



## SUMMARY MINUTES

### Tacoma Creates Advisory Board (TCAB)

Date: Monday, November 7, 2022

Time: 5:30-7:30 pm

Location: Virtual and in-person

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma's Office of Arts & Cultural Vitality, which is part of the Tacoma Venues and Events department.

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#### Board Members in Attendance:

Putter Bert  
Allison Campbell  
Megan Clark  
Sheree Cooks  
Amanda Figueroa  
Katie Mattran  
Naomi O'Connor  
Roxane Hreha  
Brian Robinson

#### Staff Present:

Lisa Jaret  
Clarissa Gines  
Rico Lastrapes  
Amy McBride  
Naomi Strom-Avila

#### Guest Presenters:

Mary Lynn  
Rosemary Ponnekanti

#### Board Members Absent:

Sophia Agtarap  
Chase Williams

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### 1. Call to Order; Roll Call

Vice Chair Bert

Chair Cooks called the TCAB meeting to order at 5:34pm.

She started the meeting with a land acknowledgement:

ʔukʷədiitəb ʔuhigʷətəb čəł txʷəl tiit ʔa čəł ʔal tə swatxʷixʷtxʷəd ʔə tiit puyaləpabš dxʷəsłəlils  
gʷəl ʔutxʷəlšucidəbs həlgʷəʔ.

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

## **2. Warm-up / Check-ins**

### **TCAB Members**

Vice Chair Bert invited folks to respond to the check-in prompt, which was to share one positive thing (either professionally or personally) that happened in the last week.

## **3. Consent Agenda**

### **Vice Chair Bert**

Vice Chair Bert asked for a motion to approve the November 7<sup>th</sup> agenda, as well as the minutes from the October 3<sup>rd</sup> meeting.

There was a motion, "...to approve the agenda, as well as the minutes from the previous meeting."

Motion: Allison Campbell

Seconded: Roxane Hreha

Motion: Carried

## **4. Public Comment on Agenda Items**

### **Chair Cooks**

Chair Cooks provided space for attendees to share public comment. There were no public comments made at this time.

## **5. Program Updates**

### **Staff**

Clarissa Gines provided some reflections on the Roundtable Discussions that were just completed. She noted that 34 representatives from 26 funded organizations participated, and that a lot of good input and feedback was shared. She also provided information on the handful of professional development and capacity building opportunities that Tacoma Creates is supporting, including recently providing 80% scholarships for folks to attend the Bridge Conference, supporting individuals to attend The People's Gathering, and offering a workshop in December for smaller organizations around nonprofit management.

Lisa Jaret then shared that staff has started the process of prepping for the 2023-24 funding cycle and have started reviewing application guidelines. She also invited TCAB members to share feedback as well, and that staff will be accepting them until November 10<sup>th</sup>. Some updates about Impact Funding were also shared, including increasing the funding request range from \$50,000 to \$55,000 or \$60,000, and considering grouping smaller funding requests together or creating a slightly different application for these asks.

She also offered a preview of the 2021-22 Annual Report, and some updates around the work that's been done so far. TCAB member Amanda Figueroa asked if the Annual Report will be translated in multiple languages, and members had a short discussion around language accessibility.

## 6. TCAB Committees

### Chair Cooks

Chair Cooks provided information around TCAB leadership for 2023 and invited TCAB members to share nominations. Vice Chair Bert and Chair Cooks also shared their experience about being in leadership roles. Lisa Jaret shared that TCAB member Brian Robinson accepted his nomination for a leadership role, and he nominated TCAB member Naomi O'Connor, who declined at this time. A reminder was shared that nominations are still being accepted until November 10<sup>th</sup>.

TCAB members Allison Campbell, Roxane Hreha, and Naomi O'Connor then shared their takeaways from the Roundtable Discussions that they attended. All three appreciated being able to participate and hear from Tacoma Creates-funded organizations directly, and they all felt that there was a lot of good energy during these discussions.

Chair Cooks shared a brief update on behalf of the Annual Report Committee. They were not able to meet last month but will be meeting one more time to review the final draft of the Annual Report.

Lastly, it was discussed that the January meeting will be rescheduled to Thursday, January 12<sup>th</sup>, 2023, due to the New Year's Day holiday.

## 7. Presentation:

### Tacoma Creates Funded Organizations

### Puget Sound Revels & Tacoma Light Trail

Lisa Jaret introduced Mary Lynn, Executive Director of Puget Sound Revels, and Rosemary Ponnekanti, Executive Director of Tacoma Light Trail, before they presented about the work their organizations provide, and how Tacoma Creates funding has supported this work.

Chair Cooks facilitated questions at the end of the presentations. Enthusiastic engagement and appreciation were shared from TCAB members.

## 8. OACV Staff Reports

### Staff

Naomi Strom-Avila provided updates around the upcoming Tacoma Artist Initiative Program (TAIP) funding opportunity, Arts at the Armory, an artist market which will be held on December 10<sup>th</sup> and 11<sup>th</sup>, and an upcoming workshop called "Sharing Your Story: How to Write and Talk about Your Work", which is meant to support artists in how they talk about their work.

## 9. Closing Comments

### Chair Cooks, TCAB Members

Chair Cooks offered space for TCAB members to share back any experiences they had with Tacoma Creates-supported organizations. Lisa Jaret, Vice Chair Bert, and TCAB members Katie Mattran, Amanda Figueroa, Roxane Hreha, and Brian Robinson shared their experiences with

various Tacoma Creates-supported events that they attended.

## 10. Adjourn

## Chair Cooks

The meeting was adjourned at 7:31pm.

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*Meeting Frequency: Every First Monday of every month at 5:30pm, venue to be determined based on health regulations. All meetings of the Tacoma Creates Advisory Board are open to the public.*

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