



**Tacoma
Community
Redevelopment
Authority**

MINUTES
Meeting No. 603

Dec. 4, 2014
Tacoma Municipal Bldg., Room 248

Steve Snider, Vice President, called the meeting to order at 7:38 a.m.

ROLL CALL

TCRA Members Present: Michael McNiel, Jason Kors, Helen Tran, Steve Snider, Dan Montopoli, Matt LaCroix

TCRA Members Absent: Curt Curtis, Tess Colby

Staff in Attendance: Jacinda Howard, Carey Jenkins, Cathy Morton

THE FOLLOWING ITEMS ARE PRESENTED FOR BOARD REVIEW AND DISCUSSION:

ADMINISTRATIVE

1. Election of a Vice President

Per Tacoma Community Redevelopment Authority bylaws board members elected Steve Snider to serve in the role of Vice President for a term expiring December 4, 2015.

MOTION: Michael McNiel nominated Steve Snider to serve as Vice President. Steve Snider accepted and Michael McNiel made a motion. Matt LaCroix seconded the motion, which was passed unanimously.

2. Appointment of a Secretary

Due to the absence of a standing Secretary, Steve Snider asked if any board members would be willing to serve as Secretary per the TCRA bylaws for the December 4, 2014 meeting only.

APPOINTMENT: Jason Kors nominated himself. Per TCRA bylaws, Vice President Steve Snider appointed Jason Kors to serve as Secretary for the December 4, 2014 meeting only.

3. TCRA New Member Introductions

New TCRA board members Dan Montopoli and Matt LaCroix introduced themselves.

No Action Required.

CONSENT AGENDA

4. TCRA Minutes for Nov. 20, 2014
5. October administrator's report

MOTION: Jason Kors moved to approve the consent agenda. Dan Montopoli seconded the motion. The motion passed unanimously.

HOUSING ASSISTANCE

6. Loan write off- Brown (Presenter: Cathy Morton)

Staff recommended TCRA write off a loan with a remaining balance of \$4,728.00 following a short sale payoff.

MOTION: Jason Kors moved to write off the remaining loan balance. Matt LaCroix seconded the motion. The motion passed unanimously.

7. Housing Development Application Recommendations (Presenter: Cathy Morton)

Staff recommended the board award funds to two housing developers which requested funding under the current solicitation for housing development applications. The requests were associated with Tacoma Housing Authority's Bay Terrace, Phase II, and MacDonald Ladd Development's Oak Trace.

MOTION: Matt LaCroix moved to approve the Tacoma Housing Authority's Bay Terrace, Phase II request. Jason Kors seconded the motion. The motion passed unanimously.

MOTION: Michael McNiel moved to approve MacDonald Ladd Development's Oak Trace request. Helen Tran seconded the motion. The motion passed unanimously on condition of a favorable environmental assessment, specifically as it concerns existing oak trees on the property.

8. Attorney General Program Target Areas (Presenter: Cathy Morton)

Per the board's Nov. 20, 2014 request and for the board's reference, staff provided a map of the three areas targeted under the Attorney General Program.

No Action Required.

FOR THE GOOD OF THE ORDER

Staff announced that Pierce County has elected to discontinue its contract for underwriting services with Tacoma Community Redevelopment Authority and City of Tacoma. Staff requested that board members let staff know if they are aware of anybody who may wish to apply for a Request for Proposals for this service.

MOTION: Jason Kors moved to excuse board members Curt Curtis and Tess Colby. Matt LaCroix seconded the motion and it was approved unanimously.

ADJOURN: 8:29 a.m.

Respectfully Submitted,



Jason Kors