CITY OF TACOMA
SUSTAINABLE TACOMA COMMISSION MEETING

DRAFT AGENDA
THURSDAY, MARCH 28, 2019
4:30 PM TO 6:30 PM
TACOMA MUNICIPAL BUILDING
747 MARKET STREET, ROOM 243

I. ROLL CALL & WELCOME NEW COMMISSIONER
II. APPROVAL OF FEBRUARY 2019 MEETING NOTES
III. REVIEW OF AGENDA
IV. SUB-COMMITTEE UPDATES
V. STAFF UPDATES
VI. SHORELINE MASTER PROGRAM UPDATES
VII. ENVIRONMENTAL ACTION PLAN 2018 PROGRESS REPORT DRAFT
VIII. STC PRESENTATION AT INFRASTRUCTURE, PLANNING, AND SUSTAINABILITY COMMITTEE
IX. OTHER PUBLIC COMMENT
X. OBJECTIVES FOR NEXT MEETING
XI. ADJOURNMENT

The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact Sara at (253) 502.2244. TTY or speech-to-speech users please dial 711 to connect to Washington Relay Services.
Requested Action
• Direction on (nearly complete) public review packet
• Discuss remaining topics (geo hazards & pending input from DOE)

Prior Actions
• Scoping process, stakeholder engagement, initial direction

Next steps
• Ongoing stakeholder engagement
• Finalize public review package (March 6th)
Tacoma Shoreline Master Program (SMP)

• Comprehensive update in 2013
• Jurisdiction: 200 feet from OHWM
• Three priority uses:
  • Protect the natural environment
  • Provide water-dependent uses
  • Promote public access
• Joint City/DOE approval and permitting process
Required periodic review and updates

• To ensure that the master program *complies with applicable law and guidelines* in effect at the time of the review;

• To *assure consistency* of the master program with the local government’s comprehensive plan and development regulations;

• To consider whether to incorporate any amendments needed to *reflect changed circumstances, new information or improved data*, and whether the significance of the changed circumstances, new information or improved data warrants amendments.
• Reflect *DOE’s Periodic Review Checklist*
• Update *Geologically Hazardous Area standards*
• Integrate *Biodiversity Areas/Corridors standards* in shorelines
• Address *Sea Level Rise* and changes to *Base Flood Elevation*
• Minor residential additions in the *Salmon Beach* community
• *General edits* to clarify the intent and improve consistency
• Postpone *Wapato Lake* zoning change

**NOT IN SCOPE:** *Port/Tideflats, new items*
Issue
Required Changes and WAC Updates 2011-2017

Examples:
• Definition updates
• Cost Threshold for Shoreline Substantial Development Permit (increased from $6,416 to $7,057)
• New shoreline permit exemption for retrofitting existing structures to comply with ADA requirements
• New Exception section
• Establish target of 90-day local review for WSDOT projects
Issue

- City recently adopted new FWHCA biodiversity standards
- Shorelines require “no net loss” of environmental functions

Draft Recommendations:
- Integrate biodiversity standards from CAPO 13.11 into TSMP 13.10
- Consistent citywide approach
- Limit impact to ensure no net loss to designated habitat
**Issue**

- Tacoma’s Comp Plan calls for action to address sea level rise
- Scientific understanding is emerging
  - Climate Resiliency Study 2016
  - Washington’s Coastal Resilience Project 2016-2018

**Draft Recommendations**

Integrate sea level policies (General Policies TSMP 6.1.1 & Site Planning policies TSMP 6.2.1):

- Evaluate sea level risk in site planning and development review
- Assess risks to city operations and the community
- Promote resiliency through climate adaptation strategies
Issue

• FEMA Base flood elevations (BFE) recently modified
• Could shrink building envelopes, effectively limiting shoreline development as envisioned in the SMP

Draft Recommendations

• Allow building height to exceed maximums by the difference between Average Grade/Ordinary High Water Mark and BFE
  • Added to View Regulations - TSMP 6.7.4.A
  • Allows development to occur as envisioned
  • Require view impact assessment for structures permitted to exceed height limit in this manner
Issues

• Improve consistency with citywide standards
• Language clarifications
• Review process clarification (non-development activities)

Draft Recommendations

• Commercial and Residential development standards updates (design, pedestrian access, parking, bike facilities, landscaping)
• Minor language edits and clarifications
• PENDING INPUT FROM DOE
Issue
• Wapato Lake area zoning (west of Alaska St)
• FLUM and zoning are inconsistent

Draft recommendations
• No action at this time
• Incorporate into Commercial Zoning review
Issue

- Nonconforming overwater residences
- Geological hazards (i.e., coastal bluffs)
- State rules and Tacoma’s SMP Environmental designation
- FEMA Floodplain restrictions
- Tacoma’s current rules:
  - Expansions under nonconforming code
  - Reconstruction when damaged by sea level rise or landslides, and for remodels
Draft recommendations

• Recognize value and significance of Salmon Beach community (add statement to S-3 intent TSMP 9.4.A)
• Add provisions to Non-conforming Structures section (TSMP 2.5.B.4) allowing second-story additions when:
  • Meet Base Flood Elevation requirements
  • Reduce risk from geological hazards
  • Avoid negative impact on environmental assets
Issue

- Statewide focus on potential landslide areas
- Required to protect life and property
- Code has not been updated recently

Review by Robinson-Noble

- Reviewed the latest technical information and BAS related to geologic hazard areas
- 2017 Washington DNR landslide survey for Pierce County, including Tacoma
- Review of other local jurisdiction codes
- Development of gap analysis matrix
WDNR 2017 Landslide Study for Pierce County  -  https://geologyportal.dnr.wa.gov/#natural_hazards

Planning Commission Meeting | February 20, 2019 | SMP
Draft Recommendations
Update Geologic Hazard Areas regulations in Tacoma SMP 13.10 *(pending, not yet completed)*, including:

- Update definitions
- New classifications for Erosion Hazard Areas
- New classifications for Landslide Hazard Areas
- Update maps used to identify Geologically Hazardous areas
- Provisions for a 50-foot wide buffer from the toe and top of geologic hazard areas
- Requirements for a Geologic Assessment and Geotechnical report
- DOE consultation
  - Sea level rise
  - Wapato Lake
  - Geologically hazardous areas
  - Salmon Beach
  - Non-development activities
- Joint City/DOE Public Hearing (May 1, 2019)
- Salmon Beach Community
- Geotechnical firms
- 2019 Amendments outreach/workshops
Requested Action
• Direction on public review packet:
  • Staff report
  • Exhibits
  • SMP recommendations

Next steps
• Develop geo hazards code language
• DOE input (non-development activities)
• Finalize public review package (March 6th)
In Tacoma, we’re fortunate to be surrounded with an abundance of diverse ecosystems and natural beauty. Tacomans understand that when we protect our environment, we’re also protecting the health of our families, economy and community as a whole. I am proud of the continued efforts by the City of Tacoma, its residents, and businesses to address environmental challenges and to embrace opportunities for sustainable growth. Together, we are working to improve health, foster stewardship, address equity, and build resiliency when it comes to our local environment.

