



WEST END NEIGHBORHOOD COUNCIL ANNUAL REPORT

2016

1. The most recent review date for our by-laws was January 2017; accomplished and announced after our first Board Meeting January 11, 2017.
2. Attached is the most up to date Board Member list with contact information.
3. Each member would like information emailed to them for distribution and they are starred (**) on the Board and Reps sheet included.
4. There are no changes to our meeting time or location. We continue to meet the third Wednesday of each month at 7 PM at Fire Station #16.
5. Recruitment efforts:
 - a. We continue to send out about 35 snail mail agendas and information monthly to those who have requested or attended other meetings.
 - b. We also email agendas and presentation information to about 60-70 other people monthly.
 - c. We place all of our meeting information on our Web site:
westendneighborhoodcouncil.com
6. Leadership development efforts:
 - a. The upcoming board election was placed on our website immediately after our November 16th meeting
 - b. The board election was placed on our website on Nov. 16, 2016 and continues to be under upcoming events. This information will stay on the website until after nominations and the actual elections which will be February 15, 2017. A phone number and name to contact was also placed on the website along with requirements for being a Board Member.
 - c. Asked all in attendance for questions/concerns regarding Board membership and encouraged everyone to consider joining.
 - d. When we have a new Board Member he/she is obviously placed on our email list and given the by-laws and most recent annual report. We answer any questions and ask for their input and what they would like to see the board do as a whole. This is often done on a separate day from a regular meeting, but has been known to take place if our meeting is particularly short (If this is the case, it is announced at the meeting and anyone wanting to take part can also remain). We have, in the

past had pizza and soft drinks and included goals and hopes for the coming year. Much depends upon anyone new being elected to the board or if all are returning members.

- e. The West End Community Council Representatives are:
Ken Kingsbury- attended 9 CCOT meetings in 2016
Ginny Eberhardt- attended all 9 CCOT meetings in 2016
Elton Gatewood- attended 9 meetings in 2016

General Attendance:

- i. Jan- March: 21
- ii. April-June: 23
- iii. July-Sept.: 31
- iv. Oct.-Dec.: 22

This represents an approximately 25% increase over 2015 attendance.

2017 West End Neighborhood Action Plan

- We would like to renew efforts to asset map the West End. We would like to know where infrastructure improvements are needed, places where a pocket park or benches could be used; where guard rails would be helpful for safety reasons; areas that need sidewalks, handicapped accessibility or other street/curb/sidewalk improvements.
- Make sure to get our new brochure out into the public. Attached is a copy of that brochure that was finally completed December 2016.
- We would really like to continue trying to work with Wilson High School and attempt to get high school students interested in the Neighborhood Councils.
- Wait to hear when our 2017 clean-up will take place.
- Work on survey and/or ways to allow people to comment on what they would like to see/hear or talk about and to place on West End Website.
- We will continue to work with and support the other Neighborhood Councils and the Community Council when appropriate.
- Continue to look for blighted properties and/or abandoned autos and report to City.
- Continue to help our neighbors with holiday food baskets/ money to at least two food banks and gifts for children who would otherwise be left without at the holidays.

In 2016 we were able to accomplish the following that had originally been in our Action Plan:

- Completed brochure and was privileged to have the COT print them up. Already some are out in the community.
- Continue to work on website. Make sure that information is up-to-date and informative. We have a great person helping when we have problems with our site, therefore, it is kept pertinent at all times.
- We accomplished the AIA in the West End and find it is a much safer place to live, play and walk, especially in those areas that once sold the majority of high alcohol drinks.
- Completed our Innovative Grants with the completion of the Ruston/Pt/ Defiance Murals and the 10th and Oxford round about.
- Contributed to the MLK celebration
- Contributed to the Jake Gutierrez Memorial Fund
- This year's cleanup went very well and more homeowners than previous years came with their trash.
- Our outreach worked well this past year with a 25% increase in attendees.
- We have continued to give back to our community by giving to two food banks, helping with Thanksgiving Dinner for at least four families, and supplying toys/toiletries and shoes at Christmas time for children (four boys and four girls) who otherwise would not have had Christmas/holiday gifts. We also supplied toys through the Toys for Tots program.

The 2016 Annual Report was handed out to all in attendance on Jan. 18, 2017. Discussion and review of report was done and report remains as written.

**2016 Budget and 2017 Proposed Budget
WEST END NEIGHBORHOOD COUNCIL BUDGET**

	2016		2017 Proposed	
	Budget	Actual	Budget	Actual
<u>INCOME</u>				
Initial Balance	\$251.53	\$251.53	\$513.53.	\$0.00
Income: City of Tacoma	\$4,000.00	\$4,000.00	\$4,000.00	
Community Council				
TOTAL INCOME	\$4,251.53	\$4,251.16	\$4,513.53	\$0.00
<u>EXPENSES</u>				
Operations				
Insurance	\$450.00	\$512.00	\$550.00	
Office Supplies	\$250.00	\$30.69	\$200.00	
Copies/Mail/Printing	\$350.00	\$84.00	\$208.00	
Refreshments	\$200.00	\$0.00	\$200.00	
State Filing Fee	\$10.00	\$10.00	\$10.00	
Business License		\$100.00	\$25.00	
Signage	\$25.00	\$0.00	\$25.00	
Website	\$250.00	\$233.63	\$250.00	
Operations Sub total	\$1535.00	\$970.32	\$1,468.00	\$0.00
Board Training				
Retreat	\$45.00	\$0	\$45.00	\$0.00
NUSA	\$1,000.00	\$1,500.00	\$1,400.00	
Training Sub total	\$1,045.00	\$1,500.00	\$1,445.00	\$0.00
Community Outreach				
Search & Rescue	\$50.00	\$50.00	\$50.00	
Brochures	\$300.00	\$0.00	\$0.00	
Clean-up	\$50.00	\$45.97	\$50.00	
MISC	\$350.00	\$50.00	\$50.00	
Outreach Sub total	\$750.00	\$145.97	\$145.97	\$0.00
Community Support				
Misc- Jake Gutierrez	\$200.00	\$200.00		
MLK Celebration	\$200.00	\$200.00	\$200.00	
Holiday Baskets	\$200.00	\$211.80	\$250.00	
Toys for Tots	\$200.00	\$134.75.	\$200.00	
Food Banks (2)	\$200.00	\$200.00	\$300.00	
Christmas Dinner for WENC	\$100.00	\$174.79	\$200.00	
Support Sub total	\$1,100.00	\$1,121.34	\$1,150.00	\$0.00
TOTAL EXPENSES	\$4,552.00	\$3,737.63	\$4,513.00	\$0.00
BALANCE	\$2.91	\$513.53	\$0.53	\$0.00

