MINUTES

February 28, 2013  
Tacoma Municipal Building, Room 248

Walt Patterson, Vice-President, called the meeting to order at 7:40 a.m.

ROLL CALL:

TCRA Members Present: Walt Patterson, Michael Buchanan, Tess Colby, Steve Snider, Lucy Clifthorne and Rea Hagen

TCRA Members Absent: Curt Curtis and Tyler Shillito

Staff in Attendance: Martha Anderson, Carey Jenkins, Cathy Morton, Jeanine Luken, Sam Dailey and Jeff Gumm (Lakewood)

Guest(s): Amy Hoyte, Rebuilding Together South Sound

CONSENT AGENDA:

TCRA Minutes for February 14, 2013

MOTION: Tess Colby moved to approve the Consent Agenda as presented. The motion was seconded by Steve Snider and approved.

HOUSING DEVELOPMENT:

Annual Action Plan Contracts for 2013 (Presenter: Cathy Morton)

The following agency presented their request for funding to the Board:

- Rebuilding Together South Sound  Minor Home Repairs

Staff noted that they had not included Rebuilding Together South Sound in the notification process to attend the February 14th Board meeting with the other applications.

Trice Deferral (Presenter: Jeanine Luken)

Staff recommended a 3-year deferral of the monthly payments on behalf of this homeowner.

MOTION: Steve Snider moved to approve the loan request, as presented. The motion was seconded by Rea Hagen and approved.
Major Home Repair Program (Presenter: Sam Dailey)

Staff recommended a temporary increase to the income limit on this program.

**MOTION:** Tess Colby moved to increase the income limit to 60% AMI, as recommended by staff. The motion was seconded by Michael Buchanan and approved.

Prairie Oaks (Presenter: Jeff Gumm, Lakewood)

Staff recommended an award of $250,000 to Living Access Support Alliance (LASA) for the development of a 15-unit rental project in Lakewood. Staff also requested $50,000 be allocated to project administration costs. Both requests would be funded from the Lakewood Affordable Housing Development fund.

**MOTION:** Lucy Clifftorne moved to award $250,000 to Living Access Support Alliance and allocate $50,000 to project administration costs. The motion was seconded by Steve Snider and approved.

**HOUSING AND ECONOMIC DEVELOPMENT:**

2013 Annual Action Plan (Presenter: Carey Jenkins)

Staff presented their recommendations for housing, economic development and community improvement funding for the 2013 program year.

**MOTION:** Lucy Clifftorne moved to recommend full funding of all 9 applications, in the amounts requested, to the City Council for inclusion in the City’s 2013 Annual Action Plan. Rea Hagen seconded the motion, which was approved.

**ADMINISTRATION:**

None.

**FOR THE GOOD OF THE ORDER:**

**MOTION:** It was moved by Tess Colby to excuse Curt Curtis and Tyler Shillito. The motion was seconded by Steve Snider and approved.

**ADJOURN:** 8:45 am.

Respectfully Submitted,

Lucy Clifftorne
Secretary