



## WEST END NEIGHBORHOOD COUNCIL ANNUAL REPORT

2015

1. The most recent review date for our by-laws was January 2016; accomplished in an announced Board Meeting after our first meeting January 20, 2016.
2. Attached is the most up to date Board Member list with contact information.
3. Each member would like information emailed to them for distribution and they are starred (\*\*) on the Board and Reps sheet included.
4. There are no changes to our meeting time or location. We continue to meet the third Wednesday of each month at 7 PM at Fire Station #16.
5. Recruitment efforts:
  - a. We continue to send out about 50 snail mail agendas and information monthly to those who have requested or attended other meetings.
  - b. We also email agendas and presentation information to about 60 other people monthly.
  - c. We place all of our meeting information on our Web site:  
[westendneighborhoodcouncil.com](http://westendneighborhoodcouncil.com)
6. Leadership development efforts:
  - a. The upcoming board election was discussed at our November 19<sup>th</sup> meeting
  - b. The board election was placed on our website on Nov. 18, 2015 and continues to be under upcoming events. This information will stay on the website until after nominations along with the date of actual elections which will be February 17, 2016. A phone number and name to contact was also placed on the website along with requirements for being a Board Member.
  - c. Asked all in attendance for questions/concerns regarding Board membership and encouraged everyone to consider joining.
  - d. When we have a new Board Member he/she is obviously placed on our email list and given the by-laws and most recent annual report. We answer any questions and ask for their input and what they would like to see the board do as a whole. This is often done on a separate day from a regular meeting, but has been known to take place if our meeting is particularly short (If this is the case, it is announced at the meeting and anyone wanting to take part can also remain). We have, in the past had pizza and soft drinks and included goals and hopes for the coming year.

Much depends upon anyone new being elected to the board or if all are returning members.

- e. The West End Community Council Representatives are:
  - Ken Kingsbury- attended all 10 CCOT meetings in 2015
  - Ginny Eberhardt- attended all 10 CCOT meetings in 2015
  - Elton Gatewood- attended 9 meetings in 2015 and was excused once due to family reasons
- f. Attendance:
  - i. Jan- March: 20
  - ii. April-June: 23
  - iii. July-Sept.: 24
  - iv. Oct.-Dec.: 21

Although small, this is an increase over 2014.

### 2016 West End Neighborhood Action Plan

- Continue asset mapping the West End which was started in 2014 by Ginny and Ken and was continued (minimally) in 2015. We would like to know where infrastructure improvements are needed, places where a pocket park or benches could be used; where guard rails would be helpful for safety reasons; areas that need sidewalks, handicapped accessibility or other street/curb/sidewalk improvements.
- Continue working on West End Brochure that was begun by Elton in 2014. We stopped due to boundary changes and therefore need to complete this and have it printed for distribution at various events or possibly sent out to all homes in our area. We have tried to work with City representative, but between our schedules, have not been able to finalize our brochure. This will be our primary goal this year.
- We would really like to work with Wilson High School and have had the principal attend and talk to us, but there really does not seem to be much interest on the part of the school.
- Looking at possibly putting a survey on our website to see what the people in the West End would like to see done/worked on.
- Waiting to find out our clean-up date for 2016. We had a great turnout last year and hope to outdo that number this year.
- We will continue to work with and support the other Neighborhood Councils and the Community Council when appropriate.
- Continue to help our neighbors with holiday food baskets/ money to at least two food banks and gifts for children who would otherwise be left without at the holidays.

In 2015 we were able to accomplish the following that had originally been in our Action Plan:

- Worked with the VFW, MetroParks, and The Baltimore Senior Center to keep the existing parking lot in the north end and helped to get lighting for the area for protection and injury prevention
- Worked on brochure for West End and will continue with the help of City staff, hopefully completing this task in 2016.
- Continue to work on website. Our website is [westendneighborhoodcouncil.com](http://westendneighborhoodcouncil.com) We found a TCC teacher who is willing to help us, and continues to give us help and information with our web site. We continue to use information from the COT's Media and Communications program that we attended last year.
- This past year, with the help of the Tacoma Police Department and many of our West End Neighbors, our West End Alcohol Impact Area was approved by the Washington State Liquor Control Board and went into full compliance this past fall. There are no more high octane, cheap drinks sold in the West End.
- We have continued to give back to our community by giving to two food banks, helping with Thanksgiving Dinner for at least four families, and supplying toys/toiletries and shoes at Christmas time for children (four boys and four girls) who otherwise would not have had Christmas/holiday gifts. We also supplied toys through the Toys for Tots program.

## 2015 Budget and 2016 Proposed Budget

### WEST END NEIGHBORHOOD COUNCIL BUDGET

	2015		2016 Proposed	
	Budget	Actual	Budget	Actual
<b>INCOME</b>				
Initial Balance	\$201.16	\$201.15	\$251.53	\$0.00
Income: City of Tacoma	\$4,000.00	\$4,000.00	\$4,000.00	
Community Council				
<b>TOTAL INCOME</b>	<b>\$4,201.16</b>	<b>\$4,201.16</b>	<b>\$4,251.53</b>	<b>\$0.00</b>
<b>EXPENSES</b>				
<b>Operations</b>				
Insurance	\$400.00	\$435.78	\$450.00	
Office Supplies	\$300.00	\$136.08	\$250.00	
Copies/Mail/Printing	\$250.00	\$401.80	\$350.00	
Refreshments	\$300.00	\$0.00	\$200.00	
State Filing Fee	\$10.00	\$10.00	\$10.00	
Signage	\$0.00	\$0.00	\$25.00	
Website	\$197.00	\$144.35	\$250.00	
<b>Operations Sub total</b>	<b>\$1,457.00</b>	<b>\$1,128.01</b>	<b>\$1,535.00</b>	<b>\$0.00</b>
<b>Board Training</b>				
Retreat	\$45.00	\$30.62	\$45.00	\$0.00
NUSA	\$1,500.00	\$1,300.00	\$1,000.00	
<b>Training Sub total</b>	<b>\$1,545.00</b>	<b>\$1,330.62</b>	<b>\$1,045.00</b>	<b>\$0.00</b>
<b>Community Outreach</b>				
Search & Rescue	\$20.00	\$50.00	\$50.00	
Brochures	\$300.00	\$0.00		
Clean-up	\$30.00	\$74.05	\$50.00	
MISC		\$26.96	\$350.00	
<b>Outreach Sub total</b>	<b>\$550.00</b>	<b>\$151.01</b>	<b>\$450.00</b>	<b>\$0.00</b>
<b>Community Support</b>				
Paint Tacoma	\$250.00	\$257.47	\$200.00	
Holiday Baskets	\$250.00	\$229.07	\$250.00	
Toys for Tots	\$200.00	\$250.00	\$250.00	
Food Banks (2)	\$200.00	\$400.00	\$400.00	
Christmas Dinner for WENC		\$203.45	\$100.00	
<b>Support Sub total</b>	<b>\$1,000.00</b>	<b>\$1,339.99</b>	<b>\$1,200.00</b>	<b>\$0.00</b>
<b>TOTAL EXPENSES</b>	<b>\$4,552.00</b>	<b>\$3,949.63</b>	<b>\$4,230.00</b>	<b>\$0.00</b>
<b>BALANCE</b>	<b>\$2.91</b>	<b>\$251.53</b>	<b>\$21.53</b>	<b>\$0.00</b>