

January 23, 2014
Tacoma Municipal Bldg., Room 248

Curt Curtis, President, called the meeting to order at 7:35 a.m.

ROLL CALL

TCRA Members Present: Curt Curtis, Michael Buchanan, Tess Colby, Rae Lynn Hagen, Lucy Clifthorne, Michael McNeil, Chris Van Vechten, Jason Kors

TCRA Members Absent: Steve Snider

Staff in Attendance: Carey Jenkins, Jacinda Howard, Jeanine Luken, Sheri Hayes, Cathy Morton

Guests in Attendance: Denny Hunthausen, Catholic Community Services

CONSENT AGENDA

1. TCRA Minutes for Jan. 9, 2014

MOTION: Tess Colby moved to approve the consent agenda as presented. Rae Hagen seconded the motion and it was unanimously approved.

ADMINISTRATIVE

2. Account Access Authorization (Presenter: Jeanine Luken)

Staff recommended providing a new TCRA accounting staff member the authority to conduct routine business with Heritage Bank for the purpose of reconciling accounts and researching transactions.

MOTION: Lucy Clifthorne moved to approve providing TCRA accounting staff with the authority to conduct business with Heritage Bank. Tess Colby seconded the motion and it was unanimously approved.

3. 2013-14 CDBG Program Update (Presenter: Jacinda Howard)

Staff provided an update on the management and progress of its 2013-14 CDBG program and a schedule of activities pertaining to its 2014-15 CDBG application process and the related Annual Action Plan .

No Action Required

HOUSING ASSISTANCE

4. Catholic Community Services (Presenter: Cathy Morton)

Staff briefed the board on a request from Catholic Community Services for assistance with rehabilitation of their new Phoenix Housing facility. This facility provides services (no housing) to

homeless families and veterans. Staff recommended awarding an amount up to \$360,000 from the TCRA Affordable Housing Fund to Catholic Community Services for their Phoenix Housing Network project. Approximately \$250,000 of the award would be directed to the installation of an elevator; the balance would be used for the siding replacement and parapet upgrades.

MOTION: Lucy Clifthorne moved to approve awarding \$360,000 to Catholic Community Services for elevator, siding replacement and parapet upgrades. Michael Buchanan seconded the motion and it was unanimously approved.

FOR THE GOOD OF THE ORDER

5. Carey Jenkins reported that staff successfully bid and acquired, on behalf of TCRA, on the property located at 1216- 1218 Martin Luther King Jr. Way. The property was a foreclosure.

No Action Required

MOTION: Michael Buchanan moved to excuse Board member Steve Snider. Lucy Clifthorne seconded the motion and it was approved unanimously.

ADJOURN: 8:25 a.m.

Respectfully Submitted,

Lucy Clifthorne