



Charter Review

Administrative Subcommittee

Special Meeting Agenda

Tacoma Municipal Building, 747 Market Street, Conference Room 138

www.cityoftacoma.org/charterreview

March 5, 2014 – 5:30 p.m.

1. Call to Order
2. Roll Call
3. Select Committee Chair
4. Set Regular Meeting Time
5. Review List of Recommendations
6. Determine a Work Plan
7. Discuss, Schedule, Prioritize, and Assign Committee Criteria
8. Public Comment
9. Committee Comments
10. Adjournment



Meeting Date	Speaker	Topic	Position	Additional Information	Source
03/03/14	Julie Anderson	Administration	Change	Section 3.7 - City Clerk delete (a) serve as registrar of voters for the city	
02/10/14	Denis Duggan	Administrative	Review process	Requests language be added to protect historic properties, prevent staff	V3:00
02/10/14	Harold Moss	Administrative	Review process	from destroying/neglecting.	A57:00
02/10/14	Denis Duggan	Administrative	Review process	Review gender neutral language	A1:00:00
				grandfathering of historic buildings	
02/12/14	Mayor Strickland	Administrative	Charter review process	Charter review length, is every ten years sufficient	A15:00
02/12/14	Mayor Strickland	Administrative	Charter review process	City Attorney Charter language, appointed instead of elected	A21:00
02/12/14	Karen Vialle	Administrative	Review process	City Attorney's role should not be elected	A37:00
02/12/14	Harold Moss	Administrative	Review process	City Attorney for City Manager, separate from Council City Attorney	A49:00
02/12/14	Rick Talbert	Administrative	Keep current process	Keep qualifications of Council Members the same	A1:44:00
02/19/14	Council Member Campbell	Administrative	Review process	Review cemetery land use	A17:00
02/19/14	Council Member Campbell	Administrative	Review process	Review gender neutral language	A18:00
02/19/14	Council Member Walker	Administrative	Keep Structure	Appreciate City Attorney position being a staff person, not elected.	A22:00
02/19/14	Council Member Mello	Administrative	Keep Structure	Independently appointed City Attorney not needed at this time	A35:00
02/19/14	Council Member Campbell	Administrative	Keep Structure	Recommends against elected City Attorney	A49:00
02/19/14	Council Member Mello	Administrative	Review process	Review the amount of staff support, currently City Manager is notified of	
				Council requests	A59:00
02/19/14	Council Member Ibsen	Administrative	Review process	Review City Council Attorney position, review branches have their own	
				legal Council	A1:30:00
02/19/14	Council Member Boe	Administrative	Review process	Review Council affirming department heads, including City Attorney	A1:32:00
02/19/14	Council Member Thoms	Administrative	Review process	Review Council affirming department heads, including City Attorney	A1:36:00
02/26/14	Jake Fey	Administrative	Keep structure	Annual review of City Manager should continue every two years	A59:00
02/26/14	Jake Fey	Administrative	Keep current structure	Keep annual appraisal, two year contract review	A1:23:00
02/26/14	Jake Fey	Administrative	Review process	Charter prohibits City employees from holding elected office should be	
				reviewed	A1:30:00

