



City of Tacoma Human Services Commission

747 Market Street Tacoma, WA 98402

Conference Room 148

Wednesday, October 8, 2019

6:00 p.m.

Meeting Minutes

Present: Rahn Clayton, Jason Grube, Naomi Wilson, Luis Beltran, Magdalena Stickel, Lisa Keating, Rebecca Stith, Cherrielee Matthews, Elizabeth Pebley, Amanda Scott-Thomas, Valentine Smith.

Absent: Uhmavateykalyaney Chim, Kelly McDonald, Jovan Dumas

Staff present: Vicky, Renee

1. Call to Order/Opening Remarks Chair: Rahn Clayton
Rahn called the meeting to order at 6:05 pm.
Kelly McDonald was absent so Vice Chair Zach Dillon served as Secretary.
2. Approval of the October Agenda Chair: Rahn Clayton
Elizabeth moved to approve the agenda, Zach seconded the motion. All commissioners approved.
3. Review/Approval of September Minutes Chair: Rahn Clayton
Valentine moved to approve and Luis seconded. All commissioners approved.
4. Ice Breaker System Analyst: Renee
Everyone provided a description of their "guide" in how they approach people or the world at large.
5. Open Meeting Review System Analyst: Renee
HSC provided website with information on the Open Public Meetings Act:
www.mrsc.org/home/explore-topics/legal/open-government/open-government.aspx
We discussed the importance of this in mentorship relationships as legal recommends keeping this as 1 to 1 contacts so that we never establish quorum outside of an official meeting.
Staff provided clarification that subcommittees are still fine so long as we don't reach quorum (50% of the current Human Services Commissioners)
We discussed that this still applies to e-mail communication so we need to be careful on our reply all exchanges. As an example, it is preferred when we send an e-mail regarding our absences that we should e-mail the following people: Zach Dillon, Kelly McDonald, Rahn Clayton and the HSC e-mail: HSC-NCS-COMMS@ci.tacoma.wa.us

Staff noted that if we want to do the mentorship program that we should take ownership of it ourselves. We took a poll and there were some new commissioners who wanted a mentor and there were "experienced" commissioners who were willing to mentor. We also discussed the importance



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of having a phone list so that we could contact people when questions arise. No action taken at this time.

- 6. Equity Training Reminder System Analyst: Renee
Reminder that there are two different equity trainings available to staff in the coming weeks: (1) Equity 101 (there are three available sessions); (2) Equity Index and Neighborhood Profiles (There are two available sessions. It is highly recommended, though not required, that we each attend one of these training sessions – especially the equity 101 training. They requested that we RSVP so they can adequately plan ahead for the number of attendees.
- 7. Good of the Order Chair: Rahn Clayton
Rahn played a 20 minute clip from a recent city council meeting where people displayed their passion regarding the homelessness problem in Tacoma. Discussion followed.
- 8. Absences Chair: Rahn Clayton
Zach moved to excuse the absence of Kelly McDonald and Jovan Dumas. Cherriellee seconded. All commissioners approved.
Uhmavateykalyaney Chim sent in her notice of withdrawal for the commission. Staff is forwarding this to the county clerk and will attempt to get another younger commissioner to maintain a diverse perspective.
- 9. Closing Comments/Adjourn Chair: Rahn Clayton
Naomi moved to excuse at 7:25 PM. Jason Seconded. All commissioners approved.

Next HSC Meeting: November 13, 2019 6:00 pm

HSC Chair's signature  Date 11-13-19
vice chair

City of Tacoma Staff's signature  Date 11/13/19