US
+1 720 707 2699 US (Denver)
+1 346 248 7799 US (Houston)
+1 669 444 9171 US
+1 360 209 5623 US
+1 386 347 5053 US
+1 507 473 4847 US
+1 564 217 2000 US
+1 646 558 8656 US (New York)
+1 646 931 3860 US
+1 689 278 1000 US
+1 301 715 8592 US (Washington DC)
+1 305 224 1968 US
+1 309 205 3325 US
+1 312 626 6799 US (Chicago)

Meeting ID: 832 6208 3054
Passcode: 5521102
Find your local number: https://us06web.zoom.us/u/kbXh7qG6z
City of Tacoma

May 5, 2023

CERTIFICATE OF MAILING

I, Liz Wheeler, certify that on May 5, 2023, I mailed by U.S. Mail, the Notice of Hearing in the form attached hereto the owners or reputed owners of all lots, tracts, and parcels of land or other property to be specially benefited by the improvements in Local Improvement District No. 8640. Such owners are shown on the rolls of the Pierce County Assessor-Treasurer and directed to the addresses shown thereon.

Dated this 5th Day of May, 2023

Liz Wheeler
City Treasurer’s Office – CSR-Technical
# ASSESSMENT ROLL LID 8640

|------------|----------|---------|-----------------|------------|------------|--------|------------|-----------|-------------|-------------|------------|--------------|

## MARCH-McCANDLESS ADDITION
(Segment #1)

|------------|----------|---------|-----------------|------------|------------|--------|------------|-----------|-------------|-------------|------------|--------------|

| 551500-003-0 | Joyce L Clifford | 3811 N Madison Street, Tacoma, WA 98407-5725 | Lots 6 & 7, Block 1 | 1 | 780.65 | 55.98 | 20.92 | 0.00 | 836.60 | Asph Drw 351,800 | 327,400 |
| 551500-004-0 | John Connelly Jr. & Angela Connelly | 3902 N Proctor Street, Tacoma, WA 98407-5730 | Lots 8 & 9 & N 8.5 ft of Lot 10, Block 1 | 2 | 1,523.65 | 698.95 | 55.57 | 0.00 | 2,222.60 | Asph Drw 367,900 | 449,500 |
| 551500-005-0 | Stephanie A & Jake H Snider | 3915 N 38th Street, Tacoma, WA 98407-5638 | S. 16.5 ft of Lot 10, & all of Lots 11 & 12, Block 1 | 3 | 1,734.35 | 147.90 | 47.06 | 0.00 | 1,882.30 | Asph Drw Drain Pipe 378,100 | 434,300 |

## LAW'S ADDITION

|------------|----------|---------|-----------------|------------|------------|--------|------------|-----------|-------------|-------------|------------|--------------|

| 520500-130-0 | Boleslaw & Ann G Zenczak | 3812 N Proctor Street, Tacoma, WA 98407-5731 | S. 75 ft of Lots 1 & 2, Block 13 | 4 | 1,886.80 | 0.00 | 47.17 | 0.00 | 1,886.80 | 366,600 | 531,000 |
| 520500-131-0 | Janace L Murphy | 3808 N Proctor Street, Tacoma, WA 98407-5731 | N. 60 ft of Lots 3 & 4, Block 13 | 5 | 1,639.55 | 476.97 | 52.91 | 0.00 | 2,116.50 | Asph Drw 347,100 | 260,100 |
| 520500-132-0 | Lyndell J Dittus & Jeannette M Dittus | 10512 16th Street East, Edgewood, WA 98372-1340 | S. 60 ft of Lots 3 & 4, Block 13 | 6 | 1,418.35 | 365.05 | 44.59 | 0.00 | 1,783.40 | Asph Drw 347,100 | 422,000 |

## BYRD'S ADDITION
(Segment #2)

|------------|----------|---------|-----------------|------------|------------|--------|------------|-----------|-------------|-------------|------------|--------------|

| 280502-075-0 | Mark J & Joy Longrie | 3402 N 36th Street, Tacoma, WA 98407-6105 | Lots 1 thru 3, Block 81, incl. of vacated Warner St. abutting | 7 | 4,389.80 | 301.18 | 122.27 | 0.00 | 4,890.95 | Asph Drw 826,400 | 1,152,900 |
|-----------|----------|---------|-------------------|-----------|------|------|-----------|-----------|-----------|------------|------------|------------|--------------|
| 280502-076-0 | Matthew & Stacy Ebersole | 3416 N 36th Street | Lot 4, Block 81 | 8 | 1,349.95 | 0.00 | 0.00 | 0.00 | 1,349.95 | | | 615,300 | 485,400 |
| 280502-077-0 | John McConnell & Jodi Gibson | 3420 N 36th Street | Lot 5, Block 81, to/s w s. 12 ft of vacated N. 36th St. abutting said Lot 5 | 9 | 1,376.90 | 0.00 | 0.00 | 0.00 | 1,376.90 | | | 627,300 | 492,800 |
| 280502-078-0 | Peder E Lindgren of Peder Eugene Lindgren Living Trust | 3424 N 36th Street | Lot 6, Block 81 | 10 | 1,349.95 | 0.00 | 0.00 | 0.00 | 1,349.95 | | | 576,300 | 270,200 |
| 280502-079-0 | Gary W & Mary E Sarnaiki | 3507 N Puget Sound Ave | N 1/2 of Lots 7 & 8, Block 81 | 11 | 1,889.95 | 0.00 | 0.00 | 0.00 | 1,889.95 | | | 522,300 | 330,400 |
| 280502-080-0 | Jeanne Marie Tvet Living Trust | 3415 N 35th Street | Lot 9, Block 81 | 12 | 1,349.95 | 0.00 | 0.00 | 0.00 | 1,349.95 | | | 576,300 | 225,500 |
| 280502-082-0 | Tom M & Catha Petramalo | PO Box 4508 | Lot 10, Block 81 | 13 | 1,349.95 | 152.56 | 0.00 | 0.00 | 1,502.50 | Asph Drwy | | 522,300 | 286,600 |
| 280502-083-0 | Michael E & Judith A Strong | 3405 N 35th Street | Lot 11 & W 12.65ft of Lot 12, Block 81 | 14 | 1,691.45 | 0.00 | 0.00 | 0.00 | 1,691.45 | | | 609,000 | 479,600 |
| 280502-084-0 | Gary E & Connie L Crawford | PO Box 7622 | E 37.35ft of Lot 12, Block 81, incl. 20 ft of vacated Warner St abutting | 15 | 1,548.35 | 0.00 | 0.00 | 0.00 | 1,548.35 | | | 633,100 | 472,600 |

**AMENDED PLAT OF SECOND SCHOOL LAND ADDITION**

(Segment #3)

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<tbody>
<tr>
<td>477502-057-0</td>
<td>Ellen Blackshaw</td>
<td>2114 N Washington Street</td>
<td>S 40 ft of E 85 ft of N 120 ft of Tract 'A' of Block 88 (ITEM 5)</td>
<td>16</td>
<td>1,223.95</td>
<td>103.80</td>
<td>0.00</td>
<td>0.00</td>
<td>1,327.75</td>
<td>Asph Drwy</td>
<td></td>
<td>297,100</td>
<td>208,100</td>
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<tr>
<td>747502-056-0</td>
<td>Casey Jo Silbaugh</td>
<td>3708 N 22nd Street Tacoma, WA 98406-5306</td>
<td>W 37 ft of E 122 ft of N 120 ft of Tract ’A’ of Block 88 (ITEM 4)</td>
<td>17</td>
<td>998.95</td>
<td>1,396.05</td>
<td>59.88</td>
<td>0.00</td>
<td>0.00</td>
<td>2,395.00</td>
<td>Asph Drwy</td>
<td>317,100</td>
<td>300,800</td>
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<tr>
<td>747502-054-0</td>
<td>Kenneth &amp; Sharon Shipman</td>
<td>5004 Green Cay Christiansted, VI 00820-4537</td>
<td>Beg 122 ft W of NE Cor Thence W 36.25 ft, S 120 ft, E 36.25 ft, N 120 ft to beg of Tract ’A’ of Block 88 (ITEM 2)</td>
<td>18</td>
<td>978.70</td>
<td>0.00</td>
<td>24.47</td>
<td>0.00</td>
<td>0.00</td>
<td>978.70</td>
<td>0.00</td>
<td>315,700</td>
<td>223,500</td>
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<tr>
<td>747502-053-0</td>
<td>Jason &amp; Liane Stearns</td>
<td>3716 N 22nd Street Tacoma, WA 98406-5306</td>
<td>W 37 ft of E 195.25 ft N 120 ft of Tract ’A’ of Block 88 (ITEM 1)</td>
<td>19</td>
<td>998.95</td>
<td>316.90</td>
<td>32.90</td>
<td>0.00</td>
<td>0.00</td>
<td>1,315.85</td>
<td>Asph Drwy</td>
<td>317,100</td>
<td>263,200</td>
</tr>
<tr>
<td>747502-055-0</td>
<td>Brent &amp; Melinda M Michaelson, TTEE</td>
<td>P.O. Box 7633 Tacoma, WA 98417-0633</td>
<td>E 50 ft of W 125 ft of N 120 ft of Tract ’A’ of Block 88 (ITEM 3)</td>
<td>20</td>
<td>1,349.95</td>
<td>399.41</td>
<td>43.73</td>
<td>0.00</td>
<td>0.00</td>
<td>1,749.35</td>
<td>Asph Drwy</td>
<td>341,400</td>
<td>291,400</td>
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<tr>
<td>747502-059-0</td>
<td>James M Gaylord</td>
<td>3722 N 22nd Street Tacoma, WA 98406-5306</td>
<td>E 37 ½ ft of W 75 ft of N 120 ft of Tract ’A’ of Block 88 (ITEM 7)</td>
<td>21</td>
<td>1,012.45</td>
<td>12.77</td>
<td>25.63</td>
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<td>0.00</td>
<td>1,025.20</td>
<td>Gdn SDWK</td>
<td>318,200</td>
<td>161,200</td>
</tr>
<tr>
<td>747502-061-0</td>
<td>Evan Steiner &amp; Nicola Brandon</td>
<td>3724 N 22nd Street Tacoma, WA 98406-5306</td>
<td>W 37 ½ ft of N 120 ft of Tract ’A’ of Block 88 (ITEM 9)</td>
<td>22</td>
<td>1,012.45</td>
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# ASSESSMENT ROLL LID 8640

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## PUGET PARK ADDITION

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Exhibit C-6
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**WESTGATE 2ND ADDITION**

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- **Irvine, CA 92603-3840**
- Site Address: 1840 N Shirley Street, Tacoma, WA 98406-2828

**Duplicate to:**
- Chicago Title
  - Attn: Anna Travis
  - Escrow # 4374581

**Address:**
- Irvine, CA 92603-3840
- Tacoma, WA 98406-2828
- 5605 112th St E, Ste 900
- Puyallup, WA 98373-4337
- 5502 N 21st Street
- Tacoma WA 98406-2820

**Legal Description:**
- Lot 18, Block 4
- Irvine, CA 92603-3840

### Value:

| 1/4 IMP VALUE | 4,650,550.00 |
| TOTAL LAND VALUE | 20,802,300.00 |
| TOTAL | 25,552,800.00 |
| TOTAL EST PO ASSMT | 87,687.10 |
| TOTAL FINAL PO ASSMT | 100,070.85 |

**Checked Dates and Actions:**
- 1/20/2005: D.A.W.
- 8/15/2005: M.J.G. - Updated all property and improvement values and all ownership and address changes per Pierce County Assessor/Treasurer's records
- 11/27/2007: R.K.R. - Updated property owner name, address, land and improvement value per the PCAT
- 10/10/2016: R.K.R. - Updated property owner name, address, land and improvement value per the PCAT
- 10/10/2018: R.K.R. - Updated property owner name, address, land and improvement value per the PCAT

**NOTE:**
- 10 Year Roll

**Assessment Roll LID:**
- LID 8640

**Assessment Roll Status:**
- Updated property owner name, address, land and improvement value to Value Year 2017 / Tax Year 2018 per PCAT

**Assessment Roll History:**
- Updated property owner name, address, land and improvement value to Value Year 2017 / Tax Year 2018 per PCAT
- Updated property owner name, address, land and improvement value per the PCAT
RESOLUTION NO. 41241

BY REQUEST OF MAYOR WOODARDS AND COUNCIL MEMBERS BLOCKER AND USHKA

A RESOLUTION relating to committees, boards, and commissions; appointing and reappointing individuals to the Mayor’s Youth Commission of Tacoma leadership team.

WHEREAS vacancies exist on the Mayor’s Youth Commission of Tacoma leadership team, and

WHEREAS, at its meetings of June 17, June 28, and July 7, 2023, the Mayor’s Youth Commission of Tacoma elected a new leadership team, and have submitted their names for confirmation to said commission, and

WHEREAS, pursuant to City Charter 2.4, the person’s named on Exhibit “A” have been nominated to serve on the Mayor’s Youth Commission of Tacoma leadership team; Now, Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

That those nominees to the Mayor’s Youth Commission of Tacoma leadership team, listed on Exhibit “A,” are hereby confirmed and appointed or reappointed as members of such commission for such terms as are set forth on the attached Exhibit “A.”

Adopted ____________________________

Mayor

Attest:
______________________________
City Clerk

Approved as to form:
______________________________
City Attorney
EXHIBIT “A”

MAYOR’S YOUTH COMMISSION OF TACOMA LEADERSHIP TEAM

Appointing Ashley Brewster to the Commission Chair position to serve a one-year term, to expire June 30, 2024.

Appointing Theodore Wygle to the Commission Vice-Chair position to serve a one-year term, to expire June 30, 2024.

