



MINUTES
Meeting No. 649

September 28, 2017
Tacoma Municipal Bldg., Room 248

Steve Snider called the meeting to order at 7:35 a.m.

ROLL CALL

TCRA Members Present: Dan Montopoli, Steve Snider, Alex Hogan, Lisa Lukan, Karsen Keever
TCRA Members Absent: Tess Colby, Jason Kors, Matthew Schemp, Zac Schon
Staff in Attendance: Daniel Murillo, Jacinda Steltjes, Shannon Johnson, Carol Hassard
Guests: Gary Andrew, Beth Boram, Miriam Barnett, Robin Corak, Danny Belcher

THE FOLLOWING ITEMS WERE PRESENTED FOR BOARD REVIEW AND DISCUSSION:

CONSENT AGENDA

1. TCRA Meeting Minutes for September 14, 2017

MOTION: Karsen Keever moved to approve the consent agenda as presented. Dan Montopoli seconded the motion. The consent agenda received a unanimous passing vote.

ADMINISTRATIVE

2. Affordable Housing Developer Oral Presentations (Presenters: MSC, YWCA, HCT)

The 2017-18 Affordable Housing Developer applicants presented to the Board. This item was informational only, no action was required.

HOUSING

3. 1015 S 40th St., Tacoma WA 98418 (Presenter: Shannon Johnson)

Staff requested the Board authorize an increase to the rehabilitation scope of work and construction budget for property located at 1015 S 40th St., Tacoma WA.

MOTION: Lisa Lukan moved to table the item for a future meeting when additional discussion time and information would be available. Karsen Keever seconded the motion, which passed unanimously.

4. Construction Management Services – Provider Recommendation (Presenter: Carol Hassard)

Staff recommended the Board approve of Highmark General Contractors, Inc. to provide construction management services on behalf of the TCRA. Furthermore, staff requested the Board authorize the TCRA Administrator, Daniel Murillo, to negotiate and execute a Professional Services Agreement with Highmark to provide construction management services on an as-needed basis in support of TCRA affordable housing

activities to include single-family residence programs, small site development, multi-family projects, and commercial site acquisition and rehabilitation.

MOTION: Karsen Keever moved to approve of the recommendation subject to the development and implementation of a CM quality control checklist. Alex Hogan seconded the motion, which passed unanimously.

FOR THE GOOD OF THE ORDER

MOTION: Dan Montopoli moved to excuse the absent members from the TCRA meeting. Steve Snider seconded the motion, which passed unanimously.

ADJOURN

The meeting adjourned at 8:57 a.m.

Respectfully Submitted,

Dan Montopoli