

**Meeting Minutes**  
**New Tacoma Neighborhood Council**  
**Retreat**  
**Saturday, January 24, 2015**  
**9:00 AM-12:00 PM**  
**Safe Streets Conference Room, 622 Tacoma Ave. South**

The meeting was called to order by Chair Elizabeth Burris at 9:00 am.

**Board Members Attending:** Elizabeth Burris, Jane Moore, Tom Ebenhoh, Dalton Gittens, Mae Harris, Rick Jones, Traci Kelly

**Board Members Excused:** Jori Adkins, Jo Davies, Randy Hamilton, Denny Faker, Mar Le Wendt, Bill Garl

**Guests:** Leslie Young (Facilitator)

### **Welcome/Connecting**

- Introductions were made and Leslie provided an overview of the Agenda

### **Year in Review, Annual Report, Budget for 2015**

- **2014/2015 Action Plan:** There was considerable discussion about the 2014 Action Plan. All action items were accomplished in 2014. The only two items identified that were challenges for 2014 were the expansion of the NTNC section in the City web site and having meetings in different locations. The Council will engage with Carol Wolfe (City of Tacoma) in how to expand use of the City web site for NTNC and the Neighborhood Council Program. NTNC members all agreed the City provided site was very beneficial for the Neighborhood Council Program. Having the regular meeting at a different location for 2014 was a challenge in that regular attendees may not have attended due to the change and could have planned their schedule for the same location throughout the year. Council discussed and decided to keep most regular meetings at the same location for 2015; however, will select a different location at least once. A draft 2015 Action Plan was completed which will be included in the Annual Report. Action items were similar for 2014 with expansion of marketing, recruitment, and partnership efforts. Additionally, Council discussed and included in the Action Plan expanding leadership development opportunities along with promoting Council recruitment opportunities and the election process. A committee was also formed (Jane, Tom, Jo) to review the By-Laws as members discussed there were areas recommended for revision such as funds (request for funds) and resignation/removal of members.
- **Annual Report/Year in Review:** Liz provided the template for the 2014 Annual Report. There was discussion and coverage on all of the report elements. Traci, Rick, and Leslie assisted with compiling notes/budget items and will send to Tom for inclusion in writing the Annual Report.
- Year in review was very positive. There was considerable discussion on what was accomplished in 2014 and looking forward to 2015.
- **2015 Neighborhood Cleanup:** Council discussed and will not host a 2015 Neighborhood Cleanup; however, will engage with the City at some point to have and/or support a cleanup as part of the City program where gloves, trash bags, etc. are provided for a neighborhood cleanup effort NTNC will follow up with the City.

- **2014 Budget Review and 2015 Budget Planning:**
- The 2014 budget was reviewed and reconciled estimated / actual costs. A draft of the 2015 budget was completed with some budgeted additions such as WILLO, Friends of the Prairie Line Trail, Art and Wine Festival - Stadium. The proposed 2015 Budget will be sent out to members for final review/recommendations before ratification.
- **Goal Setting and Priorities for 2015:** There was considerable discussion about the way-forward and goal setting and identifying NTNC priorities for 2015. The 2015 NTNC Action Plan will be submitted in the Annual Report.

**Adjournment:** The retreat adjourned at approximately 1200.