



## Legislation Passed August 17, 2021

The Tacoma City Council, at its regular City Council meeting of August 17, 2021, adopted the following resolutions and/or ordinances. The summary of the contents of said resolutions and/or ordinances are shown below. To view the full text of the document, click on the bookmark at the left of the page.

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### **Resolution No. 40822**

A resolution authorizing the execution of a grant agreement and any associated term extensions with the United States Department of Commerce, Economic Development Administration; accepting and depositing \$400,000 into the Special Revenue Fund, together with funding of \$100,000 in matching City funds, budgeted from the General Fund, for a cumulative total of \$500,000, to enable the business community to recover and rebuild from the impacts of the COVID 19 pandemic.

[Carol Wolfe, Division Manager; Jeff Robinson, Director,  
Community and Economic Development]

### **Resolution No. 40823**

A resolution authorizing the execution of a grant agreement and any associated term extensions with the Washington State Department of Commerce, Community Development Block Grant CARES II program; accepting and depositing \$427,319 into the Special Revenue Fund, to provide foreclosure prevention and mortgage assistance services.

[Felicia Medlen, Housing Division Manager; Jeff Robinson, Director,  
Community and Economic Development]

### **Resolution No. 40824**

A resolution authorizing the execution of a grant agreement and any associated term extensions with the United States Department of Commerce, Minority Business Development Agency (MBDA), Coronavirus Response and Relief Supplemental Appropriations Act; accepting and depositing \$520,347 into the MBDA Coronavirus Response and Relief Fund, to provide comprehensive relief services to minority owned businesses for the period of July 1, 2021, through June 30, 2022.

[Linda Womack, Supervisor; Jeff Robinson, Director,  
Community and Economic Development]

### **Resolution No. 40825**

A resolution authorizing the execution of a grant agreement and any associated term extensions with the United States Department of Commerce; accepting and depositing \$2,000,000 into the MBDA Business Center Program (Washington) Tacoma Business Center Fund, to operate the Minority Business Development Agency Business Center in Tacoma as a Cooperative Agreement for the period of July 1, 2021, through June 30, 2026.

[Linda Womack, Supervisor; Jeff Robinson, Director,  
Community and Economic Development]

**Resolution No. 40826**

A resolution reappointing Derek Young to the Board of Commissioners of the Tacoma Housing Authority, for a five year term beginning August 23, 2021, through August 22, 2026.

[Mayor Woodards]

**Resolution No. 40827**

A resolution appointing Dalvin Williams Yarbrough to the Citizen Commission on Elected Salaries to fill the remainder of an unexpired term for the position with legal experience set to expire September 30, 2021 and continuing for an additional three year term to expire September 30, 2024.

[Mayor Woodards]

**Resolution No. 40828**

A resolution authorizing the one-time use of Council Contingency Funds, in the amount of \$32,407.91, for supplementing the Tacoma-Pierce County Health Department's existing box fan filter distribution program with the distribution of an additional 500 box fan filters to East Tacoma, South Tacoma, Central Tacoma, and Northeast Tacoma, based on equity, topography and proximity to pollutants.

[Council Member Beale]



## RESOLUTION NO. 40822

1 A RESOLUTION relating to community, economic development, and neighborhood  
2 and community services; authorizing the execution of a grant agreement  
3 and any associated term extensions with the United States Department of  
4 Commerce Economic Development Administration, and accepting the  
5 amount of \$400,000 for deposit into the Special Revenue Fund, together  
6 with funding of \$100,000 in matching City funds, budgeted from the General  
7 Fund, for a cumulative total of \$500,000, for the purpose of enabling the  
8 business community to recover and rebuild from the impacts of the  
9 COVID-19 pandemic.

10 WHEREAS, on March 27, 2020, the United States Congress passed the  
11 Coronavirus Aid, Relief, and Economic Security (“CARES”) Act in response to the  
12 outbreak of COVID-19 and its resulting impact on the economy and public health  
13 across the nation, and

14 WHEREAS Community and Economic Development (“CED”) staff were  
15 contacted in late spring 2020 regarding a United States Department of Commerce  
16 Economic Development Administration (“EDA”) Competitive Grant opportunity that  
17 would be made available to assist jurisdictions addressing COVID-19 impacts to  
18 the business community, and

19 WHEREAS the City applied for and, in May 2021, received confirmation of a  
20 \$400,000 award in response to a competitive application to the regional EDA office,  
21 and

22 WHEREAS the funds must be expended within a 24-month period, and will  
23 be used to provide technical assistance focused on financial and digital literacy as  
24 well as credit repair, and the feasibility of creating a BIPOC business organization  
25 to complement existing business development networks will be explored, and

26 WHEREAS the grant award requires a City match of \$100,000, and



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WHEREAS, under the grant process guidelines, the City Council must approve acceptance of grant funding; Now, Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

Section 1. That the proper officers of the City are hereby authorized to accept grant funding from the United States Department of Commerce Economic Development Administration in the amount of \$400,000, for deposit into the Special Revenue Fund, together with funding of \$100,000 in matching City funds, budgeted from the General Fund, for a cumulative total of \$500,000, for the purpose of enabling the business community to recover and rebuild from the impacts of the COVID-19 pandemic.

