

# **Recommendation to Transition into the Tacoma Permit Advisory Group**

**January 13, 2022  
Tacoma Permit Advisory Task Force**



# ● ● ● BACKGROUND



- The Tacoma Permit Advisory Task Force (TPATF) was created when the City Council adopted [Resolution 39894](#) which formally established the TPATF in December 2017.
- In December 2019, City Council adopted [Resolution 40531](#), removing member restrictions from the Tacoma Permit Advisory Task Force to allow the City Manager flexibility in appointing representatives as appropriate.
- The Tacoma Permit Advisory Task Force members are appointed by the City Manager, and will generally be representative of a broad base of permit applicants who regularly apply to the City for permits. The Task Force currently has 14 members.



# ISSUES



- The formal definition indicates that a task force is "a temporary grouping under one leader for the purpose of accomplishing a definite objective." Often a task force will cease to exist upon completion of its charge as given by the City Council.
- The Tacoma Permit Advisory Task Force has evolved to do continuous work in collaboration with City staff. In addition to reviewing specific practices and policies related to City of Tacoma permitting, they are asked for advice on upcoming legislation and changes at the City. This broader scope is beyond the role of a Task Force.

# RECOMMENDATIONS



## Transition TPATF to the Tacoma Permit Advisory Group

- Membership: Up to 20-member group, with two-year membership terms (no term limits), categories in next slide
- Recruitment, application & selection: application process publicized, expand outreach to enhance diversity and equity, Leadership Team and staff will review applicants and recommend appointment of applicants to City Manager
- The duties and responsibilities of the Advisory Group will match current practices of TPATF

# RECOMMENDATIONS



## Membership Representation Category Proposal

### DEVELOPMENT STAKEHOLDERS

- Hospitality (1-2 representatives from Hotel/Restaurant/Craft Production)
- Retail (1)
- Healthcare (1)
- Public Sector (1-3 from UWT/Port of Tacoma/TPS)
- Residential Contractor/Developer (1)
- Commercial Contractor/Developer (1)

- Land Use Attorney (1)
- Urban Design (1-2 from Urban Planning/Urban Design/Landscape)
- Architect (1-2 with New/Existing experience in Commercial/Public/Residential)
- Civil Engineer (1)
- Structural Engineer (1)

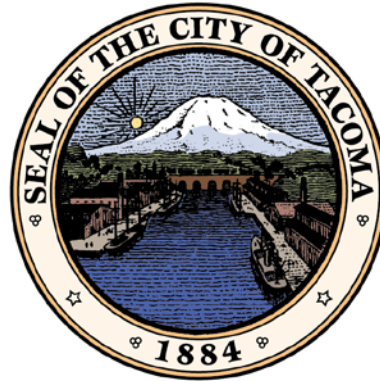
### AT LARGE STAKEHOLDERS (3-7)



# NEXT STEPS



- Permit Advisory Task Force – formal recommendation – Today
- Staff – Work with Chair to send formal request to Council – by Jan 20, 2022
- Staff – Report back if a Council Member agrees to sponsor request – February meeting



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