Since introducing the City’s Environmental Action Plan in 2016, we have been making significant strides toward environmental innovation and improvement. Electric vehicle registrations in Tacoma are at an all-time high, new funding has been put toward alternative transportation options like public transit, bicycle lanes and pedestrian walkways, and outdated transit infrastructure is being improved. These examples are just a few of many that demonstrate how investing in environmentally sustainable initiatives can help us achieve a healthier, more vibrant Tacoma.

As you explore the Year 3 progress report and learn more about the steps we’ve taken, I invite you to reflect on the idea that collectively, our individual actions can result in positive and long-lasting stewardship of our environment.

To learn more and join the effort, visit www.cityoftacoma.org/sustainability.

Sincerely,

Victoria R. Woodards
Mayor
What is the Environmental Action Plan and Its Intent?

The Environmental Action Plan (EAP) is a list of meaningful, high-priority actions that the City of Tacoma, Tacoma Public Utilities (TPU), and our community will take between 2016 and 2020 to meet the environmental goals outlined in the Tacoma 2025 Strategic Plan.

The EAP was developed in 2015 over nine months in a collaborative process with staff from multiple City of Tacoma departments, representatives of partner organizations, and residents of Tacoma.

It replaces the 2008 Climate Action Plan and builds on the 2016 Climate Change Risk Assessment to present near-term sustainability targets and actions in six different categories. Each year the City releases a progress report detailing progress made on each target and action.

Six Categories of Sustainability

**Natural Systems**
Acquiring and managing natural areas contributes to climate change resilience. Green spaces also offer Tacomans access to nature and can positively influence mental and physical health.

**Air and Local Food**
Clean air and safe, nutritious food are important to sustaining our local community.

**Buildings and Energy**
Building energy represents about 40% of emissions for Tacoma’s homes and businesses mostly due to natural gas used for heating.

**Transportation**
Transportation accounts for 73% of GHG emissions in Tacoma. Single-occupancy passenger vehicles contribute significantly to overall transportation emissions.

**Materials Management**
In the waste hierarchy we must prioritize reducing, then reusing, then recycling. Sharing, leasing, borrowing, refurbishing and buying used and durable goods should be the first choices.

**Climate Resiliency**
Climate change is having and will continue to have financial and social impacts to our built infrastructure and natural and social systems.
Reading the 2018 Progress Report

The report contains near-term **targets** for each of the six categories of sustainability. In most cases, the baseline was set using 2015 data, and 2020 is the target year. For each target, a graphic shows the baseline, goal, and progress so far:

When the 2018 value **exceeds the goal**, data is shown in **green**.

When the 2018 value is **behind the baseline**, data is shown in **red**.

This report also contains **actions** that the City and community will take to reach the targets. Each action is given a **progress rating** and a **status update**:

1. None  
2. Little Progress  
3. Some Progress  
4. Good Progress  
5. Completed

Look for **stories of success** throughout the report to see some of the impactful accomplishments made this year in each EAP category.

Community Emissions Goals

The EAP recognizes that **climate change poses serious threats for life in Tacoma** and demands a strong and thorough response.

The targets and actions in the EAP are intended to improve the health and resilience of Tacoma by helping to reduce our greenhouse gas (GHG) emissions. The City of Tacoma set the goal of **reducing GHG emissions 40% below 1990 levels by the year 2020**. Tacoma’s historic GHG emissions are shown in the graph to the left.
Natural Systems

 Increase volunteers engaged in stewardship activities and programs by 20%.

**2020 Goal:** 4,105 volunteers

**2018:** 2,076 volunteers
**2017:** 3,888 volunteers
**2016:** 3,781 volunteers

**2015 Baseline:** 3,421 volunteers

Increase blocks of new permeable residential streets.

**2020 Goal:** 53 blocks

**2018:** 60.5 blocks
**2017:** 37.5 blocks
**2016:** 30 blocks

**2015 Baseline:** 28 blocks

Increase acres of actively managed open space ecosystem habitat by 52%.

**2020 Goal:** 87.5 acres

**2018:** [DATA] acres
**2017:** 62.5 acres
**2016:** 60.4 acres

**2014 Baseline:** 57.5 acres

Increase acres managed by Green Stormwater Infrastructure.

**2020 Goal:** 870 acres

**2018:** 925 acres
**2017:** 866 acres
**2016:** 860 acres

**2014 Baseline:** 290 acres

Increase tree canopy, focusing on low income neighborhoods and communities of color most susceptible to heat island effect.

