

From: Wung, Lihuang
Sent: Wednesday, September 15, 2010 7:46 PM
To: (Contact List)
Subject: Fuzhou Ting Status 9-15-10

Fuzhou Ting Stakeholders,

This is my 2nd e-mail to you, concerning two pieces of information: roster of the delegation and draft agenda for the September 16th meeting.

The roster of the Fuzhou Delegation (last names on All Cap):

1. Mr. ZHANG Fan, Project Manager of Fuzhou Construction Engineering (Group) General Co.
2. Ms. HAN Zhumei (Olivia), Interpreter of Fuzhou People's Association for Friendship with Foreign Countries
3. Mr. WENG Qihua, Stonework Technician of Fuzhou Construction Engineering (Group) General Co.
4. Mr. WENG Qicai, Tilework Technician of Fuzhou Construction Engineering (Group) General Co.

Draft agenda (subject to change) for the 1st pre-construction meeting:

Thursday, September 16, 2010, 3:00-5:00 p.m.
Room 248, Tacoma Municipal Building, 747 Market Street

1. Introduction:
 - a. Fuzhou Team
 - b. City Team
 - c. Chinese Reconciliation Project Foundation
 - d. Pierce County Building and Construction Trades Council
 - e. Container Shipping and Handling Team
 - f. Consultants
 - g. Other Equally Important Figures
2. Roles and Responsibilities of the Teams
3. Discussion of Issues and Concerns:
 - a. Plans/Drawings
 - b. Schedule – Fuzhou schedule, general contractor schedule, starting date, daily schedule, weekends
 - c. Containers – transporting, layout, security
 - d. The general contractor's tasks: site preparation, materials, assistance, roofing, masonry, site restoration, etc. by force account
 - e. Labor, Equipment and Materials Needs
 - f. Roofing: which system is going to be installed?
 - g. Liabilities and responsibilities.
 - h. Design and Structural Concerns
 - i. Construction Management
 - j. Site visits by the design team (lead by Rolluda)
 - k. Other
4. Publicity
5. Adjourn

Lihuang Wung

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