Appointing Issiah Reiner to the Justice & Safety Committee Chair position to serve a one-year term, to expire June 30, 2024.

Appointing Kaitlyn Zeigler to the Justice & Safety Committee Vice-Chair position to serve a one-year term, to expire June 30, 2024.

Appointing Yanfei Jia to the Environmental Health Committee Vice-Chair position to serve a one-year term, to expire June 30, 2024.

Appointing Beyla Kisembo to the Social Health Committee Chair position to serve a one-year term, to expire June 30, 2024.

Appointing Vivian Keough to the Social Health Committee Vice-Chair position to serve a one-year term, to expire June 30, 2024.

Appointing Begina Kisembo to the Education, Arts, & Culture Committee Vice-Chair position to serve a one-year term, to expire June 30, 2024.

Reappointing Anastasia Markham to the Environmental Health Committee Chair position to serve a one-year term, to expire June 30, 2024.

Reappointing Ava Sims to the Education, Arts, & Culture Committee Chair position to serve a one-year term, to expire June 30, 2024.
TO: Elizabeth Pauli, City Manager
FROM: D’Angelo Baker, Management Fellow, City Manager’s Office; Bucoda Warren, Chief Policy Analyst to the Mayor; Hyun Kim, Deputy City Manager
COPY: City Council and City Clerk
SUBJECT: Resolution – Appointing individuals to the Mayor’s Youth Commission of Tacoma – Requested for July 18, 2023
DATE: July 7, 2023

SUMMARY AND PURPOSE:
A resolution appointing and reappointing the following individuals to the Mayor's Youth Commission of Tacoma Leadership Team to serve a one-year term to expire June 30, 2024.

- Ashley Brewster, Commission Chair
- Theodore Wygle, Commission Vice-Chair
- Issiah Reiner, Justice & Safety Committee Chair
- Kaitlyn Zeigler, Justice & Safety Committee Vice-Chair
- Anastasia Markham, Environmental Health Committee Chair (Reappointment)
- Yanfei Jia, Environmental Health Committee Vice-Chair
- Beyla Kisembo, Social Health Committee Chair
- Vivian Keough, Social Health Committee Vice-Chair
- Ava Sims, Education, Arts, & Culture Committee Chair (Reappointment)
- Begina Kisembo, Education, Arts, & Culture Committee Vice-Chair

COUNCIL SPONSORS:
Mayor Woodards, Council Member Blocker, and Council Member Ushka

BACKGROUND:
In 2019, Resolution 40502 established the formal structure of the Mayor's Youth Commission of Tacoma and appointed the inaugural leadership team. Each year since then, the Mayor’s Youth Commission elects a 10-member Leadership Team from the general membership to serve a 1-year term: a Chair and Vice-Chair of the entire Commission, as well as a Chair and Vice-Chair of each of the four committees. The Leadership Team is confirmed by the City Council. The Leadership Team meets twice each month and hosts a General Assembly meeting once per month.

The Mayor’s Youth Commission convened on June 17, 2023, June 28, 2023, and July 7, 2023, to elect a new Leadership Team to represent all members of the Commission and have submitted their names for confirmation. At this time, 10 individuals are being recommended to the City Council for confirmation.

COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:
The recruitment for new leadership was led by the Mayor’s Youth Commission, with support from the Commission Liaison from the City, Graduate Tacoma, and from the Foundation for Tacoma Students. The primary method of recruitment was through emails to existing members, social media campaigns through the Commission’s Instagram, and through partner channels of the Foundation for Tacoma Students and the City.
2025 STRATEGIC PRIORITIES

Equity and Accessibility:
The youth commission is focused on engaging in projects and programs that support anti-racism work and encourages courageous conversations and efforts to support marginalized communities in Tacoma. The sessions during this summit will focus on themes of social justice, health & safety, education, arts & culture, and environmental justice & climate.

Education: Equity Index Score: Moderate
Increase the number of quality, after-school-learning opportunities distributed equitably across the city.

Engagement: Equity Index Score: Moderate Opportunity
Increase the number of residents who participate in civic volunteering and voting. To that end, elected officials, boards, commissions, and volunteer leadership will reflect more of the diversity of the Tacoma community. Youth engagement will increase the percentage of residents who believe they are able to have a positive impact on the community, and express trust in the public institutions of Tacoma.

Explain how your legislation will affect the selected indicator(s).
The Mayor’s Youth Commission provides opportunities for after-school-learning, and engagement with City and community leaders. The Community Based Commission engages middle and high school students in a reciprocal opportunity to have young people engaged with government, impacting many of the Civic Engagement indicators.

ALTERNATIVES:

<table>
<thead>
<tr>
<th>Alternative(s)</th>
<th>Positive Impact(s)</th>
<th>Negative Impact(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Do not appoint or reappoint members</td>
<td></td>
<td>The commission will have no appointed members to take official actions as the existing youth term ended June 30, 2023</td>
</tr>
</tbody>
</table>

EVALUATION AND FOLLOW UP:
Each year, the outgoing Leadership Team submits an annual report to the City Council that highlights what they have accomplished and outlines their ongoing goals/projects to be continued by the next Leadership Team. This serves as an opportunity for the Council to evaluate their work and engage in discussions with them on continued actions.

STAFF/SPONSOR RECOMMENDATION:
Staff recommends the appointment and reappointment of all individuals elected by the 2022-23 Mayor’s Youth Commission members to the Mayor’s Youth Commission Leadership Team for the 2023-24 service year.

FISCAL IMPACT:
None. Biennium support of Mayor’s Youth Commission of Tacoma was allocated in the budget process.
RESOLUTION NO. 41242

A RESOLUTION related to the purchase of materials, supplies or equipment, and the furnishing of services; authorizing the increase of Contract No. CW2226824 with Asphalt Patch Systems, Inc., in the amount of $1,000,000.00, plus applicable taxes, for a cumulative total of $5,702,989.32, budgeted from various departmental funds, for asphalt and concrete patching services, pursuant to Specification No. CT18-0277F.

WHEREAS the City has complied with all applicable laws and processes governing the acquisition of those supplies, and/or the procurement of those services, inclusive of public works, as is shown by the attached Exhibit “A,” incorporated herein as though fully set forth, and

WHEREAS the Board of Contracts and Awards has concurred with the recommendation for award as set forth in the attached Exhibit “A”; Now, Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

Section 1. That the Council of the City of Tacoma concurs with the Board of Contracts and Awards to adopt the recommendation for award as set forth in the attached Exhibit “A.”
Section 2. That the proper officers of the City are hereby authorized to 
increase Contract No. CW2226824 with Asphalt Patch Systems, Inc., in the amount 
of $1,000,000.00, plus applicable taxes, for a cumulative total of $5,702,989.32, 
budgeted from various departmental funds, for asphalt and concrete patching 
services, pursuant to Specification No. CT18-0277F, consistent with Exhibit “A.” 

Adopted _______________________

_____________________________  
Mayor

Attest:

_____________________________  
City Clerk

Approved as to form:

_____________________________  
City Attorney
TO: Board of Contracts and Awards  
FROM: Andy Cherullo, Finance Director, Finance Department  
Patsy Best, Procurement and Payables Division Manager, Finance Department  
COPY: Public Utility Board, Director of Utilities, Board Clerk, City Council, City Manager,  
City Clerk, EIC Coordinator, LEAP Coordinator, and Tad Carlson, Finance Department.  
SUBJECT: Citywide - Pavement Restoration Services  
Request for Bids (RFB) Specification No. CT18-0277F, Contract No. CW2226824 – July 12, 2023, Public Utility Board and July 18, 2023, City Council  
DATE: May 31, 2023  

RECOMMENDATION SUMMARY:  
The Finance Department requests approval to increase CW2226824, to Asphalt Patch Systems, Inc., Puyallup, WA, by $1,000,000, plus any applicable taxes, budgeted from various funds, for asphalt and concrete patching services. This increase will bring the contract to a cumulative total of $5,702,989.32, plus any applicable taxes.

STRATEGIC POLICY PRIORITY:  
• Strengthen and support a safe city with healthy residents.  
• Ensure all Tacoma residents are valued and have access to resources to meet their needs.  

This project improves roadway infrastructure by providing a safer driving surface for vehicles, bicycles, and pedestrians.

BACKGROUND:  
This citywide contract provides for as-needed general street repair services and street and sidewalk repairs due to utility cuts and incidental pavement restoration for multiple city departments including, Tacoma Water, Tacoma Power, Environmental Services, Public Works and more. The individual repairs are generally small and range in cost from $600 to $25,000, depending on the size and location of the repair. By combining individual department needs, the city can leverage its purchasing power under a single contract.

A new specification for these services, CT23-0087F will be posted shortly. Updating the scope to include new services delayed advertisement of the new specification so award and contracting will not be completed before the contract expires. As an on-call contract, the increase is not a guarantee of spend but an estimate, and the contract will be terminated upon execution of a new agreement resulting from CT23-0087F.

ISSUE: City of Tacoma does not have the capability to provide the required services to varied locations throughout the City of Tacoma and Tacoma Public Utilities service areas. The existing contract is set to expire in mid-July and will allow for services to continue until the new agreement has been finalized.

ALTERNATIVES: The alternative to extending and increasing the contract would be for departments to solicit the services on a job-by-job basis. This would be extremely disruptive to
operations and would dramatically increase cost due to forfeiting the volume discount and costing labor hours soliciting the services.

**COMPETITIVE SOLICITATION:**
Request for Bids Specification No. CT18-0277F was opened September 11, 2018. Four companies were invited to bid in addition to normal advertising of the project. Two submittals were received.

Asphalt Patch Systems, Inc. submitted a bid that resulted in the lowest evaluated submittal after considerations of Small Business Enterprise (SBE) participation goals. The table below reflects the total value of the original contract.

<table>
<thead>
<tr>
<th>Respondent</th>
<th>Location (city and state)</th>
<th>Submittal Amount</th>
<th>Evaluated Submittal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Puget Paving &amp; Construction, Inc.</td>
<td>Lakewood, WA</td>
<td>$3,510,324</td>
<td>$3,510,324</td>
</tr>
</tbody>
</table>

Pre-bid Estimate: $3,900,000

**CONTRACT HISTORY:** This contract was originally awarded to Asphalt Patch Systems, Inc. as a result of CT18-0277F in December of 2018.

Amendment No. 1, effective June 1, 2021, increased the contract value by $854,535.99 to a new total of $3,702,989.32 as allowed by U-11040 and Res40162.

Amendment No. 2, effective December 16, 2021, extended termination date to December 16, 2022, exercised administrative increase authority to increase contract value by $200,000 to new contract total of $3,902,989.32 and adopted new pricing effective June 1, 2022.

Amendment No 3 effective June 1, 2022, increased authorized compensation by $800,000 from $3,902,989.32 to new not to exceed value of $4,702,989.32 as approved by City Manager Action Memo dated July 12, 2022.

Amendment No. 4, effective December 1, 2022, extended termination date to June 16, 2023, and increased contract value by $200,000 from $4,702,989.32 to new not to exceed value of $4,902,989.32.

Amendment No. 5, effective June 15, 2023, extended termination date to the sooner of December 31, 2023, or until the execution of a new agreement resulting from RFB CT23-0087F and adopted new pricing.

**SUSTAINABILITY:** Include an explanation of how sustainability factors were considered, per the Sustainability-Related Resolutions, Proclamations, and Ordinances. The contract will improve the City’s infrastructure and safety of residents by repairing streets for motorized travel.

**EQUITY IN CONTRACTING (EIC) COMPLIANCE:** Not Applicable. This contract predates the Equity in Contracting program.
LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: The LEAP requirements for this project are 15 percent of the project labor hours must be worked by Apprentices, per TMC 1.90.040.

**FISCAL IMPACT:**

**EXPENDITURES:**

<table>
<thead>
<tr>
<th>FUND NUMBER &amp; FUND NAME *</th>
<th>COST OBJECT (CC/WBS/ORDER)</th>
<th>COST ELEMENT</th>
<th>TOTAL AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Various</td>
<td>Various</td>
<td></td>
<td>Up to $1,000,000</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td>Up to $1,000,000</td>
</tr>
</tbody>
</table>

**REVENUES:**

<table>
<thead>
<tr>
<th>FUNDING SOURCE</th>
<th>COST OBJECT (CC/WBS/ORDER)</th>
<th>COST ELEMENT</th>
<th>TOTAL AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
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<td>Up to $1,000,000</td>
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<tr>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td>Up to $1,000,000</td>
</tr>
</tbody>
</table>

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET:** Up to $1,000,000

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** Yes

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.** N/A
RESOLUTION NO. 41243

A RESOLUTION related to the purchase of materials, supplies or equipment, and the furnishing of services; authorizing the increase of Contract No. CW2223524 with Print NW, in the amount of $2,000,000, plus applicable taxes, for a cumulative total of $6,500,000, budgeted from various departmental funds, for as-needed printing and binding services, pursuant to Specification No. CT17-0359F.

WHEREAS the City has complied with all applicable laws and processes governing the acquisition of those supplies, and/or the procurement of those services, inclusive of public works, as is shown by the attached Exhibit “A,” incorporated herein as though fully set forth, and

WHEREAS the Board of Contracts and Awards has concurred with the recommendation for award as set forth in the attached Exhibit “A”; Now, Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

Section 1. That the Council of the City of Tacoma concurs with the Board of Contracts and Awards to adopt the recommendation for award as set forth in the attached Exhibit “A.”

Section 2. That the proper officers of the City are hereby authorized to increase Contract No. CW2223524 with Print NW, in the amount of
$2,000,000, plus applicable taxes, for a cumulative total of $6,500,000, budgeted from various departmental funds, for as-needed printing and binding services, pursuant to Specification No. CT17-0359F, consistent with Exhibit “A.”