**2020 Goal:** 212,500 trees

**2018:** 214,746 trees
**2017:** 212,371 trees
**2016:** 212,115 trees

**2009 Baseline:** 212,000 trees
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<tr>
<td><strong>N1</strong> Reduce stormwater quantity and/or increase quality in each of the city’s watersheds by developing Management Plans that use best practices appropriate to each watershed’s natural and built conditions.</td>
<td>![3]</td>
<td>Existing condition reports and watershed plan outlines were completed for the Flett and Thea Foss Watersheds. The City also received $5M in grant funding to improve water quality for 43 acres in the Flett Creek Watershed.</td>
</tr>
<tr>
<td><strong>N2</strong> Implement code that discourages development on lands where such development would endanger life, property or infrastructure, or where important ecological functions or environmental quality would be adversely affected.</td>
<td>![4]</td>
<td>In 2018 the City adopted amendments to limit development in biodiversity corridors to no more than 35% of the site. In 2019, these standards are proposed for inclusion in the Shoreline Master Program.</td>
</tr>
<tr>
<td><strong>N3</strong> Develop Urban Forestry Implementation Strategy for strategic and equitable planting locations, incentives, public engagement, retention strategies and maintenance. Create stable funding for implementation.</td>
<td>![2]</td>
<td>The consultant for the Urban Forest Management Plan has been selected and the contract was scheduled to be awarded by City Council on April 2, 2019. The Urban Forest Management Plan is scheduled for completion by the end of 2019. [REVIEW NEEDED]</td>
</tr>
<tr>
<td><strong>N4</strong> Plan, create incentives for, and support green stormwater retrofit projects such as rain gardens and other low-impact designs.</td>
<td>![4]</td>
<td>The 40th Street retrofit project was completed and various other street and stormwater projects implemented GSI techniques. The City is planning for upcoming GSI projects and provides technical assistance to private citizens and developers on GSI.</td>
</tr>
<tr>
<td><strong>N5</strong> Develop and manage an Open Space program based on watershed planning that seeks to own most valuable properties and effectively manages and restores habitat, using volunteers as appropriate.</td>
<td>![4]</td>
<td>The City has an established Open Space Program that stewards approximately 500 acres in various capacities. All properties are managed for tree canopy and stormwater benefit. The City continues to educate, recruit and engage the public in open space property stewardship.</td>
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### Natural Systems

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<tr>
<td>N6</td>
<td>Improve regulations to encourage tree preservation and protection on private property and in the City right-of-way.</td>
<td>2</td>
</tr>
<tr>
<td>N7</td>
<td>Create a public education campaign, targeted outreach effort or incentives to inform residents and/or plant sellers about the benefits of native and pollinator-friendly species and the hazards of invasive species.</td>
<td>2</td>
</tr>
<tr>
<td>N8</td>
<td>Adopt and implement Landscaping Manual and Integrated Pest Management Policy and Plan for all City facilities and train staff.</td>
<td>1</td>
</tr>
<tr>
<td>N9</td>
<td>Retrofit one public facility with Green Stormwater Infrastructure.</td>
<td>5</td>
</tr>
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</table>

**SUCCESS STORY: 40th Street Green Stormwater Infrastructure Project**

[COPY TO COME]
Urban Agriculture is Sprouting

2018 brought new growth to urban agriculture programs in Tacoma! In partnership with Pierce Conservation District and Harvest Pierce County, funding from the City helped to expand and improve the Pierce County Gleaning Project. Gleaning helps to reduce produce waste, while addressing local food insecurity by making sure that more fresh food gets to community members in need.

The City is also proud to support Hilltop Urban Gardens through new grant funding. HUG is a community-based urban agriculture, justice, and equity organization that helped feed about 27 local households each week last year. Through this new partnership, the City will be involved in growing a new small-scale urban agriculture pilot program aimed at increasing accessibility, affordability, and sustainability fresh food and produce.
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<tr>
<td>A1</td>
<td>Continue to collaboratively seek federal and state funding for reducing wood smoke pollution.</td>
<td>[AWAITING DATA— PSCAA]</td>
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<tr>
<td>A2</td>
<td>Sustain and grow community garden program through enhanced garden support and education.</td>
<td>Increased City funding for Pierce Conservation District’s community gardening program supported completion of one new garden and reinvigorated four inactive gardens. Three gardens became inactive.</td>
</tr>
<tr>
<td>A3</td>
<td>Create and fund a reporting system and feedback forum for the city to hear from those suffering from food insecurity.</td>
<td>The City has solicited recommendations from stakeholders and community members to improve accessibility for those suffering from food insecurity. In response, the City has allocated limited staff resources to support engagement and implement recommendations.</td>
</tr>
<tr>
<td>A4</td>
<td>Support gleaning (harvesting produce left over in fields and home and community gardens for donation) in Tacoma through funding and outreach.</td>
<td>Increased City funding for Pierce Conservation District’s gleaning program has helped to expand the program.</td>
</tr>
<tr>
<td>A5</td>
<td>Support urban agriculture and clear legal hurdles so citizens can sell produce grown in the city.</td>
<td>The City received Harvest Pierce County’s report on opportunities for and barriers to urban agriculture in Tacoma. The City has allocated limited staff resources to support urban agriculture.</td>
</tr>
<tr>
<td>A6</td>
<td>Support innovative projects to encourage more disadvantaged citizens to shop at farmer’s markets.</td>
<td>City biennial funding for Senior Farm Share subsidy programs at farmer’s markets was spent entirely in 2017. City outreach teams engaged 142 households in South Tacoma about their interest in local farmers markets and to improve awareness.</td>
</tr>
<tr>
<td>A7</td>
<td>Pilot 1 - 2 small-scale urban agriculture programs on public land.</td>
<td>The City awarded funding to support a small-scale urban agriculture pilot project led by Hilltop Urban Gardens and Harvest Pierce County. The project has been navigating permitting issues, which remain obstacles to achieving success.</td>
</tr>
<tr>
<td>A8</td>
<td>Implement community supported agriculture (CSA) pick-up at 4 city facilities for employees.</td>
<td>The City has allocated limited staff resources to develop a community supported agriculture pick-up at the Center for Urban Waters for employees in summer 2019 and plans for other City facilities in 2020.</td>
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Buildings and Energy

TARGETS

Reduce energy use in City & TPU buildings by 10%.

**2013-15 Baseline:** 213 mil kBTU

2017: 216 mil kBTU
2018: 194 mil kBTU

2020 Goal: 192 mil kBTU

Reduce electricity use in City & TPU operations by 10%.

**2013-15 Baseline:** 274 mil kBTU

2017: 258 mil kBTU
2018: 267.5 mil kBTU

2020 Goal: 247 mil kBTU

Reduce water use at City & TPU facilities by 10%.

**2013-15 Baseline:** 105,759 CCF

2017: 104,393 CCF
2018: 100,662 CCF

2020 Goal: 95,183 CCF

Decrease peak water use by 1,419 gallons per account.*

**2017 Baseline:** 64,576 gal/acct.


*This target was updated and added in 2017.