Section 2. That the proper officers of the City are hereby authorized to execute a grant agreement and any associated term extensions with the United States Department of Commerce Economic Development Administration for the administration of the funding accepted pursuant to Section 1, said document to be substantially in the form of the proposed grant agreement on file in the office of the City Clerk.

Adopted \_\_\_\_\_

\_\_\_\_\_  
Mayor

Attest:  
  
\_\_\_\_\_  
City Clerk

Approved as to form:  
  
\_\_\_\_\_  
Deputy City Attorney



## RESOLUTION NO. 40823

1 A RESOLUTION relating to community, economic development, and neighborhood  
2 and community services; authorizing the execution of a grant agreement  
3 and any associated term extensions with the Washington State Department  
4 of Commerce, Community Development Block Grant CARES II program,  
5 and accepting the amount of \$427,319 for deposit into the Special Revenue  
6 Fund, for the purpose of providing foreclosure prevention and mortgage  
7 assistance services.

8 WHEREAS the City's planning process for Community Development Block  
9 Grant ("CDBG") Cares Act funding identified assistance for homeowners and  
10 renters to help maintain housing and recover from the impacts of the COVID-19  
11 pandemic as a need and priority use for CDBG Cares Act funding, and

12 WHEREAS research on existing COVID-19 relief funds shows resources  
13 being put into rental assistance, but reveals a gap in resources available to  
14 homeowners who are impacted by COVID-19 pandemic, and

15 WHEREAS the City applied for and, in June 2021, received confirmation of  
16 a \$427,319 award in response to a competitive application to the Washington State  
17 Department of Commerce, Community Development Block Grant CARES II  
18 program, and

19 WHEREAS the grant funds must be expended by June 30, 2022, and will be  
20 used to provide foreclosure prevention and mortgage assistance services to  
21 homeowners who are at or below 80 percent of area median income, and

22 WHEREAS the City will amend its contract with Pierce County to continue to  
23 administer the foreclosure prevention and mortgage assistance program through  
24 its contract with Habitat for Humanity, on behalf of the City, and funds used to  
25 support program activities will be paid directly from the grant, and  
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WHEREAS, under the grant process guidelines, the City Council must approve acceptance of grant funding; Now, Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

Section 1. That the proper officers of the City are hereby authorized to accept grant funding from the Washington State Department of Commerce, Community Development Block Grant CARES II program, in the amount of \$427,319, for deposit into the Special Revenue Fund, for the purpose of providing foreclosure prevention and mortgage assistance services.

Section 2. That the proper officers of the City are hereby authorized to execute a grant agreement and any associated term extensions with the Washington State Department of Commerce for the administration of the funding accepted pursuant to Section 1.

Adopted \_\_\_\_\_

\_\_\_\_\_  
Mayor

Attest:  
  
\_\_\_\_\_  
City Clerk

Approved as to form:  
  
\_\_\_\_\_  
Deputy City Attorney



## RESOLUTION NO. 40824

1 A RESOLUTION relating to community and economic development; authorizing  
2 the execution of a grant agreement and any associated term extensions  
3 with the United States Department of Commerce, Minority Business  
4 Development Agency, Coronavirus Response and Relief Supplemental  
5 Appropriations Act, and accepting the amount of \$520,347, for deposit into  
6 the MBDA Coronavirus Response and Relief Fund, for the purpose of  
7 providing comprehensive relief services to minority-owned businesses for  
8 the period of July 1, 2021, through June 30, 2022.

9 WHEREAS, on June 1, 2020, the City received Federal CARES Act  
10 funding from the United States Department of Commerce, Minority Business  
11 Development Agency (“MBDA”), and used the funding to launch the MBDA  
12 Tacoma CARES Act Assistance Program, providing specialized assistance and  
13 training to over 2,400 small and minority-owned businesses, and

14 WHEREAS, in May 2021, the MBDA Business Center in Tacoma, upon  
15 invitation of the United States Department of Commerce, Minority Business  
16 Development Agency, submitted a second round, non-competitive grant  
17 proposal outlining the need to support underrepresented, minority-owned  
18 business enterprises and other small businesses in Tacoma and the region for  
19 recovery from the devastating effects of the COVID-19 pandemic, and

20 WHEREAS the proposal was accepted and fully funded, and the City  
21 received confirmation of \$520,347 in Federal CARES Act grant funding from the  
22 United States Department of Commerce, and