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02/05/14	Joy St. Germain	Charter Section 6.3	Review process	Requested Section 6.3 be amended to bring section in compliance with state law to limit the requirement for US citizenship to firefighters and police officers	N/A
02/05/14	Tansy Hayward	Charter Section 6.7	Review process	Requested Section 1.29,010 of the Municipal Code alignment with Section 2.19 and 2.20 be amended to aid in making the initiative and referendum process more accessible to citizens	N/A
02/05/14	Elizabeth Pauli	Charter Sections 2.19/2.20	Review process	Contracts under \$200K could have conflict of interests, independent directors should file financial disclosure	A58:00
02/26/14	Jake Fey	Ethics	Review process	Strong Mayor form of Government	V10:00
02/10/14	Lyz Kurnitz-Thurlow	Form of Government	Keep current process	City Manager/Council form of government, with district and at-large positions on a part time basis	V13:00
02/10/14	John Ladenburg	Form of Government	Review process	Strong Mayor, Five member full-time City Council with staff members	V17:00
02/10/14	Tom McCarthy	Form of Government	Review process	Requests review of form of government, in favor of strong mayor Charter should review council/manager and strong mayor form of government and changes that must ensue to meet those needs	A8:00
02/12/14	Mayor Strickland	Form of Government	Charter review process	Term limits of elected Council Members, and full-time/part-time	A16:00
02/12/14	Karen Valle	Form of Government	Charter review process	Strong Mayor/Council-Manager form of government	A39:00
02/12/14	Harold Moss	Form of Government	Charter review process	Strong Mayor/Council-Manager form of government. Best for Tacoma. Policy makers and administrative functions	A45:00
02/12/14	Doug Sutherland	Form of Government	Keep current process	Council/Manager form of government	A53:00
02/12/14	Connie Ladenburg	Form of Government	Review process	Role of staff under City Manager can be stunted, Strong Mayor eliminates that; Council should have their own staff	A1:20:00
02/12/14	Rick Talbert	Form of Government	Review process	Term limits should be reviewed or eliminated	A1:50:00
02/12/14	Rick Talbert	Form of Government	Charter review process	Review Council/Manager and Strong Mayor, as well as Council/Mayor roles as different	A1:27:00
02/12/14	Rick Talbert	Form of Government	Review process	City Attorney advice for Council Members	A1:28:00
02/12/14	Rick Talbert	Form of Government	Review process	Content with Council size	A1:32:00
02/12/14	Connie Ladenburg	Form of Government	Review process	Smaller Council size would be more cost effective, keep District leadership	A1:40:00
02/12/14	Connie Ladenburg	Form of Government	Review process		A1:41:11

Meeting Date	Speaker	Topic	Position	Additional Information	Source
02/19/14	Council Member Mello	Form of Government	Review process	Review service from elected officials, needs of the citizens, accountability Review City Council Attorney separate from other in an appointed by	A12:00
02/19/14	Council Member Campbell	Form of Government	Review process	Council not elected position	A18:00
02/19/14	Council Member Walker	Form of Government	Review process	Review form of government to work best for Tacoma citizens Recommends review of form of government (City manager, TPU intergration, full time Council)	A24:00
02/19/14	Council Member Mello	Form of Government	Review process	Recommends review of form of government (City manager, TPU intergration, full time Council)	A46:00
02/19/14	Council Member Walker	Form of Government	Review process	Recommends review of form of government (City manager, TPU intergration, full time Council)	A47:00
02/19/14	Council Member Campbell	Form of Government	Review process	Review consistency of City Manager, review strong Mayor of Pierce County	A52:00
02/19/14	Council Member Ibsen	Form of Government	Review process	Review of TPU/GG/City Council relationship	A1:15:00
02/19/14	Council Member Ibsen	Form of Government	Review process	Review accountability of elected/appointed officials Appreciates being a business owner/Council Member, day job helps reinforce policy making	A1:16:00
02/19/14	Council Member Boe	Form of Government	Review process	reinforce policy making	A1:24:00
02/19/14	Council Member Thoms	Form of Government	Review process	Open to process; discussion of Charter Recommends a Strong Mayor/Council form of government to attract public and private investment, if not strong mayor then review the Councils abilities	A1:25:00
03/03/14	Tim Strege	Form of Government	Review process		A51-53:00
03/03/14	T.C. Broadnax	Form of Government	Keep current structure	Recommends keeping the current structure of Council/Manager	
02/19/14	Council Memer Ibsen	General	Review process	Review revenue cap, utility tax	A2:00:00
02/26/14	Jake Fey	General	Review process	Gender neutral language, prohibition on conservation groups Requests review of no coal trains through Tacoma, green Public Works, paid sick leave, and review of minimum wage	A1:05:00
02/10/14	Sarah Morken	General		Stated cemeteries, masoleums, etc. are being put in a "parking lot" unless public testimony drives further CRC review	V27:00
02/03/14	Justin Leighton	General	Hold		N/A
02/05/14	Bill Baarsma	General	Charter review process	Requested proposed 2004 amendments (that did not receive a majority vote by the CRC, or otherwise resulted in no proposed changes to the Charter) be forwarded to appropriate Subcommittee for review	N/A
01/13/14	Ken Miller	General Interest		Relationship between COT government and citizens	N/A