Certify 20% more buildings as LEED.

**2020 Goal:** 49 buildings certified

2018: 44 buildings
2017: 44 buildings
2016: 44 buildings

**2015 Baseline:** 41 buildings certified

Certify 100% more buildings as Energy Star.

**2020 Goal:** 28 buildings

2018: 18 buildings
2017: 18 buildings

**2015 Baseline:** 14 buildings

Increase solar power by 26%.

**2020 Goal:** 1,012 kW

2018: 2,811 kW
2017: 1,767 kW

**2015 Baseline:** 803 kW

Achieve all cost effective electricity community conservation savings.

**2020 Goal:** 308 mil kWh conserved

2018: 294 mil kWh
2017: 252 mil kWh

**2010-2015 Baseline:** 196 mil kWh conserved
### Buildings and Energy

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<tr>
<td><strong>B1</strong> Meet I-937, the Washington State Energy Independence Act, energy conservation targets which require utilities to achieve all cost-effective energy conservation measures.</td>
<td>5</td>
<td>Tacoma Power exceeded I-937 targets for 2018, acquiring approximately 42.69 million kWh of energy conservation savings within Tacoma - saving enough power to heat and light 4,062 homes.</td>
</tr>
<tr>
<td><strong>B2</strong> Develop a pilot commercial program focused on reducing utility costs through improving building ops. &amp; maintenance.</td>
<td>5</td>
<td>The new Commercial Strategic Energy Management program is currently underway and workshops with participants have started. Currently have 7 participating customers.</td>
</tr>
<tr>
<td><strong>B3</strong> Continue to develop water conservation incentives, rebates and education for residential, commercial and industrial customers.</td>
<td>3</td>
<td>Tacoma Water engaged in community outreach events, fixture giveaways, and presented the new 10-year conservation plan to the Utility Board, City Council, and Sustainable Tacoma Commission. Groundwork was laid to roll out new peak demand reduction programs to meet the goal for 2018-2027.</td>
</tr>
<tr>
<td><strong>B4</strong> Hire a green building advocate for the City’s Permit Office to identify incentives, remove barriers, and encourage green building practices.</td>
<td>4</td>
<td>Environmental Services will hire a green building advocate in Q2 2019. The position description was finalized in late 2018, and ES began accepting applications in March 2019.</td>
</tr>
<tr>
<td><strong>B5</strong> Retain funding for low income energy efficiency programs.</td>
<td>4</td>
<td>The ‘18-‘19 Conservation Plan includes a more targeted focus on low income and hard to reach residents and includes new tactics. Funding for cost-effective low income residential conservation spending has been included in the ‘19-‘20 biennium budget.</td>
</tr>
<tr>
<td><strong>B6</strong> Support efforts at the state and local level to incentivize conservation in rental properties.</td>
<td>4</td>
<td>Tacoma Power continues to work on solutions to address the split incentive challenge through the ‘18-‘19 Conservation Plan, which includes measures popular with multi-family housing. Tacoma Water offers efficient fixtures to individual tenant households. New program for entire multifamily properties to roll out in 2019.</td>
</tr>
<tr>
<td><strong>B7</strong> Work with regional partners to increase cost effective energy efficiency standards in the State Energy Code. Participate actively to revise the State Building Code to Incorporate performance that targets net-zero energy by 2030.</td>
<td>4</td>
<td>Regular TAG meetings have concluded. Tacoma Power actively participated in the process including one ad-hoc meeting in October 2018. The TAG has fulfilled all of its duties to the Building Code Council process. It is expected that the majority of the suggested language will be adopted.</td>
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<tr>
<td>B8</td>
<td>2</td>
<td>Completed four 75 kW Community Solar projects in 2018. TPU developed approaches for low-income community solar which have been used as outreach materials with stakeholders.</td>
</tr>
<tr>
<td>B9</td>
<td>4</td>
<td>Tacoma Power has identified a solution to facilitate streamlined access for customers to monitor their building’s electricity accounts and use. A consultant was hired to implement the solution in Q1 2019.</td>
</tr>
<tr>
<td>B10</td>
<td>3</td>
<td>Approximately 16,050 streetlights were converted to LED, bringing the total conversion to roughly 18,100 LED streetlights. About 85% of all streetlights in the City are now LED. In 2018, streetlight energy consumption was reduced by nearly 65%.</td>
</tr>
<tr>
<td>B11</td>
<td>3</td>
<td>A General Government Resource Conservation Manager (RCM) and TPU Facility Conservation and Planning Administrator (FCPA) were hired to monitor performance and develop a RCM Plan. They are active participants in Tacoma Power’s pilot Strategic Energy Management Program.</td>
</tr>
<tr>
<td>B12</td>
<td>3</td>
<td>The RCM and FCPA are working with facility managers to implement resource saving opportunities. The Greater Tacoma Convention Center, Police/Fleet Warehouse and TPU Campus are high use sites.</td>
</tr>
<tr>
<td>B13</td>
<td>3</td>
<td>The Center for Urban Waters achieved LEED Existing Building Operations and Maintenance Gold certification in 2018; the first in Tacoma to achieve this recognition. The Solid Waste Administration Building is scheduled for review in 2019.</td>
</tr>
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### LED Street Lights

Thanks to an innovative partnership between Tacoma Power and Public Works, The LED street light project finished in September, three months ahead of schedule and $2 million under budget. Using LED street lights, the City will save $620,000 per year in electricity costs, and even more in avoided maintenance costs. Public Works replaced nearly 16,000 light fixtures, reducing costs, increasing safety, and saving energy.
Charging Ahead on Electric Vehicles

TPU and the City of Tacoma’s Electric Vehicle Discount Program provided incentives and resources to customers looking to purchase new electric vehicles in 2018. By the end of the year, EV registrations had increased to 878—up nearly 50% from the prior year! Ride and Drive events hosted by the City, Puget Sound Energy, and TPU allowed Tacoma community members to test drive a number of full battery EV’s, plug-in hybrids, and electric bikes. Regular workshops helped educate residents on the benefits of switching to an EV including carbon reduction, decreased reliance on fossil fuels, and transportation cost savings. Not to mention, the increased fun and cutting edge technology of driving an EV!
### Transportation