Adopted ________________________

_______________________________
Mayor

Attest:

_______________________________
City Clerk

Approved as to form:

_______________________________
City Attorney
TO: Board of Contracts and Awards
FROM: Andy Cherullo, Finance Director, Finance Department
Patsy Best, Procurement and Payables Division Manager, Finance Department
COPY: Public Utility Board, Director of Utilities, Board Clerk, City Council, City Manager, City Clerk, EIC Coordinator, LEAP Coordinator, and Senior Buyer, Finance Department.
SUBJECT: Citywide - Printing and Binding Services
Request for Proposals Specification No. CT17-0359F, Contract No. CW2223524 – July 12, 2023, Public Utility Board and July 18, 2023, City Council
DATE: June 14, 2023

RECOMMENDATION SUMMARY:
The Finance Department requests approval to increase Contract CW2223524, to Print NW, Lakewood, WA, by $2,000,000, plus any applicable taxes, budgeted from the various funds, for as-needed, printing, and binding services. This increase will bring the contract to a cumulative total of $6,500,000, plus any applicable taxes.

STRATEGIC POLICY PRIORITY:
• Strengthen and support a safe city with healthy residents.
• Ensure all Tacoma residents are valued and have access to resources to meet their needs.
• Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

BACKGROUND:
This citywide contract provides an as-needed contract for printing and binding services for use by various City departments. Primary usage of this contract is for printing and binding services for departments such as Community & Media Services, Media & Communications Office, and Tacoma Venues & Events. Other usage for this contract includes design services, printed materials, signage, and job archive management. By combining individual department needs, the City is able to leverage its purchasing power under one contract resulting in a more efficient method of procurement.

ISSUE: The City of Tacoma has the need for printing and binding and related services on an as-needed basis. The existing contract is expiring, and an extension and corresponding increase is needed to avoid disruptions to business operations and communications with community members throughout Tacoma.

ALTERNATIVES: The alternative course of action would be to not award the contract and approach each project as an individual project. This would result in a significant cost and decreased level of service for departments and the community due to the time involved in soliciting each project individually and familiarizing print vendors with the City’s specific needs and policies.

Revised: 11/29/2022
COMPETITIVE SOLICITATION:

Request for Proposals Specification NO. CT17-0359F was opened November 14, 2017. Five companies were invited to bid in addition to normal advertising of the project. Three submittals were received. Evaluation was based on the below criteria and weights:

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pricing Proposal</td>
<td>35</td>
</tr>
<tr>
<td>Experience</td>
<td>40</td>
</tr>
<tr>
<td>Company Personnel and Resources</td>
<td>25</td>
</tr>
<tr>
<td>Sustainability</td>
<td>5</td>
</tr>
<tr>
<td>Small Business Enterprise</td>
<td>5</td>
</tr>
</tbody>
</table>

Print NW submitted a proposal that resulted in the highest score after consideration of SBE participation goals.

<table>
<thead>
<tr>
<th>Respondent</th>
<th>Location</th>
<th>Rank</th>
</tr>
</thead>
<tbody>
<tr>
<td>Print NW</td>
<td>Lakewood, WA</td>
<td>1</td>
</tr>
<tr>
<td>DCG One</td>
<td>Seattle, WA</td>
<td>2</td>
</tr>
<tr>
<td>Image 360</td>
<td>Tacoma, WA</td>
<td>3</td>
</tr>
</tbody>
</table>

CONTRACT HISTORY: This contract was originally awarded to Print NW as a result of Request for Proposals Specification NO. CT17-0359F in March 2017.

SUSTAINABILITY: Include an explanation of how sustainability factors were considered, per the Sustainability-Related Resolutions, Proclamations, and Ordinances. Sustainability comprised 5 of the 110 points available on the RFP.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Small Business Enterprise, the predecessor of the Equity in Contracting program, comprised 5 of the 110 points available on the RFP.

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP) COMPLIANCE: Not applicable
FISCAL IMPACT:
EXPENDITURES:

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<tr>
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<th>COST OBJECT (CC/WBS/ORDER)</th>
<th>COST ELEMENT</th>
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<tr>
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</table>

REVENUES:

<table>
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<tr>
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<td></td>
<td>Up to $2,000,000</td>
</tr>
</tbody>
</table>

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: $2,000,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A
RESOLUTION NO. 41239

BY REQUEST OF MAYOR WOODARDS, DEPUTY MAYOR WALKER, AND COUNCIL MEMBERS HINES AND USHKA

A RESOLUTION relating to the Rental Housing Code; directing the City Manager to conduct additional research and outreach on items related to the Rental Housing Code for discussion at the Community Vitality and Safety Committee, and report back to the City Council by the end of 2023 on available data and data gaps, strategies for addressing data gaps, and options for implementing additional protections; and include in the research any amendments that are not adopted as a part of Ordinance No. 28894 as items to be researched as a part of this resolution.

WHEREAS over the last five years of administering the Rental Housing Code (“RHC”), research and ongoing engagement with the RHC Stakeholder Advisory Group (“Group”), targeted community outreach efforts conducted in the Spring of 2023, and a year of engagement with the City Council Community Vitality and Safety (“CVS”) Committee, recommendations meant to further strengthen the RHC were developed to bring to the City Council, and

WHEREAS over the course of May 2023, City Council sponsors including Mayor Woodards, Deputy Mayor Walker, and Council Members Hines and Ushka met with signature gatherers to better understand a community proposal that will be on the November ballot, and

WHEREAS following these meetings, sponsors worked with RHC staff to further develop the protections that were shared with the CVS Committee on May 25th, and with the full City Council on June 13th and 20th; the City Council considered Ordinance No. 28894 at first reading on June 27, 2023, that contains the sponsors’ recommendations, and
WHEREAS during the review of RHC changes, community stakeholders, City Council members and staff identified additional opportunities to strengthen the RHC to serve the community, and the sponsors recognize these topics are nuanced and have the potential to have harmful unintended consequences on the rental housing market and broader community, and

WHEREAS thorough policy development warrants more research and stakeholder engagement to ensure that what is ultimately adopted policy-wise is not only legally enforceable, but will also do as much as possible to protect tenants while avoiding adverse community-wide impacts in an already challenging housing market, and

WHEREAS the importance of continuing work on the RHC in a meaningful way led the sponsors to bring this companion resolution to Ordinance No. 28894 to ensure that important questions raised during the outreach process are thoroughly researched and solutions brought back to the entire City Council on a timeline that shows serious dedication to addressing the issues of housing in the City, and

WHEREAS the research questions were captured as part of the RHC comparison chart and subsequent conversations by the sponsors, and these additional topics and questions will be researched by staff, with additional information and options for implementing additional protections to be brought back to the City Council, and
WHEREAS the topics are based on the following categories considered during the outreach process:

**General topics**

1) Can the City require digital notices and tenant information packets rather than printed in some or all cases while still ensuring proper notice to tenants to cut down on costs to housing providers;

2) What are the demographics of housing providers in the City, including income, age, ethnicity, gender, those with limited English-speaking ability, veteran or current military status, female head of household, or differently abled;

3) What are the demographics of renters in the City, including income, those defined as Asset Limited, Income Constrained, Employed (ALICE), age, ethnicity, gender, those with limited English-speaking ability, veteran or current military status, female head of household, or differently abled;

4) Research what other communities are doing to regulate out of state/out of city housing providers, and what communities are doing to incentivize local housing providers to build and/or maintain local rental units; and

5) Provide options for defining low-income under the RHC and how that can be implemented throughout the code, including provisions for reconsidering tenants’ eligibility for certain programs when they lose their job or income level changes during a lease.
Screening criteria

Research what other communities are doing when it comes to addressing landlord limitations on dog breeds in their units if they allow pets, and alternative methods that may be used to limit pets other than breed.

Fees and deposit standards

1) Research what other communities are doing to limit monthly fees associated with pets, and what current housing providers in the City charge for pets at their properties;

2) Determine if the City should adopt protections that limit certain move-in fees, including whether the City should limit move-in fees that exceed the first month’s rent; and define allowable/prohibited move-in fees including “last month’s rent”; and

3) Define and determine which refundable deposits are allowable/prohibited at move-in, and provide options on how additional deposits can be utilized to mitigate risks of housing providers renting to higher risk tenants.

Business license requirement

Through the annual business license and/or through an annual survey, what information should be asked of housing providers to collect usable data? For example, rental rates across landlord’s portfolio, and rent increases implemented that year.
Relocation assistance

Provide options for implementing an economic displacement relocation program for low-income tenants that provides financial assistance when their rent increases beyond a certain level in a year, including what proportion the City/landlord each pay, how much assistance is provided, how a tenant applies, and other questions required for implementation.

Eviction protections

What specific concerns do tenants have around no-cause evictions and termination of tenancy during cold weather or school year months for certain low income/fixed income tenants that are not covered by just cause eviction protections?

Penalties and enforcement

1) What funding sources can support relocation assistance, or support programs for smaller housing providers? For example, can penalties assessed by the RHC, or rental business license funding be utilized;

2) Determine if the RHC allows penalties assessed by the City to be given to the tenant if the tenant was due relocation assistance under current code and the landlord did not comply, and whether this source of funding should be used to support rental/relocation assistance or incentives for housing providers; and

3) Research options for penalizing scammers who falsely list rental properties who are not the property owner and determine if these
penalties can and/or should be used to fund financial crimes

WHEREAS the sponsors recommend adoption of this companion resolution to prioritize research into additional questions that were not considered as part of Ordinance No. 28894 amending the Tacoma Municipal Code, Chapter 1.95, “Rental Housing Code”; Now, Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

That the City Manager is hereby directed to conduct additional research and outreach on items related to the Rental Housing Code for discussion at the Community Vitality and Safety Committee, and report back to the City Council by the end of 2023 on available data and data gaps, strategies for addressing data gaps, and options for implementing additional protections; and include in the research any amendments that are not adopted as a part of Ordinance No. 28894 as items to be researched as a part of this resolution.

Adopted ____________________

______________________________
Mayor

Attest:

______________________________
City Clerk

Approved as to form:

______________________________
Deputy City Attorney
TO: Elizabeth Pauli, City Manager
FROM: Mayor Victoria Woodards; Bucoda Warren, Chief Policy Analyst to the Mayor
COPY: City Council and City Clerk
SUBJECT: A Resolution directing the City Manager to conduct additional research and outreach on items related to the Rental Housing Code for discussion at the Community Vitality and Safety Committee, and report back to the City Council by the end of the year on available data and data gaps, strategies for addressing data gaps, and options for implementing additional protections; and include any amendments that are not adopted as a part of Ordinance 28894 as items to be researched as a part of this resolution.

DATE: July 5, 2023

SUMMARY AND PURPOSE:
A Resolution directing the City Manager to conduct additional research and outreach on items related to the Rental Housing Code for discussion at the Community Vitality and Safety Committee, and report back to the City Council by the end of the year on available data and data gaps, strategies for addressing data gaps, and options for implementing additional protections; and include any amendments that are not adopted as a part of Ordinance 28894 as items to be researched as a part of this resolution.

COUNCIL SPONSORS:
Mayor Victoria Woodards, Deputy Mayor Kristina Walker, and Councilmembers Catherine Ushka and John Hines.

BACKGROUND:
Over the last five years of administering the Rental Housing Code (RHC), research and ongoing engagement with the RHC Stakeholder Advisory Group, targeted community outreach efforts conducted in the Spring of 2023, and a year of engagement with the Council Community Vitality and Safety (CVS) committee, recommendations were developed to bring to the City Council. Over the course of May 2023, City Council sponsors including Mayor Victoria Woodards, Deputy Mayor Kristina Walker, and Council Members Catherine Ushka and John Hines met with signature gatherers to better understand a community proposal that will be on the November ballot. Following these meetings, sponsors worked with RHC staff to take the proposed changes developed by the RHC Stakeholder Advisory Group and further develop protections that were shared with the CVS committee on May 25, and with the full Council on June 13 and 20. Council has considered Ordinance 28894 at first reading on June 27, 2023, that contains the sponsors recommendations.

During the review of RHC changes, community stakeholders, council members and staff identified additional opportunities to strengthen our RHC to serve the community. Sponsors recognize these topics are nuanced and have the potential to have harmful unintended consequences on the rental housing market and broader community. Thorough policy development warrants more research and stakeholder engagement to ensure that what is ultimately adopted policy-wise is not only legally enforceable, but also do as much as possible to protect tenants while avoiding adverse community-wide impacts in an already challenging housing market. The importance of continuing work on the RHC in a meaningful way led the sponsors to bring this companion
resolution to Ordinance 28894 to ensure that important questions raised during the outreach process are thoroughly researched and solutions brought back to the whole Council on a timeline that shows serious dedication to addressing the issues of housing in Tacoma.

The research questions were captured as a part of the Rental Housing Code comparison chart and subsequent conversations by the sponsors. These additional topics and questions will be researched by staff, and additional information and options for implementing additional protections will be brought back to the City Council. The topics are listed below based on categories considered during the outreach process.

- **General Topics**
  - Can we require digital notices and tenant information packets rather than printed in some or all cases while still ensuring proper notice to tenants to cut down on costs to housing providers?
  - What are the demographics of housing providers in Tacoma, including income, age, ethnicity, gender, those with limited English-speaking ability, veteran or current military status, female head of household, or differently abled?
  - What are the demographics of renters in Tacoma, including income, those defined as ALICE, age, ethnicity, gender, those with limited English-speaking ability, veteran or current military status, female head of household, or differently abled?
  - Research what other communities are doing to regulate out of state/out of city housing providers, and what communities are doing to incentivize local housing providers to build and/or maintain local rental units.
  - Provide options for defining low-income under the rental housing code and how that can be implemented throughout the code, including provisions for reconsidering tenants’ eligibility for certain programs when they lose their job or income level changes during a lease.

