



Meeting Notes

(These notes are not formal meeting minutes adopted by the Hilltop Engagement Committee. They are staff notes which capture the general topics and main points discussed during the meeting.)

TIME: Wednesday, November 2, 2016, 4:00 p.m.

LOCATION: Room 104, Tacoma Evergreen Campus, 1210 6th Ave, Tacoma, WA

In attendance:

Members: Hally Bert, At Large; Olga Inglebritson, At Large; Kevin Grossman, Hilltop Business District Association; Joshua Jorgenson, Tacoma Housing Authority; Ron Langrell and Marty Mattes, Bates Technical College; Ann Mumford, At Large; Lauren Walker, At Large; Brendan Nelson; Hilltop Action Coalition; Anthony Steele, At Large; William Towey, Center for Strong Families; Kiara Daniels, At Large; Ashley Lipford, At Large; Denny Faker, New Tacoma Neighborhood Council; Allison Gregg(Sound Transit ex-officio)

Alternates: Audra Hudson, At Large

City Staff: Ian Munce, Planning and Development Services; Monica Ghosh , Planning and Development Services; Alisa O'Hanlon, Government Relations; Amy McBride, Arts Administrator

A. Call to Order: 4:05 pm

B. Items of Business

1. Introduction of new members and ground rules

Ian convened the meeting and the group participated in a round of introductions as there were four new members and two new alternates.

Monica then discussed the process for electing the co-chairs at the December meeting: interested HEC members would make brief comments at the beginning of the meeting and then committee members would have the opportunity to anonymously vote. City staff will tally and results will be known by the end of the meeting.



There was consensus to hold HEC meetings on the first Wednesdays of the month between 5-6:30 pm. Monica will move forward to schedule rooms for this time for the duration of the project.

2. Streetscape Design work timeline and process

Ian discussed the project background and provided context and goals. He then discussed the streetscape work and timeline. HEC members asked that the selected consultant have experience with community engagement.

Ian asked for two members of HEC to participate in the consultant selection for streetscape design work

Ian said that City staff would circulate draft Request for Qualifications (RFQ) section about committee engagement and selection criteria as soon as it is finalized. HEC is asked to get feedback to City staff about this work by Veterans Day (This has been moved to November 14 to allow committee members more time).

3. Discussion of planned contracted services to collect information, analyze community characteristics and encourage public involvement

Ian walked through the background of this work and the group will now have an opportunity to provide comment on the consultant tasks. Once we receive your feedback we will incorporate it into a draft for further review by Sound Transit staff (pursuant to our contract). We will then have a discussion at the December 7 HEC meeting leading to finalization of the scope of work.

General comments included that there were stronger and better ways to list outreach work and public involvement.

Additionally, HEC recommended that City staff and any consultant brought on board tap into the wealth of existing resources not listed: churches as important partners in this work and the reports and outreach done by Metro Parks Tacoma (related to People's Pool) and Tacoma Housing Authority and other Hilltop stakeholders.

By Veterans Day, HEC is to get City staff their final comments about consultant tasks (This has been extended to 11/14)

4. Discussion of Equity and Empowerment Initiative

HEC members looked over this work but were not asked to provide in depth comments. Ian said more information would be brought to the group in future meetings.

5. HEC General Feedback (not on the original agenda)

City staff and HEC members had a discussion of what members would like to get out of each meeting and how they would like to engage in this work. Below is a brief list of issues and ideas voiced during that conversation.

- HEC members noted that because hiring for construction is happening now and there is strong demand for employees that the Equity work could be more effective if moved up.
- HEC members pointed out that there are a variety of perspectives we should be thinking about at each meeting: commuter; pedestrian, resident, and business.
- This project should build on work which has already been done.
- At times, there is duplication with the Link Expansion stakeholder committee. What can we do the better align efforts and clarify the scope of the different projects?
- Staff should not just use terms and assume an understanding of those terms.
- Voices of residents, businesses and property owners all need to be heard throughout this process. Sharing information is incredibly helpful.
- A clearer idea of goals and what is expected of HEC members at each meeting would be helpful. Monica said she would make the agenda more specific and add goals to each agenda item.

C. Other Business

Amy McBride from the City of Tacoma and Barbara Luecke from Sound Transit talked about the process to select public art on the Link Light Rail extension platforms.

They asked for HEC members to consider participating on a panel to select artists to display their work. Interested HEC members need to reach out to Barbara by November 11, 2016.

D. Public Comments

No public comment.

E. Adjournment

The meeting adjourned at approximately 6:30 pm