23 WHEREAS, as operators of the MBDA Tacoma Business Center and in  
24 collaboration with various state-wide community-based organizations and  
25 educational institutions, the City will use this second round of funding to build  
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1 on the programs and collaborations it currently has with strategic regional  
2 partners to develop market-driven practices to help address the preparedness,  
3 prevention, and responsiveness to the COVID-19 Pandemic for the business  
4 operations of underrepresented businesses in Tacoma and the region, and

5 WHEREAS the grant funds must be expended between July 1, 2021,  
6 and June 30, 2022, and

7 WHEREAS, under the grant process guidelines, the City Council must  
8 approve acceptance of grant funding; Now, Therefore,

9 BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

10 Section 1. That the proper officers of the City are hereby authorized to  
11 accept grant funding from United States Department of Commerce, Minority  
12 Business Development Agency, Coronavirus Response and Relief  
13 Supplemental Appropriations Act, in the amount of \$520,347, for deposit into  
14 the MBDA Coronavirus Response and Relief Fund, for the purpose of  
15 providing comprehensive relief services to minority-owned businesses for the  
16 period of July 1, 2021, through June 30, 2022.

17 Section 2. That the proper officers of the City are hereby authorized to  
18 execute a grant agreement and any associated term extensions with the  
19 United States Department of Commerce, Minority Business Development  
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1 Agency, Coronavirus Response and Relief Supplemental Appropriations Act, for  
2 the administration of the funding accepted pursuant to Section 1.

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4 Adopted \_\_\_\_\_

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Mayor

7 Attest:

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City Clerk

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Approved as to form:

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Deputy City Attorney

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## RESOLUTION NO. 40825

1 A RESOLUTION relating to community and economic development; authorizing  
2 the execution of a grant agreement and any associated term extensions  
3 with the United States Department of Commerce, and accepting the  
4 amount of \$2,000,000, for deposit into the MBDA Business Center  
5 Program (Washington) – Tacoma Business Center Fund, for the purpose  
6 of operating the Minority Business Development Agency Business Center  
7 in Tacoma as a Cooperative Agreement for the period of July 1, 2021,  
8 through June 30, 2026.

9 WHEREAS, on March 1, 2021, in accordance with Executive Order 11625  
10 and 15 U.S.C. § 1512, the Minority Business Development Agency (“MBDA”), a  
11 bureau of the United States Department of Commerce, solicited competitive  
12 applications from eligible organizations for the operation of MBDA Minority  
13 Business Development Centers, and

14 WHEREAS the City has successfully operated the MBDA Business Center  
15 in Tacoma as a regional office since April 1, 2016, which provides strategic and  
16 innovative advanced consulting tools, technical assistance, training, resources,  
17 business development tools, customized guidance, and other resources to Minority  
18 Business Enterprises (“MBEs”), to support and advance the growth of those  
19 businesses, and

20 WHEREAS the City applied for and, on July 7, 2021, received confirmation  
21 of \$2,000,000 in grant funding from the United States Department of Commerce,  
22 and

23 WHEREAS the grant funds are awarded at \$400,000 annually for a term of  
24 five years, beginning on July 1, 2021, and must be expended by June 30, 2026,  
25 and  
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WHEREAS the funding will be used to address one of the City’s economic development priorities of enabling the business community – specifically minority-owned and/or Black, Indigenous, and People of Color (“BIPOC”) entities — to receive the capacity building engagement and technical assistance to become more competitive in the region, and

WHEREAS grant administration will be performed by the Community and Economic Development Department (“CEDD”), MBDA Division, with in-kind support from CEDD and related departments, and

WHEREAS, under the grant process guidelines, the City Council must approve acceptance of grant funding; Now, Therefore,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:**

Section 1. That the proper officers of the City are hereby authorized to accept grant funding from United States Department of Commerce in the amount of \$2,000,000, for deposit into the MBDA Business Center Program (Washington) – Tacoma Business Center Fund, for the purpose of operating the MBDA Business Center in Tacoma as a Cooperative Agreement for the period of July 1, 2021, through June 30, 2026.

Section 2. That the proper officers of the City are hereby authorized to execute a grant agreement and any associated term extensions with the United



States Department of Commerce for the administration of the funding accepted  
pursuant to Section 1.

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Adopted \_\_\_\_\_

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Mayor

Attest:

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City Clerk

Approved as to form:

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Deputy City Attorney



# RESOLUTION NO. 40826

BY REQUEST OF MAYOR WOODARDS

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A RESOLUTION relating to committees, boards, and commissions; reappointing an individual to the Board of Commissioners of the Tacoma Housing Authority.

