



SUMMARY MINUTES

Tacoma Creates Advisory Board (TCAB)

Date: Monday, October 2, 2023

Time: 5:30-7:30 pm

Location: Virtual and in-person

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma's Office of Arts & Cultural Vitality, which is part of the Community and Economic Development Department.

Board Members in Attendance:

Putter Bert
Allison Campbell
Megan Clark
Naomi O'Connor
Sheree Cooks
Amanda Figueroa
Roxane Hreha
Katie Mattran
Brian Robinson

Staff Present:

Lisa Jaret
Clarissa Gines
Naomi Strom-Avila

Guests:

Jackie Jones-Hook
Christopher Uebelhor

Board Members Absent:

Sophia Agtarap
Ava Sims

1. Call to Order; Roll Call

Chair Cooks

Chair Cooks called the TCAB meeting to order at 5:31pm.

She started the meeting with a land acknowledgement:

ʔuk'wədiitəb ʔuhigwətəb čət tx'wəl tiit ʔa čət ʔal tə swatx'wix'wtx'wəd ʔə tiit puyaləpabš dx'wəsətəlils g'wəl ʔutx'wəlšucidəbs həlgwəʔ.

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

2. Warm-up / Check-ins

TCAB Members

Chair Cooks invited TCAB members and staff to answer the check-in prompt, “If you were to create a piece of physical art tomorrow, what art medium would you use?”

3. Consent Agenda

Vice Chair Bert

Vice Chair Bert asked for a motion to approve the October 2nd meeting agenda, as well as the minutes from the August 30th meeting.

There was a motion, “...to approve the agenda, as well as the minutes from the previous meeting.”

Motion: Allison Campbell

Seconded: Roxane Hreha

Motion: Carried

4. Public Comment on Agenda Items

Chair Cooks

Chair Cooks provided an opportunity for attendees to share public comment. There were no public comments made at this time.

5. Program Updates

Staff

Clarissa Gines and Lisa Jaret provided updates on the various capacity building opportunities that are available to Tacoma Creates-funded organizations to participate in, including opportunities with JEDI (Justice, Equity, Diversity, and Inclusion) work with Colemon & Associates, Teaching Artist Training Lab with ArtsWA, and the Bridge Conference.

They also shared information on Summer Quarter reports, Tacoma Public Schools connections, Continuous Improvement meetings that Lisa attended, and upcoming Roundtable Discussions.

6. TCAB Committees & Operations

Chair Cooks

Chair Cooks facilitated updates from the various TCAB committees. TCAB member Allison Campbell shared an update on behalf of the Reauthorization Committee, and Operations Committee TCAB members Amanda Figueroa and Brian Robinson presented their proposed changes to TCAB Operations, which prompted a fruitful conversation amongst TCAB. TCAB member Katie Mattran offered an update on behalf of the Annual Report Committee, and Chair Cooks announced a new committee – the Application Committee and asked for folks to volunteer.

Vice Chair Bert also shared a brief update on the Division Manager search process.

7. Presentation: Tacoma Creates Funded Organizations **Job Carr Cabin Museum & Buffalo Soldiers Museum**

Lisa Jaret introduced Christopher Uebelhor, Executive Director of the Job Carr Cabin Museum, and Jackie Jones-Hook, Executive Director of the Buffalo Soldiers Museum, before they presented about the work their organizations provide, and how Tacoma Creates is supporting this work.

Chair Cooks facilitated questions and comments at the end of the presentations. Appreciation was shared from TCAB members.

8. OACV Staff Reports **Staff**

Naomi Strom-Avila shared information on upcoming events happening during Tacoma Arts Month, which include the Kaleidoscope opening party, Tacoma Studio Tours, and Arts at the Armory. She and Lisa Jaret then presented information on the Arts & Economic Prosperity 6 study.

9. Comments from TCAB **TCAB members**

Chair Cooks offered space for TCAB members to share any experiences they had with events put on by Tacoma Creates-supported organizations. TCAB member Roxane Hreha shared highlights from attending a couple of Tacoma Creates-supported events.

10. Closing Comments **Chair Cooks, TCAB Members**

Chair Cooks reminded TCAB members to check out the Tacoma Creates events calendar, and that they are welcome to share ideas for future agenda items with staff.

11. Adjourn **Chair Cooks**

The meeting was adjourned at 7:35pm.

Meeting Frequency: Every First Monday of every month at 5:30pm, both virtually on Zoom and in-person at the Tacoma Municipal Building, room 248. All meetings of the Tacoma Creates Advisory Board are open to the public.



To request this information in an alternative format or to request a reasonable accommodation, please contact Tacoma Creates staff at tacomacreates@cityoftacoma.org. TTY or speech to speech users please dial (253) 581-5820 to connect with Washington Relay Services.