- **Screening Criteria**
  - Research what other communities are doing when it comes to addressing landlord limitations on dog breeds in their units if they allow pets, and alternative methods that may be used to limit pets other than breed.

- **Fees and Deposit Standards**
  - Research what other communities are doing to limit monthly fees associated with pets, and what current housing providers in Tacoma charge for pets at their properties.
  - Determine if the City of Tacoma should adopt protections that limit certain move-in fees, including whether Tacoma should limit move-in fees that exceed the first month’s rent; and define allowable/prohibited move-in fees including “last month’s rent”.
  - Define and determine which refundable deposits are allowable/prohibited at move-in, and provide options on how additional deposits can be utilized to mitigate risks of housing providers renting to higher risk tenants.

- **Business License Requirement**
Through the annual business license and/or through an annual survey, what information should be asked of housing providers to collect usable data? For example, rental rates across landlord's portfolio, and rent increases implemented that year.

- **Relocation Assistance**
  - Provide options for implementing an Economic displacement relocation program for low-income tenants that provides financial assistance when their rent increases beyond a certain level in a year, including what proportion the City/landlord each pay, how much assistance is provided, how a tenant applies, and other questions required for implementation.

- **Eviction Protections**
  - What specific concerns do tenants have around no-cause evictions and termination of tenancy during cold weather or school year months for certain low income/fixed income tenants that are not covered by Just Cause Eviction Protections?

- **Penalties and Enforcement**
  - What funding sources can support relocation assistance, or support programs for smaller housing providers? For example, can penalties assessed by the RHC, or rental business license funding be utilized?
  - Determine if the rental housing code allows penalties assessed by City to be given to tenant if tenant was due relocation assistance under current code and landlord did not comply, and whether this source of funding should used to support rental/relocation assistance or incentivizes for housing providers.
  - Research options for penalizing scammers who falsely list rental properties who are not the property owner and determine if these penalties can and/or should be used to fund financial crimes enforcement.

**COMMUNITY ENGAGEMENT:**
The Rental Housing Code Stakeholder Advisory Group – comprised of City of Tacoma staff, non-profit and affordable housing representatives, housing providers and tenant advocates – began working in 2018 to position the City of Tacoma as a leader in Washington state in the establishment of rental housing protections. Many of the proposed updates the Rental Housing Code Stakeholder Advisory Group began working on in 2021 were presented on July 28, 2022, to the City Council. The sponsors believe maintaining trust with stakeholder groups through the pre-determined process is vital to ongoing engagement and ensuring Tacoma continues to be known for its methodical collaboration with stakeholders on housing issues.

The RHC Stakeholder Advisory Group will continue their work together and with the Community Vitality and Safety Committee and City staff to evaluate additional changes to the RHC to better strengthen protections while expanding our housing market. This may also include additional outreach surveys to tenants and housing providers to collect input on additional protections or proposed changes.

**2025 STRATEGIC PRIORITIES:**
Equity and Accessibility:
The primary targets of this legislation are tenants, housing providers, and property managers, but because safe and affordable housing conditions affect all Tacoma residents, the legislation is expected to benefit the entire city. It will strengthen protections for tenants, who disproportionately represent lower-income levels in Tacoma, and provide additional guidance and standards to housing providers and property managers.

Renters are more likely to be lower income than homeowners, making them more vulnerable to economic crises and displacement pressures. Additionally, the City’s Homeownership Disparity Study, published in 2021, shows that BIPOC Tacoma renters are more likely to be cost burdened than white renters. The study also shows that renters are disproportionately residents of color, while homeowners are disproportionately white. This means that renters are more likely to be BIPOC and more likely to be lower income, and that BIPOC renters are the most likely to be lower income. Continuing to evaluate questions related to the RHC that can improve renter protections will most benefit these Tacoma residents.

**Economy/Workforce: Equity Index Score: Moderate Opportunity**
Increase the percentage of people relocating to the city and affordability of housing compared to neighboring jurisdictions.

**Livability: Equity Index Score: Moderate Opportunity**
Decrease the percentage of individuals who are spending more than 45% of income on housing and transportation costs.
Increase positive public perception of safety and overall quality of life.

**Explain how your legislation will affect the selected indicator(s).**
Additional renter protections can increase housing stability for low-income Tacoma renters by alleviating some displacement pressures and reducing the number who are cost burdened. Proposed changes can also help support a more robust rental market that is competitive and safe for both renters and housing providers, making Tacoma a more desirable market for people who may look to relocate to Tacoma over other jurisdictions.

**ALTERNATIVES:**

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<td>1. Adopt Resolution</td>
<td>The City Manager will be directed to prioritize questions and topics related to the RHC, and tasked to bring back information and options back to the City Council</td>
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<td>2. Reject Resolution</td>
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EVALUATION AND FOLLOW UP:
Staff will work with the RHC Stakeholder Advisory Group and through the Community Vitality and Safety Committee and other methods to research, and get feedback, on various changes to the RHC and bring additional information and recommendations to the City Council later this year.

SPONSOR RECOMMENDATION:
The Sponsors recommend adoption of the companion resolution to prioritize research into additional questions that were not considered as a part of Ordinance 28894 amending TMC 1.95.

FISCAL IMPACT:
There is no direct fiscal impact to adopting the resolution.

ATTACHMENTS:
- RHC Comparison Document
BY REQUEST OF MAYOR WOODARDS, DEPUTY MAYOR WALKER, AND COUNCIL MEMBERS HINES AND USHKA

A RESOLUTION relating to the Rental Housing Code; directing the City Manager to prioritize questions and topics conduct additional research and outreach on items related to the Rental Housing Code, and bring back information, options, and timelines for advancing additional tenant protections, including for discussion at the Community Vitality and Safety Committee, and report back to the City Council by the end of 2023 on available data and data gaps, strategies for addressing data gaps, and options for implementing additional protections; and include in the research any amendments that are not adopted as a part of Ordinance No. 28894 Amended Substitute Ordinance No. 28894, pursuant to Tacoma City Charter Section 2.24 as items to be researched as a part of this resolution.

WHEREAS over the last five years of administering the Rental Housing Code (“RHC”), research and ongoing engagement with the RHC Stakeholder Advisory Group (“Group”), targeted community outreach efforts conducted in the Spring of 2023, and a year of engagement with the City Council Community Vitality and Safety (“CVS”) Committee, recommendations meant to further strengthen the RHC were developed to bring to the City Council, and

WHEREAS over the course of May 2023, City Council sponsors including Mayor Woodards, Deputy Mayor Walker, and Council Members Hines and Ushka met with signature gatherers to better understand a community proposal that will be placed as Measure 1 on the November ballot, and

WHEREAS following these meetings, sponsors worked with RHC staff to further develop the protections that were shared with the CVS Committee on May 25th, and with the full City Council on June 13th and 20th; the City Council...
considered Ordinance No. 28894 Amended Substitute Ordinance No. 28894 at first reading on June 27, 2023, that contains the sponsors' recommendations, and

WHEREAS the City Council approved second reading of Amended Substitute Amended Substitute Ordinance No. 28894 on July 11, 2023, that contains the sponsors' finalized initial recommendations, as well as Resolution No. 41238 transmitting a ballot measure to the Pierce County Auditor to be placed on the ballot for the General Election on Tuesday, November 7, 2023, which includes the City Council proposed Measure No. 2, and

WHEREAS during the review of RHC changes, community stakeholders, City Council members and staff identified additional opportunities to strengthen the RHC to serve the community, and the sponsors recognize these topics are nuanced and have the potential to have harmful unintended consequences on the rental housing market and broader community, and

WHEREAS thorough policy development warrants more research and stakeholder engagement to ensure that what is ultimately adopted policy-wise is not only legally enforceable, but will also do as much as possible to protect tenants while avoiding adverse community-wide impacts in an already challenging housing market, and

WHEREAS the importance of continuing work on the RHC in a meaningful way led the sponsors to bring this companion Resolution No. 41239 forward alongside to Ordinance No. 28894 Amended Substitute Ordinance No. 28894 on July 11, 2023, to ensure that important questions raised during the outreach process are thoroughly researched and solutions brought back to the entire City
Council on a timeline that shows serious dedication to addressing the issues of housing in the City, and

WHEREAS the research questions were captured as part of the RHC comparison chart and subsequent conversations by the sponsors, and these additional topics and questions will be researched by staff, with additional information and options for implementing additional protections to be brought back to the City Council, and

WHEREAS through the continued work on RHC issues, additional clarity emerged on the limited ability to amend or repeal the City’s RHC for a two-year period following enactment if a majority of voters support either RHC ballot measure, per Tacoma City Charter Section 2.24, unless such amendatory or repealing ordinance is submitted to the qualified voters, and

WHEREAS in light of this, consideration of Resolution No. 41239 was continued one week to July 18, 2023, to allow the sponsors to expand on their proposed approach to continued exploration and testing of additional protections, allowing continued progress on additional protections in alignment with feedback from the community and their peers on the City Council, and

WHEREAS the following research questions were captured as a part of the RHC comparison chart and subsequent conversations by the sponsors topics are based on the following categories considered during the outreach process:
General topics

1) Can the City require digital notices and tenant information packets rather than printed in some or all cases while still ensuring proper notice to tenants to cut down on costs to housing providers;

2) What are the demographics of housing providers in the City, including income, age, ethnicity, gender, those with limited English-speaking ability, veteran or current military status, female head of household, or differently abled;

3) What are the demographics of renters in the City, including income, those defined as Asset Limited, Income Constrained, Employed (ALICE), age, ethnicity, gender, those with limited English-speaking ability, veteran or current military status, female head of household, or differently abled;

4) Research what other communities are doing to regulate out of state/out of city housing providers, and what communities are doing to incentivize local housing providers to build and/or maintain local rental units; and

5) Provide options for defining low-income under the RHC and how that can be implemented throughout the code, including provisions for reconsidering tenants’ eligibility for certain programs when they lose their job or income level changes during a lease.

Screening criteria

Research what other communities are doing when it comes to addressing landlord limitations on dog breeds in their units if they allow
pets, and alternative methods that may be used to limit pets other than
breed.

**Fees and deposit standards**

1) Research what other communities are doing to limit monthly fees
   associated with pets, and what current housing providers in the City
   charge for pets at their properties;

2) Determine if the City should adopt protections that limit certain move-in
   fees, including whether the City should limit move-in fees that exceed
   the first month’s rent; and define allowable/prohibited move-in fees
   including “last month’s rent”; and

3) Define and determine which refundable deposits are allowable/prohibited
   at move-in, and provide options on how additional deposits can be
   utilized to mitigate risks of housing providers renting to higher risk
   tenants.

**Business license requirement**

Through the annual business license and/or through an annual survey,
what information should be asked of housing providers to collect usable
data? For example, rental rates across landlord’s portfolio, and rent
increases implemented that year.

**Relocation assistance**

Provide options for implementing an economic displacement relocation
program for low-income tenants that provides financial assistance when
their rent increases beyond a certain level in a year, including what
proportion the City/landlord each pay, how much assistance is provided, how a tenant applies, and other questions required for implementation.

Eviction protections

What specific concerns do tenants have around no-cause evictions and termination of tenancy during cold weather or school year months for certain low income/fixed income tenants that are not covered by just cause eviction protections?

Penalties and enforcement

1) What funding sources can support relocation assistance, or support programs for smaller housing providers? For example, can penalties assessed by the RHC, or rental business license funding be utilized;

2) Determine if the RHC allows penalties assessed by the City to be given to the tenant if the tenant was due relocation assistance under current code and the landlord did not comply, and whether this source of funding should be used to support rental/relocation assistance or incentives for housing providers; and

3) Research options for penalizing scammers who falsely list rental properties who are not the property owner and determine if these penalties can and/or should be used to fund financial crimes enforcement, and

WHEREAS this resolution directs the City Manager to prioritize questions and topics related to the RHC and bring back information, options, and timelines
for advancing additional tenant protections through the following avenues, but
does not preclude adding additional topics as they become timely:

(1) Additional research and outreach on items related to the RHC for
discussion at the CVS Committee, including analysis of current available data
and the data gaps related to the questions stated above as well as analysis and
clarification on what amendments may be made to the TMC following the vote on
the RHC Ballot Measure pursuant to Tacoma City Charter Section 2.24;

(2) Advocacy at the state and federal level through the City’s legislative
agenda;

(3) Exploration of possible pilot programs and/or partnerships to allow
study and collection of local data for temporary protections that do not require the
formal adoption into City code; and

(4) Identification of any available alternate legislative pathways for
advancing additional tenant protections, and

WHEREAS the sponsors recommend adoption of this companion resolution
to prioritize research into additional questions that were not considered as part of
Ordinance No. 28894 Amended Substitute Ordinance No. 28894 amending the
Tacoma Municipal Code, Chapter 1.95, “Rental Housing Code”; Now, Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

That the City Manager is hereby directed to prioritize questions and topics
conduct additional research and outreach on items related to the Rental Housing
Code, and bring back information, options, and timelines for advancing additional
tenant protections, including amendments for discussion at the Community
Vitality and Safety Committee, and report back to the City Council by the end of 2023 on available data and data gaps, strategies for addressing data gaps, and options for implementing additional protections; and include in the research any amendments that are not adopted as a part of Ordinance No. 28894 Amended Substitute Ordinance No. 28894, pursuant to Tacoma City Charter Section 2.24 as items to be researched as a part of this resolution.

