



City of Tacoma

## Questions and Answers

### Young Adult Day and Night Shelter

RFP Specification No. NC23-0177F

All interested parties had the opportunity to submit questions in writing by email Sara Bird by date questions were due. The answers to the questions received are provided below and posted to the City's website at [www.TacomaPurchasing.org](http://www.TacomaPurchasing.org). Navigate to [Current Contracting Opportunities](#) / [Services Solicitations](#), and then click [Questions and Answers](#) for this Specification. This information IS NOT considered an addendum. Respondents should consider this information when submitting their proposals.

**Question 1:** I did have the opportunity to tour the facility with another group on 8/16 at which time we were not able to view the kitchen. I would appreciate the opportunity to view the space once more if at all possible.

**Answer 1:** The City has scheduled another site tour of Beacon Activity Center for Wednesday, September the 6<sup>th</sup> from 2:00 p.m. –3:00 p.m. The kitchen will be available for viewing during this time.

**Question 2:** Is the provider expected to provide/prepare client meals with the budget under this RFP, or simply coordinate logistics with a separate vendor?

**Answer 2:** It is expected that meals will be paid for using the budget provided in this RFP. The provider can choose to use these funds to contract or coordinate with a separate vendor or provide food themselves.

**Question 3:** Is a budget proposal expected as part of the RFP submission?

**Answer 3:** A detailed budget proposal is not an expectation for submission, however, all services proposed are expected to be provided within the budget detailed in the RFP.

**Question 4:** What is typical utilization of the YYA services. In the past year, what has been the average number served per day and/or night?

**Answer 4:** The Young Adult Shelter can serve up to 50 individuals at a time during normal operations with an expected 20-bed expansion during inclement weather. The number of individuals who access the services daily can vary due to external conditions (i.e., COVID, weather, etc.). From July 1<sup>st</sup>, 2022, through June 30<sup>th</sup>, 2023, the shelter averaged 27 young adults who utilized the shelter each night. There was higher utilization during the winter months compared to the summer.