Curt Curtis, President, called the meeting to order at 7:35 a.m.

Roll Call:

TCRA Members Present: Curt Curtis, Michael Buchanan, Steve Snider, Tess Colby, Lucy Clifthorne and Walt Patterson

TCRA Members Absent: Rea Hagen and Tyler Shillito

Staff in Attendance: Ricardo Noguera, Martha Anderson, Cathy Morton, Jim Colburn, Dan Rome, Jeff Gumm (Lakewood) and Pat Chubb (Lakewood)

Guest(s): Sheree Clark, Pierce County

CONSENT AGENDA:

TCRA Minutes for December 6, 2012

MOTION: Tess Colby moved to approve the Consent Agenda as presented. The motion was seconded by Lucy Clifthorne and approved.

ECONOMIC DEVELOPMENT:

Tacoma Musical Playhouse (Presenters: Jim Colburn and Sheree Clark)

The Tacoma Musical Playhouse requested a 5-year extension on their TCRA loan.

MOTION: Lucy Clifthorne moved to approve the request for a 5-year extension, as presented by staff. Michael Buchanan seconded the motion, which was approved.

HOUSING DEVELOPMENT:

Lakewood Rehabilitation Loan – Rodriguez (Presenter: Pat Chubb)

Staff recommended a $50,000 housing rehabilitation loan to Ms. Rodriguez.

MOTION: Tess Colby moved to approve loan as presented by staff. Steve Snider seconded the motion, which was approved.
Lakewood Contractor Approval (Presenter: Pat Chubb)

Staff requested this item be tabled until a future meeting.

Lakewood – Habitat for Humanity (Presenter: Jeff Gumm)

Staff recommended an increase in funding, in the amount of $121,367, to Tacoma/Pierce County Habitat for Humanity for their Commercial Avenue project in Tillicum. Staff also requested $15,000 in HOME funding be allocated for project administration on this project.

**MOTION:** Walt Patterson moved to allocate a total of $136,367 to the Commercial Avenue project, as presented by staff. Lucy Clifthorne seconded the motion, which was approved. Tess Colby recused herself from this item.

**ADMINISTRATION:**

Housing Division Update (Presenter: Ricardo Noguera)

Ricardo Noguera informed the Board that he has selected a new Housing Division Manager. Carey Jenkins will begin on January 23rd and will be introduced to the Board at their February 14th meeting.

Moderate Home Repair Loan Program (Presenter: Ricardo Noguera)

Ricardo Noguera presented his recommendation to lower the maximum limit on the Moderate Home Repair Program to $25,000.

**MOTION:** Lucy Clifthorne moved to modify the program as requested by staff. The motion was seconded by Michael Buchanan and approved.

**FOR THE GOOD OF THE ORDER:**

The Board was informed that staff had received a resignation from Jonathan Phillips. There are currently two vacancies on the Board: a accounting position and a realtor position.

**MOTION:** It was moved by Lucy Clifthorne to excuse Tyler Shillito and Rea Hagen. The motion was seconded by Tess Colby and approved

**ADJOURN:** 8:35

Respectfully Submitted,

Lucy Clifthorne
Secretary