1. Call to Order/Opening Remarks
   6:00 pm – 6:05 pm
   Chair: Rahn Clayton
   It was moved and seconded to adopt the Agenda as is with no changes

2. Review March and April Minutes
   6:05 pm – 6:15 pm
   Chair: Rahn Clayton
   MOTION: Jason moved to approve March & April minutes, Valentine seconded – motion passed unanimously.
   Zach provided prior Human Services Commissioner Training manuals to Tiegan to help develop a unified binder for future Human Services Commissioners.

3. Family Housing Network: Day Shelter
   6:15 pm – 7:00 pm
   Catholic Community Services: Alan Brown & Delmar Algee
   Alan Brown and Delmar Algee from Catholic Community Services presented on the Family Housing Network Day Shelter.
   Since coordinated entry system, Catholic Community Services has noticed that their normal shelter system (churches hosting families) has seen less success. Many churches have been less willing or able to host and clients have been not showing up to their shelters. They don’t know if this is due to the success of the
coordinated entry system or something else. In response, they conducted a community needs assessment. Based on the results, they developed a new family day center that opened on February 4th.

They reviewed the data. The day shelter had a slow start, but they have seen it picking up recently. They saw a 37% increase in April. They have served a total of 76 families and 271 individuals since February 4th.

Commissioners asked questions about the hours of their day center, location of their building in relation to their clientele, the type of clientele they are seeing/serving, and the primary goals of their program. Community Services engaged in the conversation and noted that their program is still new and evolving especially since they are still not fully staffed. They are working with the Tacoma Ministerial Alliance to help get the word out to people of color.

4. Voting on Absences
Chair: Rahn Clayton
7:00 pm – 7:20 pm

MOTION: Naomi moved to move agenda item 6 up to item 4. Lisa seconded. Motion passed unanimously.

Discussed prior attendance sheet. There are three commissioners that have not been seen or heard of in 2019: Kashmir Gavronski, Dana Owens-Cheatham, and Lauren Angelo.

MOTION: Naomi moved to recommend to council that Kashmir Gavronski be removed from the commission. Cherrielee seconded. No additional discussion. Motion passed unanimously.

MOTION: Naomi moved to recommend to council that Dana Owens-Cheatham be removed from the commission. Jason seconded. No additional discussion. Motion passed unanimously.

MOTION: Naomi moved to recommend to council that Lauren Angelo be removed from the commission. Jason seconded. No additional discussion. Motion passed unanimously.

MOTION: Amanda Scott-Thomas moved to change her April absence to excused since she wasn’t properly notified of the meeting. Lisa seconded the motion. No further discussion. Motion passed unanimously.

MOTION: Naomi moved to excuse the absence of Jovan Dumas and Kelly McDonald based on prior notification. Jason seconded. No further discussion. Motion passed unanimously.
5. Funding Cycle Tentative Schedule
   Systems Analyst: Tiegan Tidball
   7:20 pm – 7:40 pm

   Tiegan provided the tentative funding cycle schedule

   Zach noted that he is unavailable for the current oral presentations on the
   CDBG/ESG application process due to family vacation out of state. Zach asked if it
   was possible to do a survey in the future regarding available dates for the oral
   presentation and the consensus meeting in order to ensure it works for the most
   commissioners as possible.

   Commissioners indicated that they preferred oral presentations on workday
   evenings. They wanted the consensus/allocation meeting on Saturday mornings.

   Question posed of whether or not we could remove either the oral presentations or
   the written applications, but Commissioners indicated that both are necessary.
   Commissioners noted that additional time to review the applications before scores
   are due.

   Tiegan indicated that she will include calendar invites as well as e-mail notification.

6. HSC Interviews
   Chair: Rahn Clayton
   7:40 pm – 8:00 pm

   There are e-mails out for those whose terms are ending. Janet chose not to
   reapply.

   With the potential three commissioners being recommended for removal, there may
   be as many as 7 open spots. Commissioners discussed how to spread the word
   about openings in order to recruit new and diverse applicants.

   Amanda discussed wanting to set up team building exercises. Commissioners
   expressed interest. Agenda item added to next meeting to discuss what that would
   look like.

7. Closing Comments / Adjourn
   Chair: Rahn Clayton
   8:00pm

   MOTION: Jason moved to adjourn. Lisa seconded. No further discussion. Motion
   passed unanimously.
Next Human Services Commission is June 12, 2019, 6:00 PM

HSC Chair's signature ___________________________ Date 06/12/19

City of Tacoma Staff's signature ___________________________ Date 06/12/19

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