



## SUMMARY MINUTES

### Tacoma Creates Advisory Board (TCAB)

Date: Monday, August 29, 2022

Time: 5:30-7:30 pm

Location: Virtually via Zoom

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma's Office of Arts & Cultural Vitality, which is part of the Tacoma Venues and Events department.

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#### Board Members in Attendance:

Putter Bert  
Allison Campbell  
Megan Clark  
Sheree Cooks  
Naomi O'Connor  
Brian Robinson  
Liesl Santkuyl

#### Staff Present:

Lisa Jaret  
Clarissa Gines

#### Board Members Absent:

Amanda Figueroa  
Maeve Glackin-Coley  
Roxane Hreha

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### 1. Call to Order; Roll Call

#### Chair Cooks

Chair Cooks called the TCAB meeting to order at 5:35pm.

She started the meeting with a land acknowledgement:

ʔukʷədiitəb ʔuhigʷətəb čəł txʷəl tiit ʔa čəł ʔal tə swatxʷixʷtxʷəd ʔə tiit puyaləpabš dxʷəsłəłils  
gʷəl ʔutxʷəlšucidəbs həlgʷəʔ.

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

## **2. Warm-up / Check-ins**

**TCAB Members**

Chair Cooks shared the check-in prompt, “What is one of your most favorite ‘back to school’ rituals you can remember from childhood? Or, if you have kids or work with students in any capacity, what is a ‘back to school’ ritual for you and your students?”

## **3. Consent Agenda**

**Chair Cooks**

Chair Cooks asked for a motion to approve the August 29<sup>th</sup> agenda, as well as the minutes from the August 1<sup>st</sup> meeting.

There was a motion, “...to approve the agenda, as well as the minutes from the previous meeting.”

Motion: Allison Campbell

Seconded: Naomi O’Connor

Motion: Carried

## **4. Public Comment on Agenda Items**

**Chair Cooks**

Chair Cooks provided space for attendees to share public comment. There were no public comments made at this time.

## **5. Program Updates**

**Staff**

Lisa Jaret shared updates on the TCAB recruitment process, and noted that 4 individuals were recommended by the Economic Development Committee to be appointed by Tacoma City Council. Their first official meeting will be on Monday, October 3. In regards to the Youth seat, City staff working with the Mayor’s Youth Commission is working towards identifying a youth member.

She also provided information on the Participatory Budgeting project. Conversations are continuing to happen with various community members regarding the Juneteenth event, and goals are set to have a community group identified by late September.

Clarissa Gines then shared information about the Roundtable Discussions that are set to happen between mid-October and early November. A meeting facilitator has been identified, and invitations to organizations will be going out soon. She also noted that work on the Annual Report continues to move forward, and initial meetings have happened with the graphic designer, Matt Kelley from UW-Tacoma, and the Annual Report Committee.

Lastly, general updates were shared around the start of school – including information about the Beyond the Bell / Club Beyond after school program, and transportation for field trips.

## **6. TCAB Committees**

**Chair Cooks**

Chair Cooks provided some updates around the Roundtable Discussions, and thanked TCAB

members Allison Campbell, Naomi O'Connor, and Roxane Hreha for volunteering to participate. TCAB member Brian Robinson then offered an overview of what was discussed during the Annual Report Committee

She then shared information around two tabling opportunities for TCAB member to engage in: the first one being the Back to School Festival at Tollefson Plaza on Wednesday, August 31, and the Museum District Educator Night at the Washington State History Museum on Thursday, October 6.

Chair Cooks also notified TCAB of the transition of City Commissions, Boards, and Committee meetings from virtual to a hybrid model, and that TCAB will start holding hybrid meetings in November. TCAB members will have the option of attending meetings either in-person at the Tacoma Municipal Building, or online. Chair Cooks encouraged everyone to attend in-person when possible.

## **7. Presentation:**

### **Tacoma Creates Funded Organizations**

### **The Grand Cinema & Write253**

Lisa Jaret introduced Philip Cowan, Executive Director, and Wade Neal, Assistant Executive Director of The Grand Cinema, and Michael Haeflinger, Executive Director of Write253, before they presented about the work their organizations provide, and how Tacoma Creates funding has supported this work.

Chair Cooks facilitated questions at the end of the presentations. Lots of engagement and appreciation was shared from TCAB members.

## **8. OACV Staff Reports**

### **Staff**

Clarissa Gines provided information on the upcoming 2023 Community Arts Projects funding applications, the 21<sup>st</sup> Annual Tacoma Arts Month and Kaleidoscope