WHEREAS a vacancy exists on the Board of Commissioners of the Tacoma Housing Authority ("Board"), and

WHEREAS, under Tacoma City Charter Section 2.4, appointments may be made by a majority vote of the City Council from names presented in writing to the City Council by the Mayor, and

WHEREAS the Mayor recommends the reappointment of Derek Young to the Board for a five-year term beginning August 23, 2021, to expire August 22, 2026;

Now, Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

That Derek Young is hereby confirmed and reappointed as a member of the Board of Commissioners of the Tacoma Housing Authority for a five-year term beginning August 23, 2021, to expire August 22, 2026, and until a successor is appointed.

Adopted \_\_\_\_\_

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Mayor

Attest:  
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City Clerk

Approved as to form:  
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City Attorney



## RESOLUTION NO. 40827

1 BY REQUEST OF MAYOR WOODARDS

2 A RESOLUTION relating to committees, boards, and commissions; appointing an  
3 individual to the Citizen Commission on Elected Salaries.

4 WHEREAS the Citizen Commission on Elected Salaries ("Commission")  
5 must comply with Section 2.3 of the Tacoma City Charter, and

6 WHEREAS the Commission consists of seven members, appointed as  
7 follows: five members, one from each City Council district, selected by lot by  
8 the Pierce County Auditor from registered City of Tacoma voters eligible to vote  
9 at the time of selection; and two members who are residents of the City of  
10 Tacoma, to be appointed by the Mayor and confirmed by the City Council, one  
11 with experience in human resource management and the other with experience  
12 in the legal profession, and  
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14 WHEREAS the Mayor recommends the appointment of Dalvin Williams-  
15 Yarbrough to fill the remainder of an unexpired term for the position with legal  
16 experience set to expire September 30, 2021, and continuing for an additional  
17 three-year term to expire September 30, 2024; Now, Therefore,  
18

19 BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:  
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21 That Dalvin Williams-Yarbrough is hereby confirmed and appointed as a  
22 member of the Citizen Commission on Elected Salaries to fill the remainder of an  
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1 unexpired term for the position with legal experience set to expire September 30,  
2 2021, and continuing for an additional three-year term to expire September 30,  
3 2024.

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5 Adopted \_\_\_\_\_

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8 Mayor

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11 City Clerk

12 Approved as to form:  
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14 City Attorney

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## RESOLUTION NO. 40828

1 BY REQUEST OF MAYOR WOODARDS AND COUNCIL MEMBERS BEALE,  
2 HUNTER, USHKA, AND WALKER

3 A RESOLUTION authorizing the one-time use of Council Contingency Funds, in  
4 the amount of \$32,407.91, for the purpose of supplementing the Tacoma-  
5 Pierce County Health Department's existing box fan filter distribution  
6 program with the distribution of an additional 500 box fan filters to East  
7 Tacoma, South Tacoma, Central Tacoma, and Northeast Tacoma, based  
8 on equity, topography and proximity to pollutants.

9 WHEREAS, in the last few years, our region has seen the devastating  
10 impact of wildfire smoke on communities, and

11 WHEREAS the potential for wildfires is above normal this year, and

12 WHEREAS approximately 17,000 Tacoma households have a family  
13 member with a chronic illness that makes them especially vulnerable to wildfire  
14 smoke, and some of these households may not have filtration systems or the  
15 resources to purchase one, and

16 WHEREAS, at the August 10, 2021, Study Session, Council Member Beale  
17 shared a Council Consideration Request to authorize the one-time use of  
18 \$32,407.91 of Council Contingency Funds to supplement the TPCHD's existing  
19 box fan filter distribution program, with the distribution of an additional 500 box fan  
20 filters to East Tacoma, South Tacoma, Central Tacoma, and Northeast Tacoma,  
21 based on equity, topography, and proximity to the pollutants, and

22 WHEREAS RCW 35.34.250 and 35.34.260 authorize a withdrawal from the  
23 Council Contingency fund for any municipal expense, the necessity or extent of  
24 which could not have been foreseen or reasonably evaluated at the time of  
25 adopting the budget, and  
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WHEREAS Ordinance No. 22569 requires an affirmative vote of not less than six members of the Council in order to withdraw moneys from this fund; Now, Therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TACOMA:

Section 1. That one-time funding in the amount of \$32,407.91, budgeted from the Council Contingency Fund, is hereby approved for the purpose of supplementing the Tacoma-Pierce County Health Department's ("TPCHD") existing box fan filter distribution program, to provide for the distribution of an additional 500 box fan filters to East Tacoma, South Tacoma, Central Tacoma, and Northeast Tacoma, based on equity, topography, and proximity to pollutant.

Section 2. That the City Manager is hereby directed to negotiate and execute an agreement with the TPCHD, with terms and deliverables for the City's contribution, to include a requirement that the TPCHD provide updates to the City Council on geographic distribution and how distribution was prioritized to different populations.

Adopted \_\_\_\_\_

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Deputy City Attorney