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<tr>
<td><strong>T1</strong> Develop education programs and materials for the public on benefits and practicalities of electric vehicles.</td>
<td>![Rating 5]</td>
<td>TPU has developed multiple educational resources for EVs. EV workshops and Ride and Drive events are offered on an on-going basis, and a dealership EV Discount Program was piloted.</td>
</tr>
<tr>
<td><strong>T2</strong> Establish dedicated and stable funding for active transportation education, encouragement, safety programs, and infrastructure improvements.</td>
<td>![Rating 3]</td>
<td>Through the Tacoma Streets Initiative, $2.5 million/year is dedicated to active transportation.</td>
</tr>
<tr>
<td><strong>T3</strong> Synchronize and recalibrate the timing of traffic signals on all Tacoma arterials. Repair, improve, or upgrade infrastructure as needed to maximize signal efficiency.</td>
<td>![Rating 2]</td>
<td>The City was successful in obtaining additional federal funding on several arterial corridors, and Public Works has obtained one-time funding to address signal timing and outdated infrastructure on the two highest use transit routes. Work will occur over the next 2 to 3 years.</td>
</tr>
<tr>
<td><strong>T4</strong> Become a Bicycle Friendly Silver Community by implementing the next 5 prioritized Mobility Master Plan roadway projects and next 3 trail projects.</td>
<td>![Rating 3]</td>
<td>Tacoma received grants to implement several projects from the Transportation Master Plan's Bicycle Priority Network between 2018 and 2020. Continued coordination of bikeway priorities will occur with the annual road stripe painting project.</td>
</tr>
<tr>
<td><strong>T5</strong> Support 4 multi-year Safe Routes to School (SRTS) Programs and infrastructure improvements.</td>
<td>![Rating 4]</td>
<td>A Safe Routes to School Coordinator was hired, and education and encouragement continued surrounding projects at Lister, First Creek, Stanley and Blix. Funding has been allocated in the City's 2019-20 budget for 2 elementary school infrastructure improvements, and a grant was received for a Safe Routes to School grant for Mary Lyon Elementary.</td>
</tr>
<tr>
<td><strong>T6</strong> Create a grant program that supports walking, biking, and transit projects in business districts and designated centers.</td>
<td>![Rating 1]</td>
<td>No grant program has been developed.</td>
</tr>
<tr>
<td><strong>T7</strong> Develop sidewalk, curb ramp and crosswalk inventories to prioritize future investments, as part of a Pedestrian Mobility Strategy.</td>
<td>![Rating 2]</td>
<td>The City continues to inventory curb ramps, evaluating 7,952 different curb ramps in 2018, bringing the total ramps inventoried to 15,500.</td>
</tr>
<tr>
<td><strong>T8</strong> Advocate at the state and national levels for policies and programs that provide incentives for Tacoma residents to use more fuel-efficient and alternative-fuel vehicles.</td>
<td>![Rating 4]</td>
<td>The City convened staff to work on a suite of policy changes that would make it easier and/or encourage electric vehicle adoption in Tacoma. In 2018, the General Government worked to provide incentives and discounts from car dealers to spur electric transportation adoption.</td>
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<td><strong>T9</strong> Advocate for strong Sound Transit and Pierce Transit policies and funding, incl. South corridor ST3 projects &amp; Pierce Transit bus rapid transit on Rt. 1.</td>
<td>4</td>
<td>The City is a key partner in work groups developing the Tacoma Dome Link Extension, an ST3 funded project in the South Corridor, and the Pierce Transit BRT along Pacific Avenue.</td>
</tr>
<tr>
<td><strong>T10</strong> Equip operationally appropriate city vehicles with petroleum fuel saving and/or anti-idling technology.</td>
<td>4</td>
<td>Installs are about 50% complete however, usage is not universally mandated at this time and has been left up to each fleet manager. Mandated usage is expected to come as a part of future EAPs.</td>
</tr>
<tr>
<td><strong>T11</strong> Convert solid waste trucks from diesel to renewable natural gas made from methane captured at the wastewater treatment plant.</td>
<td>3</td>
<td>30 additional compressed natural gas (CNG) trucks went into service. 41% of the overall fleet of 74 is now fueled by CNG. Renewable CNG from the wastewater treatment plant is anticipated to be available in 2020.</td>
</tr>
<tr>
<td><strong>T12</strong> Develop, implement, and monitor a Fuel Reduction Policy and associated education and awareness campaigns for both employee commuting and city trips.</td>
<td>3</td>
<td>A Sustainable Fleet Management Plan is in development. This will provide comprehensive, integrated guidance for fleet reduction of pollutants, fossil fuel consumption, vehicle maintenance expenses, and vehicle purchasing.</td>
</tr>
<tr>
<td><strong>T13</strong> Update City’s Telecommuting Policy and flexible work schedule to foster increased use when it meets City business needs.</td>
<td>2</td>
<td>Under the direction of the Resource Conservation Manager, OEPS staff has been looking into existing policies and drafting suggestions for future updates to the policy.</td>
</tr>
<tr>
<td><strong>T14</strong> Join West Coast Electric Fleets at the Highway Lane Level in 2016.</td>
<td>5</td>
<td>Tacoma joined West Coast Electric Fleets at the Highway Level in Q4 2018.</td>
</tr>
<tr>
<td><strong>T15</strong> Develop and incorporate contractor fuel emissions reduction standards into bids and contracts.</td>
<td>3</td>
<td>RCM and OEPS staff has begun talks with Financing Department towards developing a sustainable development guide for construction project purchases, utilization of contractor fuel emission reduction and other green building best practices.</td>
</tr>
</tbody>
</table>
SUCCESS STORY: Doubled commercial composting accounts / Preventing wasted food