Adopted _________________

__________________________________
Mayor

Attest:

__________________________________
City Clerk

Approved as to form:

__________________________________
Deputy City Attorney
TO:     Elizabeth Pauli, City Manager  
FROM:  Mayor Victoria Woodards; Bucoda Warren, Chief Policy Analyst to the Mayor  
COPY:  City Council and City Clerk  
SUBJECT:  A Resolution directing the City Manager to prioritize questions and topics related to the Rental Housing Code (RHC) and bring back information, options, and timelines for advancing additional tenant protections, including amendments not adopted as a part of Ordinance 28894.  
DATE: July 12, 2023  

SUMMARY AND PURPOSE:  
A Resolution directing the City Manager to prioritize questions and topics related to the RHC and bring back information, options, and timelines for advancing additional tenant protections, including amendments not adopted as a part of Ordinance 28894, pursuant to Tacoma City Charter section 2.24.  

COUNCIL SPONSORS:  
Mayor Victoria Woodards, Deputy Mayor Kristina Walker, and Councilmembers Catherine Ushka and John Hines.  

BACKGROUND:  
Over the last five years of administering the Rental Housing Code, research and ongoing engagement with the RHC Stakeholder Advisory Group, targeted community outreach efforts conducted in the Spring of 2023, and a year of engagement with the Council Community Vitality and Safety (CVS) committee, recommendations were developed to bring to the City Council. Over the course of May 2023, City Council sponsors including Mayor Victoria Woodards, Deputy Mayor Kristina Walker, and Council Members Catherine Ushka and John Hines met with signature gatherers to better understand a community proposal that will be placed as Measure 1 on the November ballot. Following these meetings, sponsors worked with RHC staff to take the proposed changes developed by the RHC Stakeholder Advisory Group and further develop protections that were shared with the CVS committee on May 25, and with the full Council on June 13 and 20. Council approved second reading of Amended Substitute Ordinance No. 28894 on July 11, 2023, that contains the sponsors finalized initial recommendations as well as Resolution No. 41238 transmitting a ballot measure to the Pierce County Auditor to be placed on the ballot for the General Election on Tuesday, November 7, 2023, which includes Tacoma City Council proposed Measure No 2.  

During the review of RHC changes, community stakeholders, council members, and staff identified additional opportunities to strengthen the City’s RHC to serve the community. Sponsors recognize these topics are nuanced and, while they may serve to advance the goals of the Affordable Housing Action Strategy, they also have the potential to have unintended, detrimental consequences on the rental housing market and broader community. While there are variations in policy approach, the sponsors, their peers on the Council, and members of the community are aligned in the desire to do as much as possible to protect tenants and increase housing affordability/stability. The sponsors have been continuing to seek innovative ways to explore and/or test additional protections while avoiding adverse community-wide impacts in an already challenging housing market.
The importance of continuing work on the RHC in a meaningful way led the sponsors to bring this companion Resolution No. 41239 forward alongside Ordinance 28894 on July 11, 2023. The initial companion resolution had a limited scope focused on additional research, outreach, and possible adoptions of additional protections under the City’s Code.

Through their continued work on RHC issues, additional clarity emerged on the limited ability to amend or repeal the City’s Rental Housing Code for a two-year period following enactment if a majority of voters support either RHC ballot measure – per City Charter section 2.24 – unless such amendatory or repealing ordinance is submitted to the qualified voters.

Given this, consideration of Resolution No. 41239 was continued one week to July 18, 2023 to allow the sponsors to expand on their proposed approach to continued exploration and testing of additional protections, allowing continued progress on additional protections in alignment with feedback from the community and their peers on the Council.

The following research questions were captured as a part of the Rental Housing Code comparison chart and subsequent conversations by the sponsors:

- **General Topics**
  - Can we require digital notices and tenant information packets rather than printed in some or all cases while still ensuring proper notice to tenants to cut down on costs to housing providers?
  - What are the demographics of housing providers in Tacoma, including income, age, ethnicity, gender, those with limited English-speaking ability, veteran or current military status, female head of household, or differently abled?
  - What are the demographics of renters in Tacoma, including income, those defined as ALICE, age, ethnicity, gender, those with limited English-speaking ability, veteran or current military status, female head of household, or differently abled?
  - Research what other communities are doing to regulate out of state/out of city housing providers, and what communities are doing to incentivize local housing providers to build and/or maintain local rental units.
  - Provide options for defining low-income under the rental housing code and how that can be implemented throughout the code, including provisions for reconsidering tenants’ eligibility for certain programs when they lose their job or income level changes during a lease.

- **Fees and Deposit Standards**
  - Research what other communities are doing to limit monthly fees associated with pets, and what current housing providers in Tacoma charge for pets at their properties.
  - Determine if the City of Tacoma should adopt protections that limit certain move-in fees, including whether Tacoma should limit move-in fees that exceed the first month’s rent; and define allowable/prohibited move-in fees including “last month’s rent”
City of Tacoma

City Council Action Memorandum

- Define and determine which refundable deposits are allowable/prohibited at move-in, and provide options on how additional deposits can be utilized to mitigate risks of housing providers renting to higher risk tenants.

- Business License Requirement
  - Through the annual business license and/or through an annual survey, what information should be asked of housing providers to collect usable data? For example, rental rates across landlord’s portfolio, and rent increases implemented that year.

- Relocation Assistance
  - Provide options for implementing an Economic displacement relocation program for low-income tenants that provides financial assistance when their rent increases beyond a certain level in a year, including what proportion the City/landlord each pay, how much assistance is provided, how a tenant applies, and other questions required for implementation.

- Eviction Protections
  - What specific concerns do tenants have around no-cause evictions and termination of tenancy during cold weather or school year months for certain low income/fixed income tenants that are not covered by Just Cause Eviction Protections?

- Penalties and Enforcement
  - What funding sources can support relocation assistance, or support programs for smaller housing providers? For example, can penalties assessed by the RHC, or rental business license funding be utilized?
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  - Research options for penalizing scammers who falsely list rental properties who are not the property owner and determine if these penalties can and/or should be used to fund financial crimes enforcement.

This resolution directs the City Manager to prioritize questions and topics related to the RHC and bring back information, options, and timelines for advancing additional tenant protections through the following avenues, but does not preclude adding additional topics as they become timely:

- Additional research and outreach on items related to the Rental Housing Code for discussion at the Community Vitality and Safety Committee, including analysis of current available data and the data gaps related to the questions stated above as well as analysis and clarification on what amendments may be made to City Code following the vote on the RHC Ballot Measure pursuant to Tacoma City Charter section 2.24;
- Advocacy at the State and Federal level through the City’s Legislative Agenda;
- Exploration of possible pilot programs and/or partnerships to allow study and collection of local data for temporary protections that do not require the formal adoption into City Code; and
- Identification of any available alternate legislative pathways for advancing additional tenant protects.
COMMUNITY ENGAGEMENT:
The Rental Housing Code Stakeholder Advisory Group – comprised of City of Tacoma staff, non-profit and affordable housing representatives, housing providers and tenant advocates – began working in 2018 to position the City of Tacoma as a leader in Washington state in the establishment of rental housing protections. Many of the proposed updates the Rental Housing Code Stakeholder Advisory Group began working on in 2021 were presented on July 28, 2022, to the City Council. The sponsors believe maintaining trust with stakeholder groups through the pre-determined process is vital to ongoing engagement and ensuring Tacoma continues to be known for its methodical collaboration with stakeholders on housing issues.

The RHC Stakeholder Advisory Group will continue their work together and with the Community Vitality and Safety Committee and City staff to evaluate additional changes to the RHC to better strengthen protections while expanding our housing market. This may also include additional outreach surveys to tenants and housing providers to collect input on additional protections or proposed changes.

2025 STRATEGIC PRIORITIES:

Equity and Accessibility:
The primary targets of this legislation are tenants, housing providers, and property managers, but because safe and affordable housing conditions effect all Tacoma residents, the legislation it expected to benefit the entire city. It will strengthen protections for tenants, who disproportionately represent lower-income levels in Tacoma, and provide additional guidance and standards to housing providers and property managers.

Renters are more likely to be lower income than homeowners, making them more vulnerable to economic crises and displacement pressures. Additionally, the City’s Homeownership Disparity Study, published in 2021, shows that BIPOC Tacoma renters are more likely to be cost burdened than white renters. The study also shows that renters are disproportionately residents of color, while homeowners are disproportionately white. This means that renters are more likely to be BIPOC and more likely to be lower income, and that BIPOC renters are the most likely to be lower income. Continuing to evaluate questions related to the RHC that can improve renter protections will most benefit these Tacoma residents.

Economy/Workforce: Equity Index Score: Moderate Opportunity
Increase the percentage of people relocating to the city and affordability of housing compared to neighboring jurisdictions.

Livability: Equity Index Score: Moderate Opportunity
Decrease the percentage of individuals who are spending more than 45% of income on housing and transportation costs.
Increase positive public perception of safety and overall quality of life.

Explain how your legislation will affect the selected indicator(s).
Additional renter protections can increase housing stability for low-income Tacoma renters by alleviating some displacement pressures and reducing the number who are cost burdened. Proposed changes can also help support a more robust rental market that is competitive and safe for both renters and housing providers, making Tacoma a more desirable market for people who may look to relocate to Tacoma over other jurisdictions.
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EVALUATION AND FOLLOW UP:
Staff will work with the RHC Stakeholder Advisory Group and through the Community Vitality and Safety Committee and other methods to research, and get feedback, on various changes to the RHC and bring additional information and recommendations to the City Council later this year.

SPONSOR RECOMMENDATION:
The Sponsors recommend adoption of the companion resolution to prioritize research into additional questions that were not considered as a part of Ordinance 28894 amending TMC 1.95.

FISCAL IMPACT:
There is no direct fiscal impact to adopting the resolution.
RESOLUTION NO. 41244

A RESOLUTION relating to collective bargaining: authorizing the execution of a Letter of Agreement negotiated between the City of Tacoma and the Teamsters Local Union No. 117, General Unit, regarding a new classification entitled Tax & License Compliance Officer, Lead.

WHEREAS the City has, for years, adopted the policy of collective bargaining between the various labor organizations representing employees and the administration, and

WHEREAS the City and Teamsters Local Union No. 117, General Unit, ("Parties") are currently in collective bargaining for a successor agreement to the 2019-2022 Collective Bargaining Agreement ("CBA"), and

WHEREAS the Parties have negotiated a Letter of Agreement ("LOA") which provides that a new classification entitled Tax & License Compliance Officer, Lead, will be represented by Teamsters Local Union No. 117, General Unit, ("Union") for purposes of collective bargaining, and the Parties intend to incorporate the new classification into the successor CBA, and

WHEREAS the LOA further provides that the new Tax & License Compliance Officer, Lead classification will be compensated at 110% of the Tax & License Compliance Officer hourly rate of pay; and that because the Parties are currently in collective bargaining for a successor agreement to the 2019-2022 CBA, the 2022 pay range for the new classification will be set at $40.10 to $48.75 per hour, and

WHEREAS it appears in the best interest of the City that the LOA negotiated by said Union and the City be approved; Now, Therefore,
BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

That the proper officers of the City are hereby authorized to execute the
Letter of Agreement negotiated between the City of Tacoma and the Teamsters
Local Union No. 117, General Unit, said document to be substantially in the form of
the document on file in the office of the City Clerk.

Adopted __________________________

___________________________________
Mayor

Attest:

___________________________________
City Clerk

Approved as to form:

___________________________________
Deputy City Attorney
SUMMARY AND PURPOSE:
A resolution authorizing execution of a Letter of Agreement as negotiated with the Teamsters Local Union No. 117, General Unit.

BACKGROUND:
The resolution authorizes execution of a Letter of Agreement as negotiated with the Teamsters Local Union No. 117, General Unit. The Letter of Agreement will provide for the creation of the classification of Tax & License Compliance Officer, Lead, and will be represented by the Union for purposes of collective bargaining.

The classification is designated as classified, overtime category “A”, and will be eligible for overtime. The 2022 pay range will be between $40.10 and $48.75 per hour. It is the intent to include the classification in the successor collective bargaining agreement between the parties.

COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:
The Letter of Agreement has been reached with the Teamsters Local Union No. 117, General Unit, and has been bargained in good faith.

2025 STRATEGIC PRIORITIES:
Economy/Workforce: Moderate Opportunity

Explain how your legislation will affect the selected indicator(s).
This legislation supports the responsible and sustainable management of City funds.

ALTERNATIVES:
Presumably, your recommendation is not the only potential course of action; please discuss other alternatives or actions that City Council or staff could take. Please use table below.

<table>
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<tr>
<th>Alternative(s)</th>
<th>Positive Impact(s)</th>
<th>Negative Impact(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Do not approve execution of the Letter of Agreement</td>
<td>N/A</td>
<td>unknown</td>
</tr>
</tbody>
</table>
EVALUATION AND FOLLOW UP:

STAFF/SPONSOR RECOMMENDATION:
Authorization from the City Council by resolution is required to authorize execution of the Letter of Agreement with the Teamsters Local Union No. 117, General Unit.

FISCAL IMPACT:
Fiscal impact information will be provided by the Budget Office. Department Directors will be responsible for adhering to their overall levels of appropriation.

What Funding is being used to support the expense?
Participating departments will be responsible for continuing costs.

Are the expenditures and revenues planned and budgeted in this biennium's current budget?
Yes

Are there financial costs or other impacts of not implementing the legislation?
No

Will the legislation have an ongoing/recurring fiscal impact?
NO

Will the legislation change the City’s FTE/personnel counts?
No

ATTACHMENTS:
Letter of Agreement
Overview
The City of Tacoma and the Local 117 Teamsters General bargaining unit have reached a tentative agreement for a Letter of Agreement (LOA).

