Questions and Answers

Young Adult Day and Night Shelter
RFP Specification No. NC23-0177F

All interested parties had the opportunity to submit questions in writing by email Sara Bird by
date questions were due. The answers to the questions received are provided below and posted
to the City’s website at www.TacomaPurchasing.org; Navigate to Current Contracting
Opportunities / Services Solicitations, and then click Questions and Answers for this
Specification. This information IS NOT considered an addendum. Respondents should consider
this information when submitting their proposals.

Question 1: I did have the opportunity to tour the facility with another group on 8/16 at
which time we were not able to view the kitchen. I would appreciate the
opportunity to view the space once more if at all possible.

Answer 1: The City has scheduled another site tour of Beacon Activity Center for
Wednesday, September the 6th from 2:00 p.m. – 3:00 p.m. The kitchen will be
available for viewing during this time.

Question 2: Is the provider expected to provide/prepare client meals with the budget
under this RFP, or simply coordinate logistics with a separate vendor?

Answer 2: It is expected that meals will be paid for using the budget provided in this RFP.
The provider can choose to use these funds to contract or coordinate with a
separate vendor or provide food themselves.

Question 3: Is a budget proposal expected as part of the RFP submission?

Answer 3: A detailed budget proposal is not an expectation for submission, however, all
services proposed are expected to be provided within the budget detailed in the
RFP.

Question 4: What is typical utilization of the YYA services. In the past year, what has
been the average number served per day and/or night?

Answer 4: The Young Adult Shelter can serve up to 50 individuals at a time during normal
operations with an expected 20-bed expansion during inclement weather. The
number of individuals who access the services daily can vary due to external
conditions (i.e., COVID, weather, etc.). From July 1st, 2022, through June 30th,
2023, the shelter averaged 27 young adults who utilized the shelter each night.
There was higher utilization during the winter months compared to the summer.