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01/13/14	Charles Horne	General Interest		Transportation; serving the community	N/A
01/13/14	Mark Martinez	General Interest		Fairness of City Charter to all; transparency	N/A
01/13/14	Bill Baarsma	General Interest		Government accountability and transparency	N/A
01/13/14	John Messina	General Interest		annexation of suburban areas	N/A
02/10/14	Steve Kirby	Human Resources	Keep current process	Civil service board should not be reviewed	V20:00
02/12/14	Karen Valle	Human Resources	Review process	Civil service board should be reviewed	A36:00
02/12/14	Mayor Strickland	Legislative	Charter review process	Mortorium language regarding publishing	A15:00
02/12/14	Mayor Strickland	Legislative	Charter review process	Ability to appoint Directors by Board, confirm by Council approval	A25:00
02/12/14	Karen Valle	Legislative	Review process	City Council should approve appointed positions/Directors	A38:00
02/12/14	Karen Valle	Legislative	Review process	City Council Members should have one staff person minimum	A39:00
02/12/14	Connie Ladenburg	Legislative	Review process	Council Members are expect to be on regional committees, need longer term lengths, or no term limits	A1:22:00
02/12/14	Connie Ladenburg	Legislative	Review process	Consider full-time Council Members with staff; staff should be independent	A1:53:00
02/19/14	Council Member Campbell	Legislative	Review process	Review moratoriums, currently delay in the process	A15:00
02/19/14	Council Member Walker	Legislative	Review process	requirements	A26:00
02/19/14	Council Member Walker	Legislative	Review process	Review the amount of staff support	A58:00
02/19/14	Council Member Walker	Legislative	Review process	Review of term limits for elected officials	A1:10:00
02/19/14	Council Member Mello	Legislative	Review process	Review of term limits for elected officials	A1:13:00
02/19/14	Council Member Ibsen	Legislative	Review process	Review Council affirming department heads	A1:35:00
02/19/14	Council Member Boe	Legislative	Keep Structure	Keep districts and at-large positions	A1:37:00
02/19/14	Council Member Ibsen	Legislative	Keep Structure	Keep districts and at-large positions	A1:38:00
02/19/14	Council Member Thoms	Legislative	Review process	Review full-time/part-time elected positions	A1:40:00
02/19/14	Council Member Thoms	Legislative	Charter review process	Appreciates support staff, would review for more time/people if full-time Council	A2:05:00
02/19/14	Council Member Boe	Legislative	Keep Structure	Keep part-time, not full-time Council	A2:07:00
02/26/14	Jake Fey	Legislative	Review process	Review workload of district council members vs. at-large; consider adding more district leadership, help with coverage	A1:19:00
02/26/14	Jake Fey	Legislative	Review process	Clean-ups: emergency clause language	A1:05:00

