



City of Tacoma
Transportation Commission

Jane Ann Moore, Co-Chair
Justin Leighton, Co-Chair
Gary Hofmann
Michael Hutchinson
Judi Hyman
Yoshi Kumara
Vance Lelli
Jacki Skaught
Andrew Strobel
John Thurlow
Kristina Walker

MINUTES

MEETING: REGULAR TRANSPORTATION COMMISSION MEETING
TIME: WEDNESDAY, JUNE 3, 2015, 5:30 P.M.
PLACE: 9TH FLOOR VISIBILITY CENTER, TACOMA MUNICIPAL BUILDING
747 MARKET STREET, TACOMA, WA 98402

1. CALL TO ORDER

Co-Chair Jane Moore called the meeting to order at 5:30 PM.

2. ROLL CALL/INTRODUCTIONS

Commission Members Justin Leighton, Vance Lelli, Kristina Walker, and John Thurlow were excused absences.

3. APPROVAL OF MINUTES

CM Kumara moved to approve the minutes of May 6, 2015. Seconded by CM Hutchinson. Voice vote was taken and passed. The minutes were approved. It was then noted that the last sentence under 4a. regarding the Commission approving the Model Documentation Appendix is incorrect and the minutes should be amended to remove the sentence.

A motion was made and passed to reconsider the May 6, 2015 minutes. CM Strobel then moved to approve the May 6, 2015 minutes per the amendment noted above. Seconded by CM Hutchinson. Vote was taken and passed. The minutes, as amended, were approved.

CM Strobel moved to approve the May 20, 2015 minutes. Seconded by CM Hyman. Voice vote was taken and passed. The minutes were approved.

Discussion ensued regarding which appendices would be reviewed tonight. Jennifer Kammerzell also noted she would like to add the 2-page Pedestrian Crossing Improvements Appendix to tonight's agenda.

4. BUSINESS ITEMS

a. DRAFT FINAL TRANSPORTATION MASTER PLAN BODY –APPROVAL REQUESTED

CM Strobel moved to approve the body of the Transportation Master Plan as-is, in its final draft. Seconded by CM Skaught.

Commission members then reviewed their desired changes to the body of the draft Transportation Master Plan (TMP). The Commission's comments included grammatical and formatting changes, terminology clarification, removing acronyms, and shortening sentences where possible in multiple sections. Other requests included removing all parenthetical phrases on Page 19; removing the picture of Narrows Marina and replacing it on Page 134; adding more current events under Community Events on Page 23; adding new funding and projects under Pedestrian on Page 43, using updated maps on Pages 43 and 44; using maps with a better resolution, and/or making sure the highest quality maps are available online; removing the last sentence of the first paragraph of Page 72, and the suggestion of moving the auto priority map on Page 94 to Page 48. Co-Chair Moore had several requested changes to Pages 59, 61, 65, 66, 72, 90, 102, 119, 120, 121, 123, 124 and Comment Nos. 116 and 323; had several



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comments regarding the glossary; and emphasized the importance of having consistency throughout the entire document.

CM Strobel moved to approve the body of the Transportation Master Plan, as amended by all of the comments discussed at tonight's meeting. Seconded by CM Hutchinson. Voice vote was taken and passed.

b. TRANSPORTATION MASTER PLAN – MOBILITY MASTER PLAN APPENDIX –
NEXT STEP REVIEW (JENNIFER KAMMERZELL) INFORMATIONAL

Ms. Kammerzell stated the BPTAG has not met and have not yet reviewed the Mobility Master Plan Appendix. She stated when the draft TMP is presented to Council, it will be noted that staff are working with BPTAG to incorporate the Mobility Master Plan into the TMP. She also stated staff hopes to bring the item back for review and consideration at the July 1, 2015 meeting.

c. TRANSPORTATION MASTER PLAN – MODEL DOCUMENTATION APPENDIX –
STAFF RECOMMENDATION (JENNIFER KAMMERZELL) APPROVAL REQUESTED

Ms. Kammerzell stated there was a lot of discussion on this item at the May 6, 2015 meeting and there appeared to be consensus, but the Commission did not make a formal motion to approve it. She asked Commission members for its approval, as previously written, noting there have been no changes or updates to it. CM Strobel had questions and comments regarding Tolls on Table 1 under Figure 3 (Page 7); Figure 11 on (Page 20); the three examples used under 2040 Travel Mode (Page 24); and also noted the maps don't have keys, which will be added. Co-Chair Moore requested that if the appendices are going to be electronic, that it be noted. CM Strobel noted he is fine with the appendix being adopting, keeping his comments in mind. CM Skaught moved to approve adoption of the Master Plan Model Documentation Appendix. Seconded by CM Hyman. Voice vote was taken and passed.

d. FUTURE TRANSPORTATION COMMISSION AGENDA ITEMS
(JENNIFER KAMMERZELL)

Josh Diekmann reviewed the new 2-page Pedestrian Crossing Improvement Project document, noting it is intended to replace large document that was previously listed as Appendix E, and could be considered as a future work plan item. CM Strobel moved the document to serve as "Appendix E" of the Transportation Master Plan. Seconded by CM Skaught. Voice vote was taken and passed.

Ms. Kammerzell stated she and Mr. Diekmann will be presenting the draft TMP to the City Council's Infrastructure, Planning and Sustainability Committee (IPS) on June 10, 2015 and indicated that she would like to work with the co-chairs to prepare a letter regarding work done to-date, future work plan items, and key issues/comments to the IPS Committee to attach with the TMP. Commission members gave their consensus for the letter to be prepared. Mr. Diekmann suggested also preparing a high-level summary for the IPS Committee of contentious issues, deliberations, key considerations and findings that the Transportation Commission members experienced during the TMP process.

Ms. Kammerzell then reviewed upcoming Transportation Commission agenda items. She stated the June 17, 2015 meeting will include a presentation from Sound Transit on ST3 and possibly the Tacoma Link expansion if Sound Transit is ready; and tentatively the Mobility Master Plan Appendix or Project List.

She stated the July 1, 2015 meeting will include either the start (or) wrap-up of the Mobility Master Plan Appendix and the Project List; and Impact Fees are tentatively scheduled for the July 15, 2015 meeting. She also noted that the TMP will be presented at the City Council Study Session on July 14, 2015; and that a Planning Commission public hearing is scheduled to occur August 19, 2015. Co-Chair Moore noted there may be interest in cancelling the August 19, 2015 meeting so members may attend the Planning Commission's public hearing.

5. Other Business/Updates – Commission Reappointments for 2015 – Jane Moore, Kristina Walker, Jacki Skaught, and Judi Hyman (Terms Expiring) – Ms. Kammerzell stated members who wish to be reconsidered for another term on this Commission need to submit their application for Committees, Boards & Commissions online.

a. Parking Technical Advisory Group (PTAG)

CM Hyman provided a brief update on the PTAG and an invitation to present at a conference in Portland on the PTAG's efforts.

b. Bicycle Pedestrian Technical Advisory Group (BPTAG)

Co-Chair Moore provided a brief update that the BPTAG will be meeting to discuss the TMP at a special meeting.

c. Commission Comments

None.

6. Staff Reports

None.

7. Public Comment

None.

8. Adjourn (7:25 PM)

PLEASE REMEMBER TO RETURN YOUR VISITOR BADGE TO THE SECURITY DESK.