[COPIE TO COME]
### Materials Management

<table>
<thead>
<tr>
<th>Action</th>
<th>Progress Rating (1-5)</th>
<th>2018 Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>M1</td>
<td>2</td>
<td>Environmental Services will hire a green building advocate in Q2 2019. The position will assist in development of C &amp; D diversion strategies, as well as</td>
</tr>
<tr>
<td></td>
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</tr>
<tr>
<td>M2</td>
<td>4</td>
<td>The City helps fund the Northwest Product Stewardship Council and has staff on the Steering Committee. Bills are being prepared to bring to the 2019 state legislature.</td>
</tr>
<tr>
<td></td>
<td></td>
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<tr>
<td>M3</td>
<td>2</td>
<td>Solid Waste Management has secured funding to purchase a grinder in 2019 to process additional diversion materials.</td>
</tr>
<tr>
<td></td>
<td></td>
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<tr>
<td>M4</td>
<td>3</td>
<td>Waste prevention workshops at events such as T-Town, Sounds to Narrows, Ethnic Fest, Hilltop Street Fair, McKinley Street Fair, and Star Center. SWM also hired AmeriCorps staff to assist with ongoing education and outreach.</td>
</tr>
<tr>
<td></td>
<td></td>
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</tr>
<tr>
<td>M5</td>
<td>2</td>
<td>Wastewater and OEPS departments met to discuss next steps.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>M6</td>
<td>3</td>
<td>A new Multi-family Recycling Intern and AmeriCorps member were hired to perform outreach, and develop new education materials going into 2019.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>M7</td>
<td>2</td>
<td>Solid Waste is assessing proposed changes to commingled recycling. Any changes that could impact new building requirements shall be included in proposed City Municipal Code revisions.</td>
</tr>
<tr>
<td></td>
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<tr>
<td>Action</td>
<td>Progress Rating (1-5)</td>
<td>2018 Status</td>
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<tr>
<td>---------</td>
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<td>-------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>M8</td>
<td>3</td>
<td>SWM piloted a satellite food waste collection site at the EnviroHouse. Outside experts completed review of Tacoma Recovery and Transfer Center operations and will present recommendation in March 2019.</td>
</tr>
<tr>
<td>M9</td>
<td>5</td>
<td>The Bring Your Own Bag ordinance went into effect in July 2017. Retailer and community surveys were conducted in November 2018, the results of which indicated community support for the ordinance.</td>
</tr>
<tr>
<td>M10</td>
<td>2</td>
<td>[AWAITING DATA—Perry Spring, OEPS]</td>
</tr>
<tr>
<td>M11</td>
<td>4</td>
<td>Solid Waste Management assisted in the coordination of waste audits at four city facilities: TPU Admin Complex, Tacoma Municipal Building, Solid Waste Admin, and Center for Urban Waters.</td>
</tr>
<tr>
<td>M12</td>
<td>1</td>
<td>No progress made.</td>
</tr>
<tr>
<td>M13</td>
<td>4</td>
<td>Most contracted City projects use recycled materials in their products. The City's asphalt plant completed further upgrades in 2018 that make the use of recycled materials in its asphalt a possibility. Testing for mix designs using recycled materials will occur in 2019.</td>
</tr>
</tbody>
</table>
### Climate Resiliency

<table>
<thead>
<tr>
<th>TARGETS</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020 = Planning and implementation</td>
<td>Incorporate climate risks into formal asset management, Capital Improvement Plans and implementation, and emergency management plans.</td>
</tr>
<tr>
<td>2020 = Cooling stations</td>
<td>Have adequate and accessible cooling stations to address heat waves.</td>
</tr>
<tr>
<td>2020 = Assess infrastructure needs</td>
<td>Identify which public infrastructures and facilities are at unacceptable risk from climate change; prioritize adaptations for these elements.</td>
</tr>
</tbody>
</table>

### SUCCESS STORY: Projected Sea Level Rise Report

[COPY TO COME]
<table>
<thead>
<tr>
<th>Action</th>
<th>Progress Rating (1-5)</th>
<th>2018 Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>C1</td>
<td>1</td>
<td>Incorporate climate resilience actions into equity initiatives and programs, and consider future climate risk in emergency planning and hazard mitigation plan updates. This will be a part of the City's Climate Adaptation Plan, which will be developed after more research specific to Tacoma informs the study. The new Equity GIS Index and Emergency Management will be useful resources.</td>
</tr>
<tr>
<td>C2</td>
<td>4</td>
<td>Preserve and expand urban forest canopies with climate resilient species based on heat island data analysis. Open space continues to use native species to diversify our tree canopy over time. We do not use heat island data as our properties are focused in habitat corridors throughout the City.</td>
</tr>
<tr>
<td>C3</td>
<td>3</td>
<td>Prioritize the most vulnerable neighborhoods for capital improvement, development, and planning activities to ensure that these communities receive the services they need to build resilience to climate change and other stressors. In 2015 the Comprehensive Plan was updated to incorporate equity and climate resiliency criteria into the Capital Facilities Program. These criteria continue to be operationalized in capital planning and service provision. Since 2015 the City has undertaken an equity analysis (2018-2019) and Climate Risk Assessments to better understand how and where to invest for climate resiliency.</td>
</tr>
<tr>
<td>C4</td>
<td>3</td>
<td>Begin a conversation with the business community around climate impacts and resilience. The WA Coastal Resilience Grant project held workshops meetings in 2018 on the new relative and probabilistic sea level rise data and how to work with it, as well as ongoing efforts to develop models for shoreline storm surge and run-up. Key staff from TPU, Metro Parks and the Port of Tacoma, as well as internal staff, attended.</td>
</tr>
<tr>
<td>C5</td>
<td>3</td>
<td>Engage with and support community organizations that enhance community resilience. Staff represent the City on the Steering Committee of the Puget Sound Regional Climate Collaborative, which developed its strategic plan. City staff are also actively involved in the Puyallup Watershed Initiative.</td>
</tr>
<tr>
<td>C6</td>
<td>4</td>
<td>Ensure that near-term capital improvement projects consider climate change risks. With new data available, the City is sharing with internal partners and workgroups to better plan infrastructure projects. Metro Parks is committed to considering climate change effects in its planning and design of projects, in particular along Ruston Way.</td>
</tr>
<tr>
<td>Action</td>
<td>Progress Rating (1-5)</td>
<td>2018 Status</td>
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<td>-----------------</td>
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<td>------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>C7</td>
<td><strong>3</strong></td>
<td>Conduct additional studies (including data gathering, research, and mapping) to identify infrastructure that will be impacted by sea level rise (SLR) and flooding. The WCRP science team has developed more refined SLR projections based on the latest global greenhouse gas projections and regional land up rise and subsidence. The project is still active and communication and high level regulatory guidance is under development. We have been included in another NOAA grant request which will look at quantifying the economic impacts of climate change.</td>
</tr>
<tr>
<td>C8</td>
<td><strong>3</strong></td>
<td>Inspect, maintain, and upgrade critical infrastructure. The City continues to inspect all facilities after any rainfall event that is greater than a 10 year event (3 inches in 24 hours); however, regular inspections or upgrade of roadway infrastructure is less frequent.</td>
</tr>
<tr>
<td>C9</td>
<td><strong>4</strong></td>
<td>Preserve remaining natural areas, and provide more guidance and specifications on incorporating climate science in habitat restoration plans. Open space looks for opportunities to acquire property in a cost effective manner. City permitting department does allow climate adapted species on a case by case basis. PDS has updated code to increase the protection of biodiversity corridors.</td>
</tr>
<tr>
<td>C10</td>
<td><strong>3</strong></td>
<td>Evaluate the development code related to landslide and flooding hazards. In addition, staff continues to work with SeaGrant and Climate Impacts Group to incorporate sea level rise considerations into flood hazard management. Amendments to TMC 13.10 Shoreline Management will be considered by City Council in 2019, including landslide and flooding hazards.</td>
</tr>
<tr>
<td>C11</td>
<td><strong>3</strong></td>
<td>Integrate climate change considerations (e.g., increased sediment, increased flow, increased sea level) into current and near-term work for Puyallup River flood planning. The City should be able to use the probabilistic SLR data from the WA Coastal Resilience Project (WCRP) to inform the effect of the Puyallup River on sea level rise and flooding in the tide flats. The new SLR data, maps and charts have been published and the WCRP continues.</td>
</tr>
</tbody>
</table>
OVERVIEW

