



City of Tacoma  
Citizen Commission on Elected Salaries

Terry Mensonides, Chair  
Ronald Malm, Vice Chair  
Robert Anderson  
Dianne Conway  
Karen Robinson  
Richard Wilkinson  
Joseph Zawacki

**MINUTES**

**TIME:** Tuesday, April 18, 2016, 6:00 PM

**PLACE:** 733 Market Street, Room 12, Tacoma, WA 98402

**PRESENT:** Mensonides, Malm, Conway, Robinson, Wilkinson, Zawacki (arrived at 6:08pm)

**ABSENT (Excused):** Anderson

Martha introduced herself as deputy from City's attorney's office.

**Call to Order**

At approximately 6:03 p.m., Chair Mensonides, called the meeting to order.

**Roll Call**

At approximately 6:04 p.m., Chairman Mensonides did roll call.

**Introductions of Committee Members**

At approximately 6:05 p.m., Ron Malm began the introduction. Mr. Malm is a Chemical Dependency Professional at Northwest Integrated Health Services with extensive background in construction; Richard Wilkinson is a HR Specialist at University of Washington Tacoma; Karen Robinson have spent thirty-two years at Xerox, previous 7 years in HR and is happily retired; Ms. Dianne Conway is a partner at lawfirm Gordon Thomas Honeywell; Terry Mensonides works for architecture firm in Tacoma and has a small CPA practice; Joy St.Germain is a HR Director with City of Tacoma, Wendy Hobson office manager in HR with City of Tacoma and Chantra as coordinator for Citizen Commission on Elected Salaries.

**Ground Rules and Procedures for Operations**

At approximately 6:07 p.m., Martha brought up previous ground rules from last year's. (Joe walked in at 6:08 p.m.) Martha caught Joe up to speed on where we were at in the agenda.

**Open Public Meetings Act/ Public Records Act/ City's code of ethics**

Deputy City Attorney Martha Lantz presented members with an overview on the Open Public Meetings Act, Public Records Act and City's code of ethics.

No questions were asked.

**Future Meeting Dates**

Around 6:30 p.m. Chairman Terry Mensonides proceeded to lead the conversation regarding future meeting dates. Suggestions of Wednesdays, Thursdays meetings but as long as a quorum of four members are present, ok to proceed. Motion to update to meet on preceding Monday of currently scheduled meeting. All in favor to move meeting date to Monday.



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**Discussion of Mayor and City Council Salaries**

None discussed. Proceeded onto discussion of survey.

**Discussion of Survey and Data Points**

Around 6:35 p.m. Terry went over highlights of survey questions. Discussion of sending survey to various members and bringing back in May to discuss results. Name, information, year elected, top three most important functions and why feel most critical, list of committee commission tasks force council member was appointed to and how long they meet. Time commitment for each event. Assess number of hours spent each month for council meeting, study sessions, committee, task force, meeting with city staff, time spent. Survey would also be sent to former council members. Concerns of commission members of receiving no response and how this implies to Open Records Act. Questions of who will send the survey which was responded that staff liaison will submit email invitation request to council members. Survey will be in Survey Monkey format and results will be compiled before next meeting. Survey time frame would be between two to three weeks.

**Public Comment**

(None)

**Adjournment**

Chantra Real, HR Assistant, Human Resources

Ron Malm, Vice Chair