



## **MINUTES** (approved on 8-7-13)

**Time:** Wednesday, July 17, 2013, 4:00 p.m.  
**Location:** Room 16, Tacoma Municipal Building North  
**Present:** Sean Gaffney (Chair), Donald Erickson, Tina Lee (arrived at 4:25), Alexandria Teague, Erle Thompson, Stephen Wamback, Scott Winship  
**Absent:** Benjamin Fields, Mark Lawlis

### **CALL TO ORDER**

Chair Gaffney called the meeting to order at 4:05 p.m. and declared a quorum present. The Commissioners welcomed Commissioner Teague (representing the Environmental Community) and Commissioner Wamback (representing District No. 4) who had been appointed by the City Council on July 9, 2013. Chair Gaffney (representing the Architecture, Urban Design and Historic Preservation) also had been reappointed on the same day. They were sworn in by the City Clerk prior to the meeting.

### **APPROVAL OF MINUTES**

The minutes of the meeting on June 19, 2013 were approved as submitted.

### **DISCUSSION ITEMS**

The Commission suspended the rules and considered the discuss items on the agenda in the following order: (1) Hilltop Subarea Plan and EIS; (2) 2014 Annual Amendment; and (3) Election of Vice-Chair.

#### **1. Hilltop Subarea Plan and EIS**

Brian Boudet, Manager of Planning Services Division, provided a status report on the Hilltop Subarea Plan and EIS (formerly referred to as the "MLK Subarea Plan and EIS"). He provided an overview of the project's scope, schedule, and community outreach efforts. He also reviewed the key aspects of the implementation strategies, including community organization, educational effectiveness/reputation, dense mixed-income housing growth, preserving key historic resources, supporting live/work and work/live, recreational opportunities, complete streets, LINK Light Rail, district-wide utility plan, and refinements to zoning and standards.

#### **2. 2014 Annual Amendment**

Lihuang Wung, Planning Services Division, provided an overview of the background, process and timeline, key issues, and outreach efforts concerning the 2014 Annual Amendment to the Comprehensive Plan and the Land Use Regulatory Code. Mr. Wung and Mr. Boudet provided more details on the following subjects that could potentially be included in the 2014 Annual Amendment package: Comprehensive Review of Growth Strategies and Mixed-Use Centers, Mixed-Use Centers Zoning Code Review, Affordable Housing Policies and Regulations, Development Intensity Designations, Open Space Habitat and Recreation Element, Sustainability Code, Urban Forestry Code, and Plan/Code Clean-up.

### **3. Election of Vice-Chair for 2013-2014**

The Commission continued the election process for the Vice-Chair position from the last meeting on June 19, 2013, where the two nominees, current Vice-Chair Lee and Commissioner Thompson, received a 3-3 tie vote. Vice-Chair Lee announced that she would withdraw from the election, due to the increased workload at work that may limit her time serving as the Vice-Chair, if re-elected. Commissioner Erickson noted that in accordance with the Robert's Rules of Order the Commission may reopen the nomination by a majority vote; he suggested that the Commission should consider opening up to new nominations for this important position. Chair Gaffney concurred with the proposition and entertained a motion to that effect. Commissioner Erickson made the motion, which was seconded by Vice-Chair Lee, and the motion was passed unanimously. Commissioner Erickson nominated Commissioner Winship, and the nomination was accepted. Chair Gaffney called for the vote. Commissioner Winship received five votes and Commissioner Thompson received two votes. Commissioner Winship was elected the Vice-Chair for 2013-2014, effective immediately.

### **COMMUNICATION ITEMS AND OTHER BUSINESS**

- (a) The Commission acknowledged that:
- Applications for amending the Comprehensive Plan and/or Land Use Regulatory Code for 2014 are due August 1, 2013.
  - The tentative agenda for the next meeting on August 7, 2013 include Transportation Commission, and 2014 Annual Amendment.
- (b) Mr. Boudet informed the Commission that the City Council is considering initiating interim zoning regulations concerning marijuana-related uses, in response to Initiative 502 approved by Washington State voters in November 2012. The Washington State Liquor Control Board is developing administrative rules for implementing I-502, which would involve local jurisdictions in the review process for license applications for marijuana production, processing and retail outlets that are located within the respective jurisdictions. Such reviews are expected to begin in September 2013. The interim regulations, if imposed, would provide the City an effective tool and policy and regulatory guidance for reviewing such applications. More information will be provided to the Commission at the next meeting, Mr. Boudet indicated.
- (c) Mr. Wung announced that an orientation session will be conducted for Commissioners Teague and Wamback immediately after the adjournment of this meeting.

### **ADJOURNMENT**

The meeting was adjourned at 5:40 p.m.