The Parties agree that employees in the newly created classification of “Tax & License Compliance Officer, Lead” (CSC 05270) will be represented by the Union for the purposes of collective bargaining.

Financial Impact
There is no financial impact in adding the new classification of “Tax & License Compliance Officer, Lead” to the Local 117 Teamsters General bargaining unit.

The financial impact will occur when personnel are hired into the new classification at an estimated incremental cost of $20.7k for the biennium.

Funding for 2023-2024
The cost of hiring is budgeted in the 2023-2024 Adopted Budget.

CC: Dylan Carlson, Labor Relations Division Manager
    Karen Short, Senior Human Resources Consultant
    Mayra Wheelock, Budget and Management Analyst
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LETTER OF AGREEMENT

Between
The City of Tacoma
And
Teamsters, Local 117 – General Unit

Date: __________, 2023

The City of Tacoma (the “City”) and Teamsters, Local 117 – General Unit (the “Union”), collectively (“the Parties”) enter into this Letter of Agreement (“LOA”).

The Parties agree that employees in the newly created classification of “Tax & License Compliance Officer, Lead” (CSC 05270) will be represented by the Union for the purposes of collective bargaining.

The Parties agree to the following regarding rates of pay for the newly created classification.

<table>
<thead>
<tr>
<th>TAX &amp; LICENSE COMPLIANCE OFFICER, LEAD</th>
</tr>
</thead>
<tbody>
<tr>
<td>2022* RATES OF PAY</td>
</tr>
<tr>
<td>Code</td>
</tr>
<tr>
<td>05270</td>
</tr>
</tbody>
</table>

* The Parties are currently in collective bargaining for a successor agreement to the 2019-2022 CBA.
**The Parties agree that the Tax & License Compliance Officer, Lead will be compensated at 110% of the Tax & License Compliance Officer hourly rate of pay.

The new classification will be classified, overtime category “A”, and FLSA non-exempt.

The Parties are currently in collective bargaining for a successor agreement to the 2019-2022 CBA. It is the intent of the Parties to adhere to the terms and conditions of this LOA during the collective bargaining process, and to incorporate these terms and conditions into a successor CBA if the LOA is fully executed prior to the ratification of a successor CBA. If the LOA is not fully executed prior to the ratification of a successor CBA, the Parties agree to incorporate the terms and conditions of the LOA into the next successor CBA, at which time, the LOA will terminate.

This LOA is not to be used as precedent with respect to other collective bargaining agreements in other divisions or departments of the City or any other union.

For the City of Tacoma

__________________________
Elizabeth Pauli
City Manager

__________________________
Shelby Fritz
Human Resources Director

__________________________
Dylan Carlson
Division Manager, Labor Relations

For the Teamsters, Local 117 – General Unit

__________________________
John Scearcy
Secretary-Treasurer

__________________________
Cheryl Comer
Deputy City Attorney

Approved as to form:
BY REQUEST OF COUNCIL MEMBERS BLOCKER, DIAZ, AND RUMBAUGH

A RESOLUTION authorizing the one-time use of funds in the amount of $10,000, budgeted from the Council Contingency Fund, to support the 6th Avenue Business District’s 2023 Art on the Ave event.

WHEREAS the 6th Avenue Business District’s (“District”) Art on the Ave (“Event”) is an annual music and art festival in the City located at 6th Avenue from Trafton Street to Cedar Street, that celebrates local art, artists, music, food, and entertainment, and

WHEREAS this Event showcases iconic City arts organizations, local art entrepreneurs breaking into the arts scene, is a free event open to the entire community, and highlights the City’s love and appreciation for the arts, and

WHEREAS the COVID-19 pandemic took a toll on businesses in the 6th Avenue area and it has yet to see a full recovery, and

WHEREAS the District seeks to bring back this Event to the status it held in years past, where thousands of attendees gathered to experience and support local art, and to do this, the District is requesting additional funding from the City, and

WHEREAS the primary use of the $10,000 in Contingency Funds will be to provide three stages for the event, including the following: (1) community stage, canopy, sound system, operator, and runway for fashion show: $4,500; (2) center stage, canopy, operator: $2,700; (3) 150 chairs and 10 tables: $300; (4) O’Malley’s stage: $2,010; (5) gas for generators: $100; and (6) unanticipated costs associated with stage needs: $390, and
WHEREAS the District has received City funding for this event which includes $18,600 in funding from the City’s Tacoma Creates program for numerous programmatic activities, including funding event and volunteer coordinator roles, children’s corner activities, roving entertainment, poster design and printing, mural painting and more; additionally, $2,000 in Great Barrier Relief funding will be used for traffic control barriers, and

WHEREAS the District did not apply for the City’s Special Events Funding Program grant for 2023, and event organizers will be provided with information on how to apply for future grants and event funding opportunities at the City during standard application cycles, and

WHEREAS, at the July 11, 2023, Study Session, Council Member Rumbaugh shared a Council Consideration Request to authorize the one-time use of $10,000 from the Council Contingency Fund for the District’s Event, and

WHEREAS City staff will negotiate and execute an agreement for services, with terms and deliverables for the City’s contribution, and

WHEREAS RCW 35.34.250 and 35.34.260 authorize a withdrawal from the Council Contingency fund for any municipal expense, the necessity or extent of which could not have been foreseen or reasonably evaluated at the time of adopting the budget, and

WHEREAS Ordinance No. 22569 requires an affirmative vote of not less than six members of the Council in order to withdraw moneys from this fund; Now,

Therefore,
BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

Section 1. That one-time funding in the amount of $10,000, budgeted from the Council Contingency Fund, is hereby approved for the purpose of supporting the 6th Avenue Business District’s (“District”) 2023 Art on the Ave event.

Section 2. That the proper officers of the City are hereby authorized to confirm deliverables with the District for the purposes hereinabove enumerated, and document as appropriate.

Adopted _____________________

______________________________
Mayor

Attest:

______________________________
City Clerk

Approved as to form:

______________________________
City Attorney
TO: Elizabeth Pauli, City Manager
FROM: Council Member Sarah Rumbaugh
COPY: City Council and City Clerk
SUBJECT: Resolution – Allocating Council Contingency Funds to Support the 6th Avenue Business District’s Art on the Avenue Festival – July 18, 2023
DATE: July 12, 2023

SUMMARY AND PURPOSE:
A resolution authorizing $10,000 in Council contingency funds to support the 6th Avenue Business District’s 2023 Arts on the Avenue event.

COUNCIL SPONSORS:
Council Members Blocker, Diaz, and Rumbaugh

BACKGROUND:
The Council Member’s Recommendation is Based On:
The 6th Avenue Business District’s Art on the Ave is an annual music and art festival celebrating local art, artists, music, food, and entertainment, located at 6th Avenue from Trafton Street to Cedar Street in Tacoma. This festival showcases iconic Tacoma arts organizations, and local art entrepreneurs breaking into the arts scene. It’s a free event open to the entire community highlighting Tacoma’s love and appreciation for the arts.

The pandemic took a toll on business in the Tacoma area and we have yet to see full recovery. The 6th Avenue Business District seeks to bring back the Art on the Avenue event similar to the status it held in past years, where thousands of attendees gathered to experience and support local art. To do this, the organization is requesting additional funding from the City. The primary use of this contingency fund will be to provide three stages for the event.

This resolution would provide up to $10,000 in contingency funds for:
• Community Stage, canopy, sound system, operator, and Runway for Fashion show: $4,500
• Center Stage, canopy, operator: $2,700
• 150 chairs, 10 tables: $300
• O’Malley’s Stage: $2010
• Gas for Generators: $100
• Unanticipated costs associated with stage needs: $390

The 6th Avenue Business District has received City funding to support this event. This includes $18,600 in funding from the City’s Tacoma Creates program for numerous programmatic activities, including funding event and volunteer coordinator roles, children’s corner activities, roving entertainment, poster design and printing, mural painting and more. Additionally, $2,000 in Great Barrier Relief Funding will be used for traffic control barriers. The 6th Avenue Business District did not apply for the City’s Special Events Funding Program grant for 2023.
COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:
Art on the Avenue event organizers requested funding for this event.

2025 STRATEGIC PRIORITIES:
Equity and Accessibility: (Mandatory)
This event brings free and accessible art to the City of Tacoma. The event is focused on highlighting artists of all backgrounds who represent the broad spectrum of the Tacoma community. The event also seeks to be family friendly and offers an area designated for Children’s art and activities.

Economy/Workforce: Equity Index Score: The business district area on the map is small enough that reliable data is not available
Increase the number of diverse livable wage jobs.
Decrease the number of vacant properties downtown and in the neighborhood business districts.

Livability: Equity Index Score: The business district area on the map is small enough that reliable data is not available
Increase positive public perception of safety and overall quality of life.

Explain how your legislation will affect the selected indicator(s).
The 6th Avenue Business District’s Art on the Ave event provides an economic opportunity for local artists. The event directly hires roving entertainers, stationery musicians, and diverse performers of all types and kinds. Additionally, local artists can pay for booths and directly sell their art to the community. Festivals and street fairs can be a low-barrier entry point for entrepreneurs seeking to build a business. Tacoma’s art community helps our City be a vibrant and desirable place to live.

ALTERNATIVES:

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<tbody>
<tr>
<td>1. Do not fund this event through Council Contingency funds, direct event planners to City event grant programs for future funding opportunities</td>
<td>Preserve funding for other Council priorities, allow Art on the Avenue to be considered in our standard event grant process</td>
<td>It’s passed the application period for 2023, Art on the Avenue would have to reduce programming this year</td>
</tr>
</tbody>
</table>

EVALUATION AND FOLLOW UP:
This contingency funded allocation is intended to be a one-time use of contingency funds to support the 6th Avenue Business District’s Art on the Avenue event for 2023. Event organizers will be provided with information on how to apply for future grants and event funding opportunities at the City of Tacoma during standard application cycles. In future years, Art on the Avenue event organizers should seek funding through the competitive application process.

SPONSOR RECOMMENDATION:
Sponsors recommend using up to $10,000 of Council Contingency Funds to cover the identified costs for stages and related activities at the 6th Avenue Business District’s Art on the Avenue event.
FISCAL IMPACT:

<table>
<thead>
<tr>
<th>Fund Number &amp; Name</th>
<th>Cost Object (CC/WBS/ORDER)</th>
<th>Cost Element</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. 1030- Council Contingency Fund</td>
<td>660000</td>
<td></td>
<td>$10,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td><strong>$10,000</strong></td>
</tr>
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</table>

What Funding is being used to support the expense?
COUNCIL CONTINGENCY FUND

Are the expenditures and revenues planned and budgeted in this biennium’s current budget?
No, please explain below
The Council Contingency Fund provides an established amount of funding each year for unbudgeted Council sponsored initiatives.

Are there financial costs or other impacts of not implementing the legislation?
No

Will the legislation have an ongoing/recurring fiscal impact?
No

Will the legislation change the City’s FTE/personnel counts?
No

ATTACHMENTS:
List attachments using bullet points.
- Resolution
# 2023 Council Contingency Commitments

<table>
<thead>
<tr>
<th>Resolution</th>
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<td>Summer Coding Workshop Series Sponsorship</td>
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<td>41215</td>
<td>6th Avenue Business District’s Art on the Avenue Festival</td>
<td>$10,000.00</td>
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</table>

**Starting Balance** | $225,000.00
---
**Total Amount Allocated** | $149,800.00
---
**Current Balance** | $75,200.00
TO: Mayor & City Council
FROM: Council Member Sarah Rumbaugh and Senior Council Policy Analyst Lynda Foster
COPIES TO: Elizabeth Pauli, City Manager; Kurtis Kingsolver, Deputy City Manager; Hyun Kim, Deputy City Manager; Bill Fosbre, City Attorney
SUBJECT: Resolution – Allocating Council Contingency Funds to Support the 6th Avenue Business District’s Art on the Avenue Festival – July 11, 2023
DATE: July 5, 2023

I ask for your support for a resolution authorizing $10,000 in Council contingency funds to support the 6th Avenue Business District’s 2023 Arts on the Avenue event.

LEGISLATIVE INTENT:

Council Contingency Fund Request:
The 6th Avenue Business District’s Art on the Ave is an annual music and art festival celebrating local art, artists, music, food, and entertainment, located at 6th Avenue from Trafton Street to Cedar Street in Tacoma. This festival showcases iconic Tacoma arts organizations, and local art entrepreneurs breaking into the arts scene. It’s a free event open to the entire community highlighting Tacoma’s love and appreciation for the arts.

The pandemic took a toll on business in the Tacoma area and we have yet to see full recovery. The 6th Avenue Business District seeks to bring back the Art on the Avenue event similar to the status it held in past years, where thousands of attendees gathered to experience and support local art. To do this, the organization is requesting additional funding from the City. The primary use of this contingency fund will be to provide three stages for the event.

This resolution would provide up to $10,000 in contingency funds for:
- Community Stage, canopy, sound system, operator, and Runway for Fashion show: $4,500
- Center Stage, canopy, operator: $2,700
- 150 chairs, 10 tables: $300
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- Gas for Generators: $100
- Unanticipated costs associated with stage needs: $390

The 6th Avenue Business District has received City funding to support this event. This includes $18,600 in funding from the City’s Tacoma Creates program for numerous programmatic activities, including funding event and volunteer coordinator roles, children’s corner activities, roving entertainment, poster design and printing, mural painting and more. Additionally, $2,000 in Great Barrier Relief Funding will be used for traffic control barriers. The 6th Avenue Business District did not apply for the City’s Special Events Funding Program grant for 2023.
FUNDING REQUESTED:
$ 10,000
DESIRE RESOLUTION DATE: July 18, 2023

COMMUNITY ENGAGEMENT/ (CUSTOMER RESEARCH):
Art on the Avenue event organizers requested funding for this event.

