



City of Tacoma

TACOMA RAIL

ADDENDUM NO. 1

DATE: October 3, 2023

REVISIONS TO:
RFB Specification No. TR23-0194N
Drug and Alcohol Testing

NOTICE TO ALL BIDDERS:

This addendum is issued to clarify, revise, add to or delete from, the original specification documents for the above project. This addendum, as integrated with the original specification documents, shall form the specification documents. The noted revisions shall take precedence over previously issued specification documents and shall become part of this contract.

REVISIONS TO THE SUBMITTAL DEADLINE:

The submittal deadline has been changed to 11:00 a.m., Pacific Time, Wednesday, October 11, 2023.

REVISIONS TO THE PRICE PROPOSAL PAGE:

Remove price proposal page in its entirety and replace with price proposal page marked addendum no 1:

NOTE: Acknowledge receipt of this addendum by initialing the corresponding space as indicated on the signature page. Vendors who have already submitted their bid/proposal may contact the Purchasing Division at 253-502-8468 and request return of their bid/proposal for acknowledgment and re-submittal. Or a letter acknowledging receipt of this addendum may be submitted in an envelope marked Request for Bid Specification No. TR23-0194N Drug and Alcohol Testing Addendum No.1. The City reserves the right to reject any and all bids, including, in certain circumstances, for failure to appropriately acknowledge this addendum.

ADDENDUM No 1
CITY OF TACOMA
PRICE PROPOSAL FORM
Request for Bids TR23-0194N
Drug and Alcohol Testing

To offer alternate bids, copy and submit the appropriate pages.

All prices are to be FOB Destination and be in U.S. dollars and include all associated fees. The City will not pay any additional fees, tariffs, add-ons or surcharges.

Enter the cost (Unit Price) for each item below. The unit price and total cost must be shown in the space provided. Total cost shall be determined by multiplying the unit price by the estimated quantity (Quantity). Unit costs shall be all-inclusive and include all components needed for the delivery of the goods and services as described in this solicitation.

ITEM NO.	DESCRIPTION	UNIT	On-Site Fees
1.	Urine Specimen Collection-5 Panel Lab Based Test	EA	\$ _____
2.	Alcohol Screening	EA	\$ _____
3.	Alcohol Confirmation	EA	\$ _____
4.	On-Site Time Fee	EA	\$ _____
5.	Minimum Event Charge	EA	\$ _____
6.	Lab Services - 5 panel test	EA	\$ _____
7.	Medical Review Officer (MRO) Services – 5 panel test	EA	\$ _____
8.	Short Notice (less than 24 hours)	EA	\$ _____
9.	After Hours (Weekends, Holidays, & 6 pm – 6:50 am)	EA	\$ _____

10.	Excess Travel fee (Round Trip in Excess of 100 miles)	EA	\$ _____
11.	Mileage (Based on prevailing IRS reimbursement rate)	EA	\$ _____

ITEM NO.	DESCRIPTION	UNIT	On-Site Fees
12.	Donor Refusal (after paperwork has been started)	EA	\$ _____
13.	Cancellation Charge (if Collector is already in route for testing)	EA	\$ _____
14.	Director Observer (if different than Collector)	EA	\$ _____
15.	Parking, Tolls, Hotel & other out of pocket expenses	EA	\$ _____
16.	Vendor Surcharges (e.g., fuel cost driven by economy)	EA	\$ _____
17.	FRA Mandatory Post Accident	EA	\$ _____
18.	Supervisory Training	EA	\$ _____
19.	Oral Fluids Testing	EA	\$ _____
20.	Urine Specimen Collection-10 Panel Lab Based Test (non-DOT)	EA	\$ _____
21.	Lab Services - 10 panel test (non-DOT)	EA	\$ _____
22.	Medical Review Officer (MRO) Services – 10 panel test (non-DOT)	EA	\$ _____
23.	DOT 40.25 Background Checks	EA	\$ _____
24.	Physical Exams	EA	\$ _____

25.	MRO Services – Physical Exam Review	EA	\$ _____
26.	49 CFR Part 219 Policy Development	EA	\$ _____
27.	Shipping (Cost +%)	EA	\$ _____
SubTotal:			\$ _____
Sales Tax 10.3%			\$ _____
TOTAL:			\$ _____

Note: The unit price and extended price are to be shown in the spaces provided. Extended price shall be determined by multiplying the unit price by the quantity.

A. Prompt Payment Discount _____% _____ days, net 30.

Payment discount periods of 20 calendar days or more will be considered in determining lowest responsive bid.

B. Does your firm accept payment by EFT/ACH? __Y __N

(Electronic Funds Transfer (EFT) by Automated Clearing House (ACH))

C. Does your firm accept payment by Visa credit card? __Y __N

NOTE: The City of Tacoma will not accept price changes or pay additional fees when a credit card is used.

D. Successful Bidder will deliver materials within _____ days from receipt of order.

E. Most Favorable Prices and Terms

1. All prices, terms and benefits offered are equal to or better than the equivalent prices, terms and benefits being offered by Respondent to any other state or local government unit or commercial customer.

____Y ____N

2. If any contract, agreement or arrangement for comparable products and volumes provides lower prices, more favorable terms or greater benefits to any other government unit or commercial customer, during the term of this Contract, this Contract shall thereupon be deemed amended to provide the same or better prices, terms and benefits to the City.

____Y ____N

F. Small Business Enterprise (SBE)

Is your firm a certified City of Tacoma [Small Business Enterprise](#)?

___Y ___N

Is your firm partnering with, or subcontracting to, a certified City of Tacoma [Small Business Enterprise](#)?

___Y ___N

G. Minority and Women's Business Enterprise (MWBE)

Is your firm a minority/woman owned firm certified with the [Washington State Office of Minority and Women's Business Enterprises](#)?

___Y ___N

Is your firm partnering with, or subcontracting to, a minority/woman owned firm certified with the [Washington State Office of Minority and Women's Business Enterprises](#)?

___Y ___N

H. Respondent's statement of warranty terms. Provide details of warranty coverage, including whether provided by manufacturer or Respondent. Provide additional pages if needed.

*NOTE: The City cannot legally accept a substantial deviation from the Specification. Bids/Proposals containing any substantial deviation will be rejected as non-responsive. If you state exception "IS NOT" taken to this Specification, but include statements or attach materials deviating from the standards established by this Specification, it is agreed that you will perform according to the highest standard indicated in this Specification.