



**MINUTES**  
Meeting No. 638

December 1, 2016  
Tacoma Municipal Bldg., Room 248

Steve Snider called the meeting to order at 7:33 a.m.

**ROLL CALL**

TCRA Members Present: Steve Snider, Matthew Schemp, Jason Kors, Tess Colby, Alex Hogan, Dan Montopoli, Lisa Lukan, Helen Tran

TCRA Members Absent: Mathew LaCroix

Staff in Attendance: Carey Jenkins, Jacinda Steltjes, Carol Hassard

***THE FOLLOWING ITEMS WERE PRESENTED FOR BOARD REVIEW AND DISCUSSION:***

**CONSENT AGENDA**

1. TCRA Meeting Minutes for November 17, 2016
2. 2017 TCRA Regular Meeting Schedule

**MOTION:** Tess Colby moved to approve the consent agenda as presented. Dan Montopoli seconded the motion. The consent agenda received a unanimous passing vote.

**HOUSING**

3. 2017-18 TCRA Administrative Budget (Presenter: Carey Jenkins)

Staff recommended the Board approve the proposed 2017-18 Administrative Budget; staff further requested the Board's authorization to present the 2017-18 Administrative Budget to Tacoma City Council for its review and consideration. Dan Montopoli requested to hold future discussions regarding marketing for TCRA funded programs and consideration in including line items in the budget for such marketing.

**MOTION:** Lisa Lukan raised a question regarding the need for the Valhalla Hall Utilities line item. Tess Colby moved to approve the 2017-18 TCRA Administrative Budget as presented with the exception of changing the Valhalla Hall Utilities line item to *Valhalla Hall Utilities Contingency*. Staff recommended removing the words *Valhalla Hall* from the line item. After further Board discussion, Tess Colby amended her motion as follows: motion to approve the 2017-18 TCRA Administrative Budget as presented with an amendment to the Valhalla Hall Utilities budget line item from *Valhalla Hall Utilities* to *Utilities*. Alex Hogan seconded the motion. There was no further discussion. The amended motion received a unanimous vote.

4. Affordable Housing PowerPoint Presentation (Presenter: Carey Jenkins)

Staff presented to the Board an overview of affordable housing. This item was informational only.

5. Affordable Housing Development NOFA – Funding Recommendations (Presenter: Jacinda Steltjes)

Tacoma Community Redevelopment Authority Meeting Minutes  
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Staff presented and made funding recommendations concerning the 2016 Affordable Housing Developer NOFA. Staff requested the Board approve the recommendations and authorize staff to issue preliminary award letters to Multi-Service Center for 435 Fawcett Apartments; Tacoma Housing Authority for Bayside Terrace, Phase III; and Homeownership Center of Tacoma for HCT 2016. Staff also recommended the Board authorize it to issue a letter of support to Multi-Service Center for its Veterans Tacoma project.

**MOTION:** Matthew Schemp moved to approve the funding recommendations and authorization of staff to issue preliminary award letters to the recommended housing developers, as well as authorization to issue a letter of support to Multi-Service Center for its Veterans Tacoma project. Alex Hogan seconded the motion, which passed unanimously.

**FOR THE GOOD OF THE ORDER**

**MOTION:** Tess Colby moved to excuse Mathew LaCroix from the TCRA Meeting. Helen Tran seconded the motion, which passed unanimously.

**ADJOURN**

The meeting adjourned at 8:47 a.m.

Respectfully Submitted,



Tess Colby