Meeting Date	Speaker	Topic	Position	Additional Information	Source
02/26/14	Jake Fey	Legislative	Review process	Initiative process to be reviewed and amendment process	A1:05:00
02/26/14	Jake Fey	Legislative	Review process	Council Meeting amount requirement should be reviewed	A1:06:00
02/26/14	Jake Fey	Legislative	Review process	Residence requirements should be reviewed	A1:07:00
02/26/14	Jake Fey	Legislative	Keep current structure	Keep research by staff, Council Members with outside employment	A1:17:00
02/26/14	Jake Fey	Legislative	Review process	Suggests review of term limits for leadership positions to 12 years	A1:20:00
02/26/14	Jake Fey	Legislative	Review process	Suggest time limit contain all positions served	A1:22:00
02/26/14	Jake Fey	Legislative	Keep current structure	Keep one staff person per three Council Members	A1:23:00
02/26/14	Jake Fey	Legislative	Review process	Suggests review the need for legislative staff to review topics	A1:24:00
03/03/14	Tim Strege	Legislative	Review process	Council selection of staff, such as, assistants	A55:00
03/03/14	Julie Anderson	Legislative	Change	Section 2.7 Vacancy delete language Provided if such vacancy...full unexpired term; provided,	
03/03/14	Julie Anderson	Legislative	Change	Section 2.19 - Initiative add: The city clerk shall forward the signatures to the County Auditor to be verified. Based upon the Auditor's review the ...	
03/03/14	Julie Anderson	Legislative	Change	Section 2.20 - Referendum add The City Clerk shall forward the signatures to the County Auditor to be verified. Based upon the Auditor's review the...	
03/03/14	Julie Anderson	Legislative	Change	Section 2.2 - Qualifications and Compensation of Councilman add (2) Excluding the office of precinct committee officer or a temporary elected position such as a charter review board member or freeholder, no person may file for more than one office.	
03/03/14	Julie Anderson	Nominations and Selections	Change	Delete entire Section 5.6 Candidates Statements of Qualifications	
03/03/14	Julie Anderson	Nominations and Selections	Change	Delete entire Section 5.2 Types of Elections	
03/03/14	Julie Anderson	Nominations and Selections	Change	Delete entire Section 5.3 Filing and Certification of Candidates	
03/03/14	Julie Anderson	Nominations and Selections	Change	Delete entire Section 5.5 - Election Contests	

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Section 5.1 - Application of State election Laws delete opening and closing of polls, keeping the poll lists, duties of election officers

03/03/14	Julie Anderson	Nominations and Selections	Change		
01/13/14	Bob Mack	Public Utilities	Review process (?)	Commented that half of TPU customers are outside of COT limits/Board limited to COT residents; Prop 3; and protection of ratepayer (?) funds	N/A
02/10/14	John Ladenburg	Public Utilities	Review process	Eliminate Public Utility Board	V16:00
02/10/14	Tom Hilyard	Public Utilities	Review process	Review of retention of utilities	V29:00
02/12/14	Mayor Strickland	Public Utilities	Charter review process	Utility structure is sound, policy side needs to be reviewed	A14:00
02/12/14	Karen Valle	Public Utilities	Review process	Council should approve Director of Utilities	A35:00
02/12/14	Harold Moss	Public Utilities	Keep current process	Rates should be set by TPU, seeks Council approval	A51:00
02/12/14	Doug Sutherland	Public Utilities	Review process	TPU to be beneficial to all rate payers	A1:13:00
02/12/14	Connie Ladenburg	Public Utilities	Review process	More Council involvement in Utility process	A1:24:00
02/12/14	Rick Talbert	Public Utilities	Keep current process	No outside jurisdiction on the Utility Board	A1:30:00
02/19/14	Council Member Mello	Public Utilities	Review process	Review governing structure of TPU, decisions currently being made by non-elected people	A5:00
02/19/14	Council Member Mello	Public Utilities	Review process	Review intergration of utilities, one stop, decisions by elected officials	A9:00
02/19/14	Council Member Campbell	Public Utilities	Review process	Review TPU. Do not privatize.	A14:00
02/19/14	Council Member Walker	Public Utilities	Review process	Review TPU for access by citizens	A20:00
02/19/14	Council Member Walker	Public Utilities	Review process	Review Council/TPU conversation structure	A22:00
02/19/14	Council Member Mello	Public Utilities	Review process	Recommends full oversight over utility policy by elected officials	A32:00
02/19/14	Council Member Campbell	Public Utilities	Review process	Review merging of TPU/GG	A36:00
02/24/14	David Nelson	Public Utilities	Keep board intact	Keeps high bond rates	A3:00
02/24/14	Woodrow Jones	Public Utilities	Keep board intact		A7:00
02/24/14	Bill Gaines	Public Utilities	Keep hybrid municipal utility structure	currently a taxpayer and pays into GG fund for administrative needs	A20:00