2025 STRATEGIC PRIORITIES:
Equity and Accessibility:
This event brings free and accessible art to the City of Tacoma. The event is focused on highlighting artists of all backgrounds who represent the broad spectrum of the Tacoma community. The event also seeks to be family friendly and offers an area designated for Children's art and activities.

Economy/Workforce: Equity Index Score: The business district area on the map is small enough that reliable data is not available.
Increase the number of diverse livable wage jobs.
Decrease the number of vacant properties downtown and in the neighborhood business districts.

Livability: Equity Index Score: The business district area on the map is small enough that reliable data is not available.
Increase positive public perception of safety and overall quality of life.

Explain how your legislation will affect the selected indicator(s)?
The 6th Avenue Business District’s Art on the Ave event provides an economic opportunity for local artists. The event directly hires roving entertainers, stationery musicians, and diverse performers of all types and kinds. Additionally, local artists can pay for booths and directly sell their art to the community. Festivals and street fairs can be a low-barrier entry point for entrepreneurs seeking to build a business. Tacoma’s art community helps our City be a vibrant and desirable place to live.

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EVALUATIONS AND FOLLOW UP:
This contingency funded allocation is intended to be a one-time use of contingency funds to support the 6th Avenue Business District’s Art on the Avenue event for 2023. Event organizers will be provided with information on how to apply for future grants and event funding opportunities at the City of Tacoma during standard application cycles. In future years, Art on the Avenue event organizers should seek funding through the competitive application process.

SPONSOR RECOMMENDATION:
Sponsors recommend using up to $10,000 of Council Contingency Funds to cover the identified costs for stages and related activities at the 6th Avenue Business District’s Art on the Avenue event.
FISCAL IMPACT:
This resolution would allocate $10,000 from Council Contingency Funds.

If you have a question related to the Council Contingency Fund Request, please contact Lynda Foster at 253.591.5166 or lfoster@CityofTacoma.org.

SUBMITTED FOR COUNCIL CONSIDERATION BY: ____________________________
Council Member Rumbaugh

SUPPORTING COUNCIL MEMBERS SIGNATURES (2 SIGNATURES ONLY)
(Signatures demonstrate support to initiate discussion and consideration of the subject matter by City Council for potential policy development and staff guidance/direction.)

1. ______________________ POS#____3____

2. ______________________ POS#____7____

Mayor’s initials ______________________
(Mayor’s initials for awareness only to ensure alignment and coordination of emergent policies.)
## 2023 Council Contingency Commitments

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**Starting Balance**: $225,000.00

**Total Amount Allocated**: $149,800.00

**Current Balance**: $75,200.00
RESOLUTION NO. 41246

BY REQUEST OF MAYOR WOODARDS AND COUNCIL MEMBERS BUSHNELL AND USHKA

A RESOLUTION authorizing the one-time use of funds in the amount of $20,000, budgeted from the Council Contingency Fund, to sponsor the National Association of Local Boards of Health 2023 conference.

WHEREAS the National Association of Local Boards of Health ("NALBOH") informs, guides, and is the national voice for boards of health, and in today’s public health system, the leadership role of boards of health make them an essential link between public health services and a healthy community, and

WHEREAS NALBOH is uniquely positioned to deliver technical expertise in governance and leadership, board development, health priorities, and public health policy, and strives to strengthen good governance where public health begins – at the local level, and

WHEREAS NALBOH’s 2023 Annual Conference, Charting the Next Vision: Evolving to Advance our Community’s Health ("Conference"), will be held in Tacoma from July 31 to August 2, 2023, and

WHEREAS the Conference will focus on three key objectives for attendees: (1) explore skills for advocacy and leadership roles for public health funding, workforce, and equity; (2) demonstrate successful use of the six functions of public health governance to improve health outcomes in communities; and (3) share and identify best practices to effectively recruit, train, and retain a strong public health workforce, and
WHEREAS hosting the Conference would allow the City and the entire region to have greater access to these trainings and the national network of public health leaders, and NALBOH has requested that the City provide Exclusive Host Sponsorship of the Conference in the amount of $20,000, and

WHEREAS City sponsorship of the event will provide the following benefits: (1) the opportunity to address attendees during the Conference for ten minutes; (2) exclusive sponsorship of an evening reception; (3) signage at both the Conference and reception; (4) sponsor recognition on the website, event app, and in on-site materials; (5) one six foot display table to share materials; and (6) up to ten representatives from the organization included in the Conference registration, and

WHEREAS, at the July 11, 2023, Study Session, Council Member Ushka shared a Council Consideration Request to authorize the one-time use of $20,000 from the Council Contingency Fund for sponsorship of NALBOH’s 2023 conference, and

WHEREAS City staff will negotiate and execute an agreement for services, with terms and deliverables for the City’s contribution, and

WHEREAS RCW 35.34.250 and 35.34.260 authorize a withdrawal from the Council Contingency fund for any municipal expense, the necessity or extent of which could not have been foreseen or reasonably evaluated at the time of adopting the budget, and
WHEREAS Ordinance No. 22569 requires an affirmative vote of not less than six members of the Council in order to withdraw moneys from this fund; Now, Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

Section 1. That one-time funding in the amount of $20,000, budgeted from the Council Contingency Fund, is hereby approved for the purpose of supporting the National Association of Local Boards of Health (“NALBOH”) 2023 conference.

Section 2. That the proper officers of the City are hereby authorized to confirm deliverables with NALBOH for the purposes hereinabove enumerated, and document as appropriate.

Adopted ________________

__________________________________________
Mayor

Attest:

__________________________________________
City Clerk

Approved as to form:

__________________________________________
City Attorney
TO: Elizabeth Pauli, City Manager
FROM: Council Member Catherine Ushka
COPY: City Council and Clerk
SUBJECT: Resolution – Allocating Council Contingency Funds to sponsor the 2023 National Association of Local Boards of Health Conference in Tacoma – July 18, 2023
DATE: July 12, 2023

SUMMARY AND PURPOSE:
A resolution authorizing $20,000 in Council contingency funds to sponsor the 2023 National Association of Local Boards of Health (NALBOH) conference.

[Council Member Ushka]

COUNCIL SPONSORS:
Mayor Woodards, and Council Members Bushnell and Ushka.

BACKGROUND:
The Council Member’s Recommendation is Based On:
The National Association of Local Boards of Health (NALBOH) 2023 Annual Conference, Charting the Next Vision: Evolving to Advance our Community’s Health, will be held in Tacoma, WA, July 31 to August 2. NALBOH informs, guides, and is the national voice for boards of health. In today’s public health system, the leadership role of boards of health makes them an essential link between public health services and a healthy community. Uniquely positioned to deliver technical expertise in governance and leadership, board development, health priorities, and public health policy, NALBOH strives to strengthen good governance where public health begins—at the local level.

The conference focuses on three key objectives for attendees:
- Explore skills for advocacy and leadership roles for public health funding, workforce and equity.
- Demonstrate successful use of the Six Functions of Public Health Governance to improve health outcomes in communities.
- Share and identify best practices to effectively recruit, train, and retain a strong public health workforce.

Hosting the NALBOH conference allows for Tacoma and the entire region to have greater access to these trainings and the national network of public health leaders. NALBOH has requested the City of Tacoma to provide an Exclusive Host Sponsorship of the Conference: $20,000. This sponsorship provides the following benefits:
- Opportunity to address attendees during the conference for 10 minutes.
- Exclusive Sponsorship of an Evening Reception.
- Signage at both conference and reception.
- Sponsor recognition on the website, event app and in on-site materials.
- One 6 ft display table to share materials.
- Up to ten representatives from organization included in conference registration.

COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:
NALBOH has been engaged in establishing a significant voice for local boards of health on matters of national public health policy. The Tacoma-Pierce County Health Department (TPCHD) actively engages with NALBOH and
has coordinated on this upcoming conference. Tacoma City Council Member Catherine Ushka currently serves as President of NALBOH’s Board of Directors.

2025 STRATEGIC PRIORITIES:
Equity and Accessibility: (Mandatory)
Adverse social, economic, and environmental (SEE) conditions like these create poor health outcomes. The TPCHD calls them health inequities because they’re unfair, avoidable, and impact some people and groups more than others. TPCHD health equity maps show the links between SEE conditions and where people live. The data shows a clear trend. You’re more likely to have poor health if you: are BIPOC (Black, Indigenous, person of color), make less money, have less education, speak, read, and/or write in a primary language other than English, are LGBTQIA+ (lesbian, gay, bisexual, transgender, queer, intersex, or asexual), immigrated from another country, or live with a disability. TPCHD and other local health departments know health inequities threaten everyone’s health and work with partners who want to work together for health equity and racial justice.

Livability: Equity Index Score: Moderate Opportunity
Improve health outcomes and reduce disparities, in alignment with the community health needs assessment and CHIP, for all Tacoma residents

How does your policy, program, or service help or harm the health of the natural environment? (e.g. reduction in carbon emissions, open space conditions, sustainability, clean air, water and soil, and noise and light pollution).

Explain how your legislation will affect the selected indicator(s).
A strong public health system is critical to health equity. As we saw with the COVID-19 pandemic, health crises are not always limited by region or geographic borders. We need the entire nation to have well trained, dedicated public health professionals focused on improving health outcomes for all people. The 2023 NALBOH conference includes equity-focused trainings and other trainings critical to the public health profession. This sponsorship will provide 10 registrations to the City of Tacoma, allowing City Council Members and staff to directly access trainings and meet and connect with other public health professionals.

ALTERNATIVES:

<table>
<thead>
<tr>
<th>Alternative(s)</th>
<th>Positive Impact(s)</th>
<th>Negative Impact(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Do not sponsor, or sponsor a lesser amount</td>
<td>Preserve resources for other Council priorities</td>
<td>Limit the support for this conference, receive fewer sponsorship benefits</td>
</tr>
</tbody>
</table>

EVALUATION AND FOLLOW UP:
The City of Tacoma should send representatives to attend the conference and take back learnings to imbed in our local efforts to improve health equity.

SPONSOR RECOMMENDATION:
The Sponsors recommend sponsoring the NALBOH 2023 conference at the $20,000, and using the sponsor benefits to engage with NALBOH and enhance local public health for Tacoma and Pierce County.
FISCAL IMPACT:
Please provide a short summary of the fiscal impacts associated with the grant, agreement, policy action, or other action.

<table>
<thead>
<tr>
<th>Fund Number &amp; Name</th>
<th>COST OBJECT (CC/WBS/ORDER)</th>
<th>Cost Element</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. 1030- Council Contingency Fund</td>
<td>660000</td>
<td></td>
<td>$20,000</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td>$20,000</td>
</tr>
</tbody>
</table>

What Funding is being used to support the expense?
COUNCIL CONTINGENCY FUND

Are the expenditures and revenues planned and budgeted in this biennium's current budget?
NO, PLEASE EXPLAIN BELOW
The Council Contingency Fund provides an established amount of funding each year for unbudgeted Council sponsored initiatives.

Are there financial costs or other impacts of not implementing the legislation?
YES. IF COUNCIL CONTINGENCY FUND IS NOT USED FOR THIS EXPENSE, FUNDING MAY BE TAKEN FROM THE BUDGET USED TO PLAN AND IMPLEMENT WELCOMING WEEK ACTIVITIES.

Will the legislation have an ongoing/recurring fiscal impact?
No

Will the legislation change the City’s FTE/personnel counts?
No

ATTACHMENTS:
- Resolution
## 2023 Council Contingency Commitments

<table>
<thead>
<tr>
<th>Resolution</th>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resolution 41151</td>
<td>12,000.00</td>
<td>Council requested - South Sound together</td>
</tr>
<tr>
<td>Resolution 41159</td>
<td>4,800.00</td>
<td>Council requested - Welcoming Interactive Conference Participation Sponsorship</td>
</tr>
<tr>
<td>Resolution 41163</td>
<td>5,000.00</td>
<td>Council requested - Mayor’s Youth Commission of Tacoma Youth Summit 2023</td>
</tr>
<tr>
<td>Resolution 41162</td>
<td>10,000.00</td>
<td>Council requested - Raising Girls Care Package Initiative</td>
</tr>
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<td>12,500.00</td>
<td>Council requested - Wheelstops</td>
</tr>
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<td>Resolution 41166</td>
<td>10,000.00</td>
<td>Council requested - Khmer New Year Celebration</td>
</tr>
<tr>
<td>Resolution 41173</td>
<td>20,000.00</td>
<td>Council requested - Mi Centro’s First Domestic Violence &amp; Sexual Assault Conference</td>
</tr>
<tr>
<td>Resolution 41181</td>
<td>10,000.00</td>
<td>Together We End Gun Violence Conference</td>
</tr>
<tr>
<td>Resolution 41216</td>
<td>20,000.00</td>
<td>Mitigating Impact of City’s Light Rail Investment</td>
</tr>
<tr>
<td>Resolution 41217</td>
<td>2,500.00</td>
<td>City of Tacoma 2023 Juneteenth Celebration</td>
</tr>
<tr>
<td>Resolution 41215</td>
<td>7,000.00</td>
<td>Summer Coding Workshop Series Sponsorship</td>
</tr>
<tr>
<td>Resolution 41215</td>
<td>6,000.00</td>
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</tr>
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<td>Resolution 41215</td>
<td>20,000.00</td>
<td>Resolution authorizing $20,000 in Council contingency funds to sponsor the 2013 National Association of Local Boards of Health (NALBOH) conference.</td>
</tr>
<tr>
<td>Resolution 41215</td>
<td>10,000.00</td>
<td>Resolution authorizing $10,000 in Council contingency funds to support the 6th Avenue Business District’s 2013 Arts on the Avenue event.</td>
</tr>
</tbody>
</table>

| Starting Balance | $ 225,000.00 |
| Total Amount Allocated | $ 149,800.00 |
| Current Balance | $ 75,200.00 |
TO: Mayor & City Council
FROM: Council Member Catherine Ushka and Senior Council Policy Analyst Lynda Foster
COPIES TO: Elizabeth Pauli, City Manager; Kurtis Kingsolver, Deputy City Manager; Hyun Kim, Deputy City Manager; Bill Fosbre, City Attorney
SUBJECT: Resolution – Allocating Council Contingency Funds to sponsor the 2023 National Association of Local Boards of Health Conference in Tacoma – July 11, 2023
DATE: July 5, 2023

I ask for your support for a resolution authorizing $20,000 in Council contingency funds to sponsor the 2023 National Association of Local Boards of Health (NALBOH) conference.

