



MINUTES

MEETING: Regular Transportation Commission Meeting

TIME: Wednesday, August 17, 2016, 5:30 p.m.

PLACE: 9th Floor Visibility Center, Tacoma Municipal Building
747 Market Street, Tacoma, WA 98402

1. Call to Order

Co-Chair Moore called the meeting to order at 5:30 p.m.

2. Roll Call/Introductions

Co-Chair Leighton was absent (Excused)

CM Kumara was absent (Excused)

All other Commission members were present.

3. Approval of Minutes

CM Skaught moved to approve the minutes of July 20, 2016.

Seconded by CM Mason. CM Thurlow had a correction to the discussion regarding conducting a sidewalk inventory utilizing Neighborhood Councils.

Voice vote was taken and carried. The minutes were approved.

4. Business Items

a. Fawcett Avenue Vacation Process (Rich Price, Josh Diekmann)

Rich Price, Public Works Real Property Services, reviewed the street vacation process. He then briefed the Commission on the status of the street vacation on Fawcett Avenue between S. 21st Street and S. 23rd Street.

Discussion ensued regarding the developer and the plan for the site, the Development Agreement, and steps that must occur before the vacation will be final. Discussion continued regarding the vacation process, City staff's pre-planning and the traffic study conducted for this particular property, consequences of not developing the property according to the Development Agreement, and if street parking is being removed.

Discussion continued regarding who will maintain easement areas, the review process, the public input process, and timeline. CM Strobel requested a copy of the Brewery District Transportation Study. CM Austin requested that the Transportation Commission get an opportunity to see the developer's site plan when the City receives it. Jennifer Kammerzell suggested forming a small sub-committee for the Fawcett vacation. CMs Austin and Skaught volunteered to be on it, if needed.



- b. Fawcett Avenue Vacation Letter (Andrew Austin)
Commission members reviewed a draft letter to the City Manager and City Council regarding the Fawcett Avenue vacation. Commission members expressed concern with the tone of the letter. CM Nyland suggested revising the letter's topic to be about the need for improved communication with the Commission regarding Transportation Master Plan-related items, and to use the Fawcett vacation as a recent example.

Co-Chair Moore stated she and Co-Chair Leighton and CM Austin will draft a new letter. When it is ready, Jennifer Kammerzell will distribute it to the Commission for review. If there are no objections, Jennifer Kammerzell will then transmit the letter to the Council's Infrastructure, Planning, and Sustainability Commission.

- c. Transportation Improvement Board Projects (Jennifer Kammerzell)
Jennifer Kammerzell reviewed a list of grant applications that have been submitted from January of this year through July. She then reviewed grant applications that will be submitted in August-September. Josh Diekmann reviewed Fastlane grants; Jennifer Kammerzell reviewed TIB grants. CM Strobel urged staff to reach out to other agencies for letters of support. Jennifer Kammerzell assured Commission members that staff are making sure the grant applications align with the TMP.
- d. Street Fund Active Transportation Funding Proposal (Jennifer Kammerzell)
Jennifer Kammerzell stated this item is not ready and is deferred until a later meeting.

5. Other Business/Updates

- a. Parking Technical Advisory Group (PTAG)
CM Hyman stated PTAG is on break for summer and will reconvene in September.
- b. Bicycle Pedestrian Technical Advisory Group (BPTAG)
Co-Chair Moore stated BPTAG did not have a meeting in July due to a lack of a quorum.
- c. Planning Commission Agenda
Jennifer Kammerzell stated current Planning Commission topics are: Open Government Training, Unified Development Code, Future Land Use Map Implementation, and Annual Report 2015-2016.

d. Commission Comments

CM Nyland stated he is working on a grant to fund a wheelchair-lift equipped taxi and asked if it might fall into the transportation category for grants. Jennifer Kammerzell indicated she and Josh Diekmann will discuss this. *Due to the submittal deadline of the grant application and lack of prior history with the project, staff advised CM Nyland that Human Resources would be the appropriate department lead.*

6. Staff Reports

Jennifer Kammerzell stated the next meeting of this Commission will be on Monday, September 26, 2016, and will be a joint meeting with the Bicycle Pedestrian Technical Advisory Group. (The regular Transportation Commission meeting on September 21, 2016 will be cancelled).

Discussion ensued regarding the Active Transportation Coordinator position posted today. Josh Diekmann provided a brief update on the position.

Josh Diekmann also noted that the Pacific Avenue bridge over I-5 reopened today.

b. Status of Grant Applications & Major Capital Projects

Presented earlier in the meeting.

c. Upcoming Public Meetings & Events

Josh Diekmann stated a public meeting on the upcoming work on North 21st Street is scheduled for Wednesday, September 14, 2016, from 6-8 p.m. at the University of Puget Sound.

7. Public Comment

1. Public comment was heard from Robert Hill, citizen, regarding Pierce Transit operations.

CM Mason requested that staff brief Co-Chair Leighton on tonight's public comment topic.

The meeting adjourned at 7:00 p.m.