



City of Tacoma Human Services Commission

747 Market Street Tacoma, WA 98402

Conference Room 148

Wednesday, August 14, 2018

6:00 p.m.

Meeting Minutes

Present: Chair Rahn Clayton, Vice Chair Zach Dillon, Cherrielee Matthews, Elizabeth Pebley, Amanda Scott-Thomas, Naomi Wilson, Jovan Dumas, Luis Beltran, Uhmavateykalyaney Chim, Magdalena Stickel and Rebecca Stith

Present by phone: Kelly McDonald & Jason Grube

Absent: Lisa Keating

Staff Present: Tiegan Tidball, Vicky McLaurin, Linda Stewart, Renee Johnson, Mallory Trujillo

1. Call to Order/Opening Remarks Chair: Rahn Clayton
Chair Clayton called the meeting to order at 6:08 pm.
2. Approval of the August Agenda Chair: Rahn Clayton
Zack Dillon moved to approve the August agenda at 6:09 pm, Naomi Wilson seconded, unanimously approved by Rahn, Zach, Cherrielee, Elizabeth, Amanda, Naomi, Jovan, Luis, Uhmavateykalyaney, Magdalena, Rebecca, Kelly and Jason.
3. Review/Approval of June Minutes Chair: Rahn Clayton
Cherrielee moved to correct her absence from June to reflect "excused" at 6:10 pm, Zack seconded the motion. Approved at 6:11 unanimously by Rahn, Zach, Cherrielee, Elizabeth, Amanda, Naomi, Jovan, Luis, Uhmavateykalyaney, Magdalena, Rebecca, Kelly and Jason.

Naomi moved at 6:12 pm to alter the agenda and Zack seconded. Voted upon unanimously to make introductions to new Commissioners by Rahn, Zach, Cherrielee, Elizabeth, Amanda, Naomi, Jovan, Luis, Uhmavateykalyaney, Magdalena, Rebecca, Kelly and Jason.
4. Tribute –Tacoma Mayor Karen Vialle Chair: Rahn Clayton
Rahn shared some video contentL Schoolhouse Rock – Women's Suffrage movement and News Tribune Video Tribute former Tacoma Mayor, Karen Vialle.
5. Staffing Update NCS Director: Linda Stewart
Linda shared information about several new staff members and highlighted the department's commitment to finding the right team members.

There is a similar commitment to ensuring equity is delivered throughout the program.

Handwritten signatures and dates:
Z Clayton 09/11/19
Renee Johnson 10/25/19



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Rahn noted that Linda Stewart is very accessible in the event Commissioners have questions.

6. JAG Funding Update

Program Manager: Vicky McLaurin

The city of Tacoma is applying for funding with the juvenile justice funding—to be split evenly with the County. The City's portion is split evenly with Tacoma Police.

The RFP came out in early August and it is due on August 23rd.

Funds need to be used within a precise timeframe, and staff is looking at any programming that might be appropriate for the funding to be used.

The funding is for violence prevention along with other restrictions and is specifically given to local government.

Naomi asked about using that funding for a perceived uptick in gun violence in Tacoma.

Rahn mentioned to new Commissioners that we use a lot of jargon and acronyms, so bring any questions forward as they crop up to ensure understanding.

7. CBDG/ESG Funding Updates

Systems Analyst: Tiegan Tidball

Distributed a handout with an overview for the CBDG/ESG terminology.

The funding is allocated to the Community and Economic Development. The calendar will overlap slightly with the competitive process and be less than ideal.

Rahn suggested creating an audio file as a tool.

Naomi suggested pairing more tenured Commissioners with newer Commissioners to avoid throwing them into the deep end.

Jovan moved that we get volunteers from tenured Commissioners to serve in this way and Cherrielee seconded. All Commissioners unanimously voted in approval.

Federal funds for CBDG block grant come from HUD with around \$350,000 allocated to the city of Tacoma. This is a relatively small funding source.

ESG is emergency services grants and is the bulk of the work of the department.

Workshops for providers will be provided. Dates are not completely firm. Hoping for completed applications by the end of January, with review and rating done by end of February.

For Commissioner training, we will potentially build into our existing meeting times.



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Zach suggested there needs to be more time between application release and oral presentations—at least two weeks.

Several questions were discussed: do we want to start oral presentations earlier in the day? More than two days of oral presentations?

It is still to be determined how Commissioners will be split between CBDG and ESG.

Tiegan is open to any ideas Commissioners have ways to improve the process.

Jovan moved to adjourned at 7:30 pm and Cherilee seconded the adjournment.

Next HSC Meeting: September 11, 2019 6:00 pm

R. Clay 09/11/19