

## **2014 New Tacoma Neighborhood Council (NTNC) Annual Report**

1. **Review date of most recent By-Laws:** Amended July 10, 2013. Committee is formed (Jane, Jo, Tom) to review for 2015.
2. **Updated Board member list:** Please see Attachment 1.
3. **Neighborhood Council preference for Board member distribution:**  
Vote was taken and approved at the Wednesday, 11 Feb 15 NTNC Meeting to continue with distribution as is via e-mail to all Board members. Examples are, but not limited to, meeting minutes/Agenda, items of community interest or concerns, forwarding information received from various City Departments when received such as weekly City activity, various volunteer opportunities, and opportunities to partner with other non-profit or civic organizations or Neighborhood Councils. Information is primarily sent or forwarded from the Secretary; however, Chair and other Board members occasionally share information of interest with e-mail to all Board members.
4. **Any changes to meeting time and location if changed in 2014 or planned to be changed in 2015:** There were no changes to the meeting time; however, due to the City policy changes and no longer having access to continue meetings at the regularly scheduled location at the Tacoma Municipal Buildings, location was changed to First United Methodist on 621 Tacoma Ave. S. One regular NTNC meeting was conducted at the Hilltop Family Medical Center at 1202 MLK Way in accordance with 2014 Action Plan to partner with Dome, Stadium, and Hilltop Districts and have meetings at varied locations. It appeared multiple changes to meeting location was not in the best interest based on feedback and it may have led to confusion for some attendees that planned for meetings to be at one location. Based on this and in accordance with the 2015 Action Plan, NTNC plans to have one meeting at an alternate location with date to be determined.
5. **The following is submitted as called out in the Standards and Guidelines Document:**
  - A **Recruitment Efforts to reach neighborhood groups within NTNC boundary for participation and/or membership on NTNC Board:**
    - Expanded utilization of social media such as, but not limited to, Facebook
    - NTNC representation at various community events such as, but not limited to, Hilltop Street Fair in which NTNC shared a Neighborhood Council booth
    - Used a broad range of media access such as print and media (TV 12 television)
    - Received public recognition as 2014 Neighborhoods USA (NUSA) Awardee; recognized by City Council
    - NTNC member representation in other organizations, such as, not limited to, Stadium and Dome Districts, and the Hilltop Action Coalition for recruitment efforts
    - Expanded use of City web site to reach out to community

- Encouraged audience involvement and recruitment at each NTNC regular meeting
- Hosted Social event and invited Government representatives at local, County, and State level; hosted Graffiti Forum to reach out to NTNC footprint
- Developed new and unique NTNC Logo; identified NTNC to attract participation and interest

**B. Leadership Development efforts for Board leadership turnover resulting in officer leadership rotating throughout the membership:**

- Promoted participation and involvement at NUSA Conference in May 2014 in Eugene, Washington
- Promoted participation and involvement in the City of Neighborhoods Conference
- Promoted participation in various City volunteer opportunities for Committees, Commissions, participation in Stadium, Dome, and Hilltop Districts, and various other volunteer positions
- Promoted involvement in Tacoma 2025; Strategic Vision for the City
- Promoted active participation in community events and representing the NTNC and sponsor of the Neighborhood Council Program
- Chair promoted expectations and duties of NTNC Executive Committee in part of leadership development of the NTNC
- Actively provided opportunities for members to write letters on behalf of the NTNC in support or opposition to various actions, such as, but not limited to Amtrak Relocation, new Pierce County Building, and Sound Transit Link Expansion Project to include route and stops
- Promoted involvement and participation in, but not limited to ,the North Slope Project, North and South End Sub Area Plans, Parking Day, Hilltop Street Fair, Dickens Festival, and Prairie Line Trail Project

**C. Methods and dates NTNC promoted Board elections:**

- Sent various group e-mail(s) to recruit nominations for election
- Posted announcement on Facebook seeking nominations
- Board members personally promoted nominations for elections through involvement at other organizations, meetings, and interaction with the public
- Announced and encouraged at Board meetings about the nomination/election process
- All postings were done within required times in accordance with Article VII, Section 6 of NTNC By-Laws

**D. Agenda/other approach we utilized Board orientation after elections:**

- NTNC Chair provided an orientation to members about the Neighborhood Council Program, NTNC boundaries, NTNC meeting procedures, NTNC meeting dates, overview of 2014 Action Plan, and NTNC outreach and community involvement

E. **Names(s) of Community Council representatives and attendance records: Primary attends and if unavailable, alternate attended in her place.** There were a total of 10 meetings in 2014.

Primary: Elizabeth Burris (8 meetings)

Alternate: Thomas Ebenhoh (2 meetings)

F. **Meeting quarterly attendance: Numbers may not reflect actual attendance as some guests may not have signed in.**

**2014:**

**January-March:** 60.

**April-June:** 53.

**July-September:** 37. **NOTE:** NTNC did not meet in August. Graffiti Forum was held in August

**Graffiti Forum, August 2014:** 42

**October-December** (December was meeting and social): 79.

**NTNC 2015 Action Plan:** See Attachment 2.

**Attachment 1**

**New Tacoma Neighborhood Council  
2014 Board Members  
Member representation from Dome, Stadium, Hilltop Districts,  
Downtown Residents**

**Elizabeth Burris, Chair**

**Jane Moore, Vice Chair**

**Rick Jones, Treasurer**

**Thomas Ebenhoh, Secretary**

[t](#)

**Bill Garl, Member**

**Jori Adkins, Member**

**Denny Faker, Member**

**Dalton Gittens, Member:**

**Mae Harris, Member**

**Traci Kelly, Member**

**Allison Lazar, Member**

**Nic Van Putten, Member**

**Mar-Le Wendt, Member**

**Randy C. Hamilton, Member**

**Jo Davies, Member :**

## **Attachment 2**

### **2015 New Tacoma Neighborhood Council (NTNC) Action Plan**

- Host Public Forum of community interest and/or concern
- Host Annual Social; invite elected Government officials
- Host candidate forum or partner with Community Council or other Neighborhood Councils to co-host event
- Continue to expand utilization of NTNC section in the City of Tacoma web site and advocate City support for it
- Develop partnerships and attend meeting such as, but not limited to, HAC, Safe Streets, UWT, business and non-profit community
- Continue advocacy efforts; NTNC representation at events, and submission of written correspondence on issues/actions
- Continue partnership with Downtown on the Go, various Districts, and other Neighborhood Councils
- Expand NTNC recruitment and marketing efforts; develop NTNC flyer and/ or NTNC buttons to market NTNC/Neighborhood Council Program
- Continue to expand use of Facebook, e-mail, and other methods/social media to promote and expand NTNC outreach, advertise Board nominations, and subsequent elections
- Continue to participate at various Community Events
- Expand awareness of NTNC and the Neighborhood Council Program through community event participation; engagement with Community and City Council, and broad range of media access (print, television, web)
- Expand leadership development efforts for Council members: NUSA, Pomegranate Center, UWT non-profit leadership program & other leadership resources/conferences
- Host one meeting at alternate location within NTNC footprint