• 2018 Accomplishments
• 2019 Priorities and Work Plan
BACKGROUND

- Formed in 2008 by Resolution No. 37631
- Tasked with bringing citizen accountability, transparency, and vigilance to Tacoma’s Environmental Action Plan
- Membership is balanced representation of stakeholders
- Sustainable Tacoma Commission (STC) provides annual updates and recommendations to City Council
## MEMBERSHIP

<table>
<thead>
<tr>
<th>Metric</th>
<th>Membership (11)</th>
</tr>
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<tbody>
<tr>
<td>District 1</td>
<td>3</td>
</tr>
<tr>
<td>District 2</td>
<td>4</td>
</tr>
<tr>
<td>District 3</td>
<td>3</td>
</tr>
<tr>
<td>District 4</td>
<td>0</td>
</tr>
<tr>
<td>District 5</td>
<td>1</td>
</tr>
<tr>
<td>Vacancies</td>
<td>0</td>
</tr>
<tr>
<td>People of Color</td>
<td>3</td>
</tr>
<tr>
<td>Female-to-Male</td>
<td>5:6</td>
</tr>
<tr>
<td>Youth</td>
<td>1</td>
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</tbody>
</table>
2018 ACCOMPLISHMENTS

• Engage citizens with booth at Sustainability Expo
• Review and award Sustainability Small Grants
  • $85,157 awarded to 21 grants
• Review Environmental Action Plan 2017 Progress Report
• Review Sustainable Materials Management Plan 2017 Progress Report
• Review Planning and Development Services 2019 Work Plan
• Review Healthy Homes, Healthy Neighborhoods Program Work Plan
• Engage City Council about STC’s EAP Priorities
• Creation of Green Building Specialist position
2018 ACCOMPLISHMENTS

• Recommendation Letters:
  • TPU Director
  • PSRC Transportation Plan
  • Tacoma Mall Subarea Plan
  • Tideflats Subarea Plan
  • Permit Task Force and Green Building Letter
  • Open Space Annual Amendment
2019 PRIORITIES

- Environmental Action Plan
- Recycling changes
- Tideflats Subarea Plan
- Bus Rapid Transit
- Shoreline Master Program
- Sustainability Expo event
- Environmentally and Socially Responsible Investing
- Accessory dwelling units regulations
2019 PRIORITIES

- Equity and Undoing Institutional Racism
- Sustainable Materials Management Plan
- Tree Canopy
- Resource Conservation Program
- Clean Fuel Standard rules
- Collaboration with other commissions
- Sustainability Small Grants
Contact

• Co-Chairs:
  • Lexi Brewer – lexis.stc@gmail.com
  • Chris Karnes - chris.Tacoma@gmail.com

• Staff Liaison:
  • Patrick Babbitt – 253.591.5173, pbabbitt@cityoftacoma.org
Sustainable Tacoma Commission
City of Tacoma | Office of Environmental Policy and Sustainability
Infrastructure, Planning, and Sustainability Committee
April 24, 2019
ITEM 1
Date: March 28, 2019

Commission Members Lexi Brewer, Jade Monroe, Matthew Benedict, Todd Hay
Present: Liberty Evans-Agnew, Chris Karnes, Kenny Coble, Grace Sullivan, Phil Coughlin

Commission Members
Excused:

Commission Members Emily Pinckney, JC Rubi
Absent:

Others Present: Jim Parvey, Pat Babbitt, Leah Michaelsen, Kristi Lynett, Crystal Komenda, Elizabeth Purington, Erica Tucci, Elliott Barnett, Hally Bert

Call to Order
The meeting was called to order by Lexi Brewer at 4:34 pm.

Approval of February 28, 2019 Meeting Minutes
Motion to correct the spelling of Jade Monroe’s name and approve meeting minutes made by Todd Hay, motion passed.

Review of Agenda
Motion to approve agenda made by Chris Karnes, motion passed.

Sub-committee Updates
Infrastructure, Planning, and Sustainability Committee – Jade Monroe
Nothing to report

Transportation – Chris Karnes & Matt Benedict
Chris attended a joint meeting with Sound Transit regarding the Tacoma Dome Station construction. There are several options that were presented that seem promising. The issue of parking is noted for connections outside of the Tacoma Dome Station. The Bus Rapid Transit (BRT) resolution was postponed to next week.