LEGISLATIVE INTENT:
Council Contingency Fund Request:
The National Association of Local Boards of Health (NALBOH) 2023 Annual Conference, Charting the Next Vision: Evolving to Advance our Community’s Health, will be held in Tacoma, WA, July 31 to August 2. NALBOH informs, guides, and is the national voice for boards of health. In today’s public health system, the leadership role of boards of health makes them an essential link between public health services and a healthy community. Uniquely positioned to deliver technical expertise in governance and leadership, board development, health priorities, and public health policy, NALBOH strives to strengthen good governance where public health begins—at the local level.

The conference focuses on three key objectives for attendees:
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Hosting the NALBOH conference allows for Tacoma and the entire region to have greater access to these trainings and the national network of public health leaders. NALBOH has requested the City of Tacoma to provide an Exclusive Host Sponsorship of the Conference: $20,000. This sponsorship provides the following benefits:
- Opportunity to address attendees during the conference for 10 minutes.
- Exclusive Sponsorship of an Evening Reception.
- Signage at both conference and reception.
- Sponsor recognition on the website, event app and in on-site materials.
- One 6 ft display table to share materials.
- Up to ten representatives from organization included in conference registration.
FUNDING REQUESTED:
$20,000

DESIRED RESOLUTION DATE: July 18, 2023

COMMUNITY ENGAGEMENT/ (CUSTOMER RESEARCH):
NALBOH has been engaged in establishing a significant voice for local boards of health on matters of national public health policy. The Tacoma-Pierce County Health Department (TPCHD) actively engages with NALBOH and has coordinated on this upcoming conference. Tacoma City Council Member Catherine Ushka currently serves as President of NALBOH’s Board of Directors.

2025 STRATEGIC PRIORITIES:
Equity and Accessibility:
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Livability: Equity Index Score: Moderate Opportunity
Improve health outcomes and reduce disparities, in alignment with the community health needs assessment and CHIP, for all Tacoma residents
How does your policy, program, or service help or harm the health of the natural environment? (e.g. reduction in carbon emissions, open space conditions, sustainability, clean air, water and soil, and noise and light pollution).

Explain how your legislation will affect the selected indicator(s)?
A strong public health system is critical to health equity. As we saw with the COVID-19 pandemic, health crises are not always limited by region or geographic borders. We need the entire nation to have well trained, dedicated public health professionals focused on improving health outcomes for all people. The 2023 NALBOH conference includes equity-focused trainings and other trainings critical to the public health profession. This sponsorship will provide 10 registrations to the City of Tacoma, allowing City Council Members and staff to directly access trainings and meet and connect with other public health professionals.

ALTERNATIVES:

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<td>Preserve resources for other Council priorities</td>
<td>Limit the support for this conference, receive fewer sponsorship benefits</td>
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</table>
EVALUATIONS AND FOLLOW UP:
The City of Tacoma should send representatives to attend the conference and take back learnings to imbed in our local efforts to improve health equity.

SPONSOR RECOMMENDATION:
Sponsors recommend Exclusive Host Sponsorship of the NALBOH Conference for $20,000.

FISCAL IMPACT:
This resolution allocates $20,000 from Council Contingency Funds.

If you have a question related to the Council Contingency Fund Request, please contact Senior Council Policy Analyst Lynda Foster at 253.591.5166 or lfoster@CityofTacoma.org.

SUBMITTED FOR COUNCIL CONSIDERATION BY: ________________________________
Council Member Ushka

SUPPORTING COUNCIL MEMBERS SIGNATURES (2 SIGNATURES ONLY)
(Signatures demonstrate support to initiate discussion and consideration of the subject matter by City Council for potential policy development and staff guidance/direction.)

1. ________________________ POS#___Mayor________

2. ________________________ POS#___5______
### 2023 Council Contingency Commitments

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<th>Resolution</th>
<th>Amount</th>
<th>Details</th>
</tr>
</thead>
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<td>Resolution 41151</td>
<td>$12,000.00</td>
<td>Council requested - South Sound together. A Resolution authorizing 2023 membership in South Sound Together, in the amount of $12,000.</td>
</tr>
<tr>
<td>Resolution 41150</td>
<td>$4,800.00</td>
<td>Council Requested - Welcoming Interactive Conference Participation Sponsorship. Council Contingency Fund expenditure for $4,800 to fund two Commission on Immigrant and Refugee Affairs’ Members and a Council Member Participation in the 2023 Welcoming Interactive Conference.</td>
</tr>
<tr>
<td>Resolution 41163</td>
<td>$5,000.00</td>
<td>Council Requested - Mayor’s Youth Commission of Tacoma Youth Summit 2023. Council Contingency Fund expenditure of $5,000 to sponsor the Mayor’s Youth Commission of Tacoma 2023 Youth Summit.</td>
</tr>
<tr>
<td>Resolution 41162</td>
<td>$10,000.00</td>
<td>Council Requested - Raising Girls Care Package Initiative. Council Contingency Fund expenditure for $10,000 to fund the Raising Girls Non-Profit Organization’s “One Bag Drive” to support the creation and distribution of 500 care bags with essential hygiene items to youth and young adults in Tacoma.</td>
</tr>
<tr>
<td>Resolution 41161</td>
<td>$12,500.00</td>
<td>Council Requested - Wheelstops. Contingency fund of $12,500 expenditure to install wheelstops along South D street, from S. 72nd to S. 74th on the east side of the street.</td>
</tr>
<tr>
<td>Resolution 41160</td>
<td>$10,000.00</td>
<td>Council Requested - Khmer New Year Celebration. Council Member Bushnell provides the attached Council Action memorandum for a Resolution authorizing the use of $10,000 of Council contingency funding to support the first annual Khmer New Year Celebration.</td>
</tr>
<tr>
<td>Resolution 41173</td>
<td>$20,000.00</td>
<td>Council Requested - Mi Centro’s First Domestic Violence &amp; Sexual Assault Conference. A Council Contingency Fund expenditure to sponsor Mi Centro’s First Domestic Violence &amp; Sexual Assault conference for $20,000.</td>
</tr>
<tr>
<td>Resolution 41181</td>
<td>$10,000.00</td>
<td>Together We End Gun Violence Conference. A Council Contingency Fund expenditure of $10,000 to sponsor the Together We End Gun Violence Conference.</td>
</tr>
<tr>
<td>Resolution 41216</td>
<td>$20,000.00</td>
<td>Mitigating Impact of City’s Light Rail Investment. Council Contingency Fund expenditure of $20,000 to support efforts to mitigate the impact of the City’s light rail investment for the Hilltop Street Fair and Stadium Business District events.</td>
</tr>
<tr>
<td>Resolution 41217</td>
<td>$2,500.00</td>
<td>City of Tacoma 2023 Juneteenth Celebration. Council Contingency Fund expenditure to sponsor the City’s 2023 Juneteenth Celebration.</td>
</tr>
<tr>
<td>Resolution 41215</td>
<td>$7,000.00</td>
<td>Summer Coding Workshop Series Sponsorship. Council Contingency Fund expenditure of up to $7,000 to sponsor the Summer Coding Workshop Series developed by the Lifelong Kindergarten group at the Massachusetts Institute of Technology Media Lab and hosted by Tacoma Public Libraries.</td>
</tr>
<tr>
<td>Resolution 41215</td>
<td>$6,000.00</td>
<td>Buffalo Soldier Museum Event Sponsorship. Council contingency fund expenditure of $6,000 to sponsor the Buffalo Soldiers Museum’s event, “Honoring Our Military Labor Force.”</td>
</tr>
<tr>
<td>Resolution 41215</td>
<td>$20,000.00</td>
<td>To Study Session July 11, 2023. Resolution authorizing $20,000 in Council contingency funds to sponsor the 2023 National Association of Local Boards of Health (NALBOH) conference.</td>
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<td>$10,000.00</td>
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</tr>
</tbody>
</table>

| Starting Balance | $225,000.00 |
| Total Amount Allocated | $149,800.00 |
| Current Balance | $75,200.00 |
ORDINANCE NO. 28896

AN ORDINANCE relating to pay and compensation; amending Chapter 1.12 of the Tacoma Municipal Code to implement rates of pay and compensation for employees represented by the Teamsters Local Union No. 117, General Unit, and declaring the effective dates thereof.

BE IT ORDAINED BY THE CITY OF TACOMA:

Section 1. That Section 1.12.355 of the Tacoma Municipal Code is hereby amended, effective as provided by law, to read as follows:

<table>
<thead>
<tr>
<th>Code</th>
<th>A</th>
<th>Job Title</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
</tr>
</thead>
<tbody>
<tr>
<td>0527</td>
<td></td>
<td>Tax &amp; License Compliance Officer, Lead</td>
<td>40.10</td>
<td>42.11</td>
<td>44.22</td>
<td>46.43</td>
<td>48.75</td>
</tr>
</tbody>
</table>

Passed ______________________

Attest:

______________________________
City Clerk

Approved as to form:

______________________________
Deputy City Attorney

Mayor
TO: Elizabeth Pauli, City Manager
FROM: Shelby Fritz, Human Resources Director
Kari Louie, Assistant Human Resources Director
Karen Short, Senior Human Resources Consultant
COPY: City Council and City Clerk
SUBJECT: Pay and Compensation Ordinance – July 18, 2023
DATE: June 27, 2023

SUMMARY AND PURPOSE:
An ordinance amending the Tacoma Municipal Code (TMC) Compensation Plan, Chapter 1.12, regarding rates of pay and compensation for employees represented by the Teamsters Local Union No. 117, General Unit.

BACKGROUND:
The ordinance will provide for the implementation of the provisions of the Letter of Agreement with the Teamsters Local Union No. 117, General Unit. The ordinance creates the classification of Tax & License Compliance Officer, Lead, and will be represented by the Teamsters Local 117, General Unit, for purposes of collective bargaining.

The classification is designated as classified, overtime category “A”, and eligible for overtime. The 2022 pay range is between $40.10 and $48.75 per hour.

COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:

2025 STRATEGIC PRIORITIES:
Economy/Workforce: Moderate Opportunity

Explain how your legislation will affect the selected indicator(s).
This legislation supports the responsible and sustainable management of City funds.

ALTERNATIVES:
Presumably, your recommendation is not the only potential course of action; please discuss other alternatives or actions that City Council or staff could take. Please use table below.

<table>
<thead>
<tr>
<th>Alternative(s)</th>
<th>Positive Impact(s)</th>
<th>Negative Impact(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Do not approve the legislation</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

EVALUATION AND FOLLOW UP:

STAFF/SPONSOR RECOMMENDATION:
Authorization from the City Council is required to implement changes in rates of pay and compensation for employees.

FISCAL IMPACT:
Fiscal impact information is provided by the Budget Office. Department Directors will be responsible for adhering to their overall levels of appropriation.
What Funding is being used to support the expense?
Participating departments will be responsible for continuing costs.

Are the expenditures and revenues planned and budgeted in this biennium’s current budget?
No

Are there financial costs or other impacts of not implementing the legislation?
No

Will the legislation have an ongoing/recurring fiscal impact?
No

Will the legislation change the City’s FTE/personnel counts?
No

ATTACHMENTS:
Overview
The City of Tacoma and the Local 117 Teamsters General bargaining unit have reached a tentative agreement for a Letter of Agreement (LOA).

The Parties agree that employees in the newly created classification of “Tax & License Compliance Officer, Lead” (CSC 05270) will be represented by the Union for the purposes of collective bargaining.

Financial Impact
There is no financial impact in adding the new classification of “Tax & License Compliance Officer, Lead” to the Local 117 Teamsters General bargaining unit.

The financial impact will occur when personnel are hired into the new classification at an estimated incremental cost of $20.7k for the biennium.

Funding for 2023-2024
The cost of hiring is budgeted in the 2023-2024 Adopted Budget.
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Memorandum

TO: Elizabeth Pauli, City Manager
FROM: Shelby Fritz, Human Resources Director
Kari Louie, Assistant Human Resources Director
Karen Short, Senior Human Resources Consultant
SUBJECT: Ordinance Disclosure
DATE: July 13, 2023

On the agenda for City Council action on July 18, 2023, will be an ordinance to amend the Compensation Plan. This memorandum discloses the contents of the ordinance pursuant to Section 1.12.970 of the Tacoma Municipal Code.

Section 1: Amends Section 1.12.355 to implement provisions of a Letter of Agreement with the Teamsters Local No 117, General Unit. The section creates the classification of Tax & License Compliance Officer, Lead, and will be represented by the Teamsters Local 117, General Unit, for purposes of collective bargaining. The classification will be designated as classified, overtime category “A”, and eligible for overtime.

I would be happy to answer any questions you may have.