



**MINUTES**  
Meeting No. 644

May 11, 2017  
Tacoma Municipal Bldg., Room 248

Tess Colby called the meeting to order at 7:33 a.m.

**ROLL CALL**

TCRA Members Present: Tess Colby, Alex Hogan, Matthew Schemp, Jason Kors, Steve Snider, Lisa Lukan

TCRA Members Absent: Dan Montopoli

Staff in Attendance: Martha Anderson, Jacinda Steltjes, Carol Hassard, Shannon Johnson, Pamela Duncan (NCS), Christopher Wright (NCS)

Guests: Kathy McCormick (Tacoma Housing Authority)

***THE FOLLOWING ITEMS WERE PRESENTED FOR BOARD REVIEW AND DISCUSSION:***

**CONSENT AGENDA**

1. TCRA Meeting Minutes for April 27, 2017
2. April Check Register Report

**MOTION:** Steve Snider moved to approve the consent agenda as presented. Jason Kors seconded the motion. The consent agenda received a unanimous passing vote.

**HOUSING**

1. Crisis Residential Center Project Funding Authorization (Presenter: Shannon Johnson)

Staff requested the Board's authorization to: (1) negotiate and execute a Loan Agreement, Deed of Trust, Promissory Note, and Regulatory Agreement with THA for \$300,000 in CDBG; and (2) execute a Grant Agreement and Deed of Trust to receive \$700k in City Mental Health Funds for the Youth Crisis Residential Center project.

Staff recommended authorizing the following items: (1) negotiation and execution of a loan agreement, the deed of trust and promissory note, and the regulatory agreement with the Tacoma Housing Authority (THA) for \$1,000,000; and (2) execution of a grant agreement and deed of trust with the City to receive \$700,000 in City mental health funds in the form of a grant.

**MOTION:** Steve Snider moved to approve the recommendation as presented. Matthew Schemp seconded the motion. The motion received a passing vote with Tess Colby abstaining for reasons of conflict of interest.

2. A public Hearing in support of allocating \$300k in CDBG funds and to also fulfill the NEPA / FONSI requirements for the CRC project was held on this date.

No public was present. No comment was made.

3. Pat & Carole, LLC business loan update (Presenter: Martha Anderson on behalf of Jacinda Steltjes)

Staff presented an update on the business loan to Pat & Carole, LLC (d/b/a Harmon Brewing Company). The loan for \$250,000 matured in June 2015 and the borrower has requested a loan modification to extend the maturity date. Staff has been working with the borrower since that time to perform a credit analysis to determine the risk posed to the TCRA were the Board to extend the maturity date to June 2020. Staff presented three options for moving the loan status forward and requested the Board provide direction in how it wishes staff to proceed.

The Board requested the presence of a TCRA attorney (from Eisenhower Carlson PLLC) at the next scheduled TCRA meeting to discuss the loan and their recommendation on moving the loan forward.

**FOR THE GOOD OF THE ORDER**

**MOTION:** Jason Kors moved to excuse Dan Montopoli from the TCRA meeting. Steve Snider seconded the motion, which passed unanimously.

**ADJOURN**

The meeting adjourned at 8:21 a.m.

Respectfully Submitted,

  
Dan Montopoli