Planning – Lexi Brewer
There is currently an open comment period for the Tacoma Dome link extension. Proposed speaking with the Transportation Commission to offer a letter of support for the extension. There was also an update of the Shoreline Master Program and future land use and affordable housing in Tacoma.
TPU – Todd Hay
Tacoma Public Utilities approved an agreement with Rainier Connect for Click!, also passing City Council. There was also an update of hydropower resources. Tacoma Water is conducting an Integrated Resource Planning (IRP) update for the first time. This is common practice for Tacoma Power.

Outreach – Liberty & Jade
Nothing to report

Port – Kenny Coble
The Tidflats Subarea Plan is currently creating a stakeholder list and Kenny asked if the Sustainable Tacoma Commission should be considered. Consensus is yes, this is a moderate oversight and Kenny will draft a letter to advocate for a spot on the Tidflats Subarea Plan stakeholder team.

Staff Updates
General housekeeping: The Google Drive is up to date and has been reorganized of ease of use and clarity. Pat Babbitt noted the Work Plan is updated frequently and can be reviewed from the Google Drive. He reiterated the updated rules of procedure and quorum rules. Lexi brought up the point that these changes will need to vote on in the next meeting. The City of Tacoma web page has been updates as well with the current agenda and meeting minutes. Pat noted they are working towards tracking and evaluating the Commission’s progress.

Pat presented Grace, the newest STC member, with a mug from the Bring Your Own Mug campaign and reviewed some of the campaign’s objectives and results.

Elizabeth Purington, AmeriCorps Member, is currently working at Solid Waste on preventing wasted food. This program is called For the Love of Food. The focus of this program is to prevent food waste in the first place. This also includes an upcoming restaurant challenge.

There is also a bill moving through the legislature to allow TPU to be more involved with electric vehicles. This is a note to keep in mind moving forward.

The question was brought up again as to whether the commission is authorized to write letters of support to outside agencies like the litter to the Clean Air Agency from earlier in the year. This question is still up for debate, but likely permitted if the letter of support is not in regards to a ballot measure.

Shoreline Master Program Updates
Elliott Barnett led a presentation with updates to the Shoreline Master Program (SMP). The SMP is a policy and regulatory framework that applies to land 200 feet from the water. These updates are not a change of direction, but a periodic review that is required every eight years to ensure the plan is consistent with current policy and latest science. The public comment period is just beginning for the SMP. The last update occurred in 2013. The main priorities of the SMP are to protect the natural environment, provide water-dependent uses, and promote public access. It is important to note that the Port Tideflats area is not part of the SMP. The SMP does include Wapato Lake. The updates include the following:

- Sea Level Rise – integration of sea level policies and new and emerging sea level science and projections. The purpose of this is to evaluate the potential risk, assess those risks, and promote resiliency against them.
• Base Flood Elevation – distinct from Sea Level Rise, this recently modified demarcation indicates flood levels during a storm surge. This could lead to shrinking building envelopes and limiting shoreline development as envisioned in the SMP. The update recommends allowing building height to exceed maximums.

• Meeting Objectives – updates to commercial and residential development standards

• Wapato Lake – no zoning updates for now

• Salmon Beach – most complicated issue; approximately 80 non-permitted homes are located at Salmon Beach, and due to location, are limited in expansion ability. The residents of Salmon Beach expressed desire to build second story additions to their homes. However, significant landslide danger, Base Flood Elevation rise, and sensitive surrounding habitat are all important considerations. The challenge lies with identifying a path to allow for additions while taking into account the considerations listed. Planning and Development Services would be responsible for monitoring these efforts.

• Geological Hazards – the code is due for an update to incorporate updated landslide science. The question was posed: How does sea level rise get incorporated into this effort? Looking forward, can we move the definition of shoreline to anticipate for sea level rise? Incorporation of adaptive management coding? Elliott is posing this question to his team and will get back to the commission. There are no anticipated impacts to the state Ferry system. There is a Joint Hearing on May 15th regarding the SMP and Council action is expected in August.

Environmental Action Plan 2018 Progress Report Draft

This is the third year progress report for the Environmental Action Plan (EAP). The EAP was adopted in 2016, a centralized document with rules and policies regarding the environment in Tacoma. While this is not a part of the Tacoma Comprehensive Plan, the Commission would like to consider attempting to have it adopted into the Comprehensive Plan in the future.

The progress report is graphically laid out just like last year, with stories of success. While the progress report is nearly finished, some sections still require review. One purpose of this report is to recognize that we’re at a make or break year and need to move to action to make progress on items scored 1 or 2.

The Commission has requested follow up why objective A3 is scored at a 4. Would like to see all previous year’s data accounted for on each objective, if applicable. The Commission expressed their thanks and appreciation for this report – it is easy to use and very helpful. Thank you Leah for working on it!

The progress report will be presented at Study Session on April 16th, 2019. Final adjustments to the report are due April 9th.

STC Presentation at Infrastructure, Planning, and Sustainability Committee

This was part of the annual update to the public about the Sustainable Tacoma Commission’s progress. The presentation will go over STC’s accomplishments and plans for 2019. It will give background on STC’s purpose and membership make up. This is an opportunity to kick off one-on-one engagement!

The Commission has requested that “Letters of Support” be changed to “Letters of Recommendation.” Some of the 2019 priorities include the recycling changes, updates to other programs, and Sustainability Small Grant awards.
This will be presented April 24th at 4:30pm at the Infrastructure, Planning, and Sustainability Committee meeting.

**Other Public Comment**
Hally with Downtown on the Go handed out fliers for Transportation Advocate Day on May 6, 2019 and mentioned the last day for public comment on Bus Rapid Transit is fast approaching.

**Objectives for Next Meeting**
- First quarter Sustainability Small Grant review
- Vote on revised rules for STC
- Phil to write a letter in support of options 3 and 4, in line with community’s feedback
- Follow up with Kenny about Tideflats Subarea Planning stakeholder seat

There being no further business, the meeting adjourned at 6:30 p.m.

The next meeting of the Sustainable Tacoma Commission will be Thursday, April 25th, 2019 from 4:30 to 6:30 p.m., Tacoma Municipal Building, 747 Market Street, Room 243.

_________________________________________
Lexi Brewer, Chair

_________________________________________
Crystal Komenda, Staff