

<b>TMC Administrative Changes</b>		
<i>Change</i>	<i>Where Change can be Referenced</i>	<i>Where Change Originated</i>
1. The responsibilities of the City have been moved into a new section for program support in the standards and guidelines. This change ensures that the program will have staff support while giving the program flexibility to adapt quickly to best serve neighborhoods.	See TMC 1.45.030 and Section 5 of the Standards and Guidelines.	Staff
2. The process for review of the Standards and Guidelines document has been moved under the program support section of the Standards and Guidelines.	See TMC 1.45.030 paragraph 2 and section 5 of the Standards and Guidelines.	Staff
3. The term “citizens” has been changed to “residents of the City of Tacoma” to align with the City’s goals of diversity, equity, and inclusion.	See TMC 1.45.080 E	Staff, Tacoma 2025
<b>Standards and Guidelines Document Administrative Changes</b>		
<i>Change</i>	<i>Where Change can be Referenced</i>	<i>Where Change Originated</i>
1. A table of contents section and section headings have been added to the Standards and Guidelines document for easier reference and better organization.	See page 3.	Staff
2. The overview section has been updated to focus on the purpose of the Standards and Guidelines document. Historical information will become a part of the Neighborhood Council Program website and Neighborhood Council leader handbook.	See Section 1.	Staff
3. Dynamic versions of the Neighborhood Council map, boundaries and names of the Neighborhood Councils will be added to the program website.	NA	Staff, 2018 UW Livable City Year

**TMC Proposed Changes**

<i>Change</i>	<i>Where Change can be Referenced</i>	<i>Where Change Originated</i>
<p>1. Change language that references the Neighborhood Council’s goal as to “participate in City government decisions in an advisory role.” This change clarifies the intent of the Neighborhood Council Program to create partnerships to address neighborhood concerns in a way that empowers and includes residents. The new language will define the purpose of the Neighborhood Council Program as a way to:</p> <ul style="list-style-type: none"> <li>a. Foster open communications between the City and neighborhoods to meaningfully discuss City programs and policies that affect the neighborhood,</li> <li>b. Bring neighborhood concerns, priorities, and goals to the attention of the City, and</li> <li>c. Build diverse relationships and representative participation where residents feel included and empowered to contribute to improving the livability of their communities.</li> </ul>	<p>See sections 1.45.010 paragraph 1, 1.45.020 paragraph 1, 1.45.030 paragraph 1, and 1.45.040 paragraph 1.</p>	<p>February meeting, 2018 UW Livable City Year</p>
<p>2. New process that outlines how to establish new Neighborhood Councils and adjust boundaries of existing Neighborhood Councils. The new process identifies Community Council (CCOT) as the body that receives proposals and recommends to the City Council changes to boundaries or the number of Neighborhood Councils. This will create a well-defined process that utilizes CCOT as a way to coordinate conversations among Neighborhoods.</p>	<p>See TMC 1.45.050 A and B.</p>	<p>February meeting, 2018 UW Livable City Year, individual neighborhood meetings</p>
<p>3. Change to the definition of membership in the Neighborhood Council Program to focus on participation. The new proposed language will identify any resident, owner of property or business or their employees, or nonprofit with a physical location within the Neighborhood Council boundary as potential participants in the Neighborhood Council Program. This would help to focus efforts on engaging diverse participants rather than defining members in Neighborhood Councils. Though participation may not be barred, governance can be limited to residents of that neighborhood council district.</p>	<p>See TMC 1.45.050 C.</p>	<p>Tacoma 2025, February meeting, individual neighborhood meetings, 2018 UW Livable City Year</p>

## Standards and Guidelines Proposed Changes

<i>Change</i>	<i>Where Change can be Referenced</i>	<i>Where Change Originated</i>
<p>1. Align Neighborhood Councils to the community goals through the Tacoma 2025 strategic plan. This will give the Neighborhood Councils measureable and accountable goals. Each of the original goals fall under a measure in the Tacoma 2025, so those measures are being utilized as the goals for the program.</p>	See section 2.	Staff, February meeting, individual neighborhood meetings
<p>2. Expand the section that defines provisions that bylaws of each Neighborhood Council (NCs) must include. Most of the requirements are administrative in nature, but the following provisions are being proposed based on community feedback.</p> <ul style="list-style-type: none"> <li>a. NC bylaws must contain provisions stating term limits for years of service and number of terms allowed for members of the governing board positions. NCs may choose the number of terms allowed and years of service per term (ex, 2 4-year terms, 4 2-year terms, 8 1-year terms, etc.), so long as the total years of continuous service do not exceed 8 years.</li> <li>b. NC bylaws must outline a process for internal mediation of conflicts and a method of addressing community complaints. Complaints will be received by the City and provided to the Neighborhood Councils when received.</li> <li>c. NC bylaws must outline an election process that concludes near the end of the calendar year with terms beginning in January for consistency. This provision must also outline a process for filling vacancies mid-term.</li> </ul>	See Section 3.	February meeting, individual neighborhood meetings
<p>3. Duties and expectations for the Neighborhood Councils based on items formerly listed under the Standards and Guidelines. Any expectations that the City has of the Neighborhood Councils will be supported through technical assistance and training. Further expectations and requirements would be outlined in contract documents.</p>	See Section 4.	February Meeting, Prior Standards and Guidelines, 2018 UW Livable City Year
<p>4. Addition of duties and expectations by the City for the Community Council of Tacoma that will be supported by the City.</p>	See section 5.	February Meeting, CCOT, 2018 UW Livable City Year
<p>5. Addition of a section defining the responsibilities of the City in supporting the program. Most of the changes come from the Tacoma Municipal Code, and new items were included that support the expectations the City has of the Neighborhood Councils and Community Council.</p>	See Section 6 and TMC 1.45.030.	Staff, February meeting, individual neighborhood

		meetings, 2018 UW report,
6. Addition of a new section that defines funding opportunities for Neighborhood Councils. This includes operational funding, capacity funding, grants, and donations.	See Section 7.	Prior Standards and Guidelines, 2018 UW Livable City Year