



# City of Tacoma

## Neighborhood and Community Services

### Human Services Commission Minutes

747 Market Street, Room 243,  
Tacoma Washington 98402  
May 8, 2019  
6:00 PM

---

**Commissioners present:** Chair Clayton Rahn, Vice Chair Zach Dillon, Jason Grube, Lisa Keating, Cherielee Matthews, Elizabeth Pebley, Amanda Scott Thomas, Valentine Smith, Janet Thiessen (phone), and Naomi Wilson

**Commissioners absent:** Jovan Dumas (excused), Kelly McDonald (Excused), Lauren Angelo, Kashmir Gavronski, Dana Owens-Cheatham, Elizabeth Pebley

**Staff Members present:** Tiegan Tidball, Allyson Griffith, and Vicky McLaurin

1. Call to Order/Opening Remarks Chair: Rahn Clayton  
6:00 pm – 6:05 pm

It was moved and seconded to adopt the Agenda as is with no changes

2. Review March and April Minutes Chair: Rahn Clayton  
6:05 pm – 6:15 pm

MOTION: Jason moved to approve March & April minutes, Valentine seconded – motion passed unanimously.

Zach provided prior Human Services Commissioner Training manuals to Tiegan to help develop a unified binder for future Human Services Commissioners.

3. Family Housing Network: Day Shelter Catholic Community Services:  
Alan Brown & Delmar Algee  
6:15 pm – 7:00 pm

Alan Brown and Delmar Algee from Catholic Community Services presented on the Family Housing Network Day Shelter.

Since coordinated entry system, Catholic Community Services has noticed that their normal shelter system (churches hosting families) has seen less success. Many churches have been less willing or able to host and clients have been not showing up to their shelters. They don't know if this is due to the success of the

coordinated entry system or something else. In response, they conducted a community needs assessment. Based on the results, they developed a new family day center that opened on February 4th.

They reviewed the data. The day shelter had a slow start, but they have seen it picking up recently. They saw a 37% increase in April. They have served a total of 76 families and 271 individuals since February 4th.

Commissioners asked questions about the hours of their day center, location of their building in relation to their clientele, the type of clientele they are seeing/serving, and the primary goals of their program. Community Services engaged in the conversation and noted that their program is still new and evolving especially since they are still not fully staffed. They are working with the Tacoma Ministerial Alliance to help get the word out to people of color.

4. Voting on Absences  
7:00 pm – 7:20 pm

Chair: Rahn Clayton

MOTION: Naomi moved to move agenda item 6 up to item 4. Lisa seconded. Motion passed unanimously.

Discussed prior attendance sheet. There are three commissioners that have not been seen or heard of in 2019: Kashmir Gavronski, Dana Owens-Cheatham, and Lauren Angelo.

MOTION: Naomi moved to recommend to council that Kashmir Gavronski be removed from the commission. Cherrielee seconded. No additional discussion. Motion passed unanimously.

MOTION: Naomi moved to recommend to council that Dana Owens-Cheatham be removed from the commission. Jason seconded. No additional discussion. Motion passed unanimously.

MOTION: Naomi moved to recommend to council that Lauren Angelo be removed from the commission. Jason seconded. No additional discussion. Motion passed unanimously.

MOTION: Amanda Scott-Thomas moved to change her April absence to excused since she wasn't properly notified of the meeting. Lisa seconded the motion. No further discussion. Motion passed unanimously.

MOTION: Naomi moved to excuse the absence of Jovan Dumas and Kelly McDonald based on prior notification. Jason seconded. No further discussion. Motion passed unanimously.



Next Human Services Commission is June 12, 2019, 6:00 PM

HSC Chair's signature  Date 06/12/19

City of Tacoma Staff's signature  Date 6/12/19