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02/24/14	Bill Gaines	Public Utilities	Keep hybrid municipal utiliity structure	considerations: semi-independent governance, outside representation, administrative supports, market/performance based system, sole TPU legal advisor, and energy efficiency programs	
02/24/14	Bob Mack	Public Utilities	Keep hybrid municipal utiliity structure	Discussion over single structure over all utilities; however TPU utilities have a wider service plan, has different needs. Consider outside jurisdiction.	A57:00
02/24/14	Bill Gaines	Public Utilities	Keep hybrid municipal utiliity structure	Cost of service, not profit required by state law	A1:10:00
02/24/14	Bill Gaines	Public Utilities	Keep hybrid municipal utiliity structure	cost of service, not profit required by state law. Current bond structure makes TPU liable only.	A1:20:00
02/24/14	Bob Mack	Public Utilities	Keep hybrid municipal utiliity structure	PUD provides telecom wholesaleservice not retail	
02/24/14	Bill Gaines	Public Utilities	Keep hybrid municipal utiliity structure	Hybrid helps with rights-of-way	A1:30:00
02/24/14	Bob Mack	Public Utilities	Keep hybrid municipal utiliity structure	Franchise agreements; further subcommittee discussion	A1:32:00
02/24/14	Bryan Flint	Public Utilities	Keep board intact	Keeps large group of leadership in place, should consider outside jurisdiction on board, consider internet utility, unlimited franchise,	A1:47:00
02/24/14	Mark Patterson	Public Utilities	Keep board intact	no outside jurisdiction on board, yes to ex officio, no change on director selection process	A1:56:00
02/26/14	Laura Fox	Public Utilities	Keep board intact	no outside jurisdiction on board, yes to ex officio, no change on director; consideration director appointment	A3:15
02/26/14	Tom Hilyard	Public Utilities	Keep board intact	similar to UB/GG, can have outside board members	A25:00
02/26/14	Laura Fox	Public Utilities	Against PUD	helps buying power overall	A32:00
02/26/14	Laura Fox	Public Utilities	Keep outside market	Dept Directors currently appointed by Board, should be confirmed by Council	A57:00
02/26/14	Jake Fey	Public Utilities	Review process	Suggests Director of Utilities be appointed by City Council, with two year review by board, four years by Council	A1:01:00
02/26/14	Jake Fey	Public Utilities	Review process	Council currently can only review proposals, suggests Council can send items for proposal, and amendent current proposal	A1:02:00

Meeting Date	Speaker	Topic	Position	Additional Information	Source
02/26/14	Jake Fey	Public Utilities	Review process	Tenure management review, suggests it is not useful. Need performance review structure	A1:04:00
02/26/14	Jake Fey	Public Utilities	Review process	Five year Board term should be shorted/reviewed	A1:04:00
02/26/14	Jake Fey	Public Utilities	Review process	Limitation on Utility taxes by state law	A1:07:00
03/03/14	Tim Strege	Public Utilities	Review process	Council ability to review, state auditor, and an additional outside audit, broaden outside of CPA firms. TPU has a more indepth review process of Click! And water deliver systems, Council needs independent staff on the Utility Board, such as the Clerk of the board, still need separation	A54:00
03/03/14	Tim Strege	Public Utilities/ Public Utilities/	Review process	Direct authority and review over Public Utilities, have independent appointments, Utility authority is made by the Utility Director currently	A56:00
02/26/14	Jake Fey	Administrative	Review process	Council for TPU Recommends City attorney and independent staff be appointed by City	A56:00