



SUMMARY MINUTES

Tacoma Creates Advisory Board (TCAB)

Date: Monday, December 7, 2020

Time: 5:30-7:30 pm

Location: Virtually via Zoom

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma's Office of Arts & Cultural Vitality, which is part of the Tacoma Venues and Events department.

Board Members in Attendance:

Kenya Adams (tardy)
Putter Bert
Sheree Cooks
Amanda Figueroa
Jason Gamboa
Roxane Hreha
Michael "Tony" Hudson
Connar Mon
Dominica Myers
Liesl Santkuyl
Davon White

Staff Present:

Lisa Jaret
Clarissa Gines
Amy McBride
Naomi Strom-Avila
Adam Cook
Tammi Bryant

Board Members Absent:

Megan Clark (excused)

1. Call to Order; Roll Call

Lisa Jaret

Tacoma Creates Program Manager Lisa Jaret called the third TCAB meeting to order at 5:32pm. She started the meeting with a land acknowledgement.

ʔukʷədiitəb ʔuhigʷətəb čəł txʷəl tiit ʔa čəł ʔal tə swatxʷixʷtxʷəd ʔə tiit puyaləpabš dxʷəsłəlils gʷəl ʔutxʷəlšucidəbs həlgʷəʔ.

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

She also acknowledged that two TCAB members had excused absences: Putter Bert will miss part of the meeting, and Megan Clark will miss the whole meeting. Lisa also asked for TCAB members to test the chat box to ensure that everyone is familiar with, and knows how to use that feature.

2. Warm-up / Check-ins

TCAB Members, Staff

Tacoma Creates Coordinator Clarissa Gines facilitated the check-in. TCAB members and staff addressed the check-in prompt: What cultural dish holds significant and/or sentimental value to you during the holiday season?

3. Program Updates

Lisa Jaret, Clarissa Gines

Lisa and Clarissa shared out highlights from the November Convening held for Tacoma Creates funded organizations and thanked TCAB members who were in attendance. They shared updates about the December Reports that were recently sent out to funded organizations to report on and invoice for work done between October – December, and to share plans and deliverables for the January – June 2021 period. They also shared information about updates that will be made to the 2021 Funding Guidelines and Applications, and on the first newsletter that will be sent out to the Tacoma Creates mailing list.

4. TCAB Operations

TCAB Members, Staff

Lisa shared a reminder that TCAB members are required to complete the Open Public Meetings Act (OPMA) Training by the end of the month. Then, Lisa covered the roles and responsibilities of the TCAB Chair and Vice-Chair roles (which was also shared on a slide), and the selection process. Members had a discussion on the process, and whether they would like to nominate in December and vote in January, or to push the process out a month. Members also shared if they are interested or not interested in serving in the leadership role(s). The discussion concluded with agreement that nominations would be collected by email over the next week, and that the voting process would occur during the January TCAB meeting.

5. 2021-2022 Funding

TCAB Members, Staff

Slides were shared that covered information about updates for the 2021-2022 Funding Guidelines and application process. Lisa talked about the shift in the funding timeline, as well as updates in the overall framing of the application, how we are streamlining the application experience, updates to application elements and requirements, and administrative process. TCAB members shared questions and suggestions regarding these updates.

Lisa also discussed what the next steps will be for Tacoma Creates staff on the 2021 Guidelines and Application Forms, as well as application support opportunities that will be offered for applicants.

6. OACV Staff Reports

Naomi Strom-Avila

Naomi Strom-Avila shared information about the Tacoma Artist Initiative Program (TAIP) Funding opportunity that is currently open.

7. Closing Comments

Lisa Jaret

Lisa reminded TCAB members that if they have any suggestions for future agenda items, they could share then, or email two weeks prior to the next meeting. TCAB members were invited to share about any Tacoma Creates events they participated in. Putter Bert shared how appreciative she was in attending the Climate Justice Focus Group meeting, and Roxane Hreha talked about the Puget Sound Revels mini-parades happening in a few neighborhoods around Tacoma. Lisa also reminded the group that the next TCAB meeting will be held on January 4th, which is the first Monday of the new year.

8. Adjourn

Lisa Jaret

The meeting was adjourned at 7:25pm.

Meeting Frequency: Every First Monday of every month at 5:30pm, venue to be determined based on health regulations. All meetings of the Tacoma Creates Advisory Board are open to the public. Written comments are welcome to be submitted in advance of each meeting.



To request this information in an alternative format or to request a reasonable accommodation, please contact Tacoma Creates staff at tacomacreates@cityoftacoma.org. TTY or speech to speech users please dial (253) 581-5820 to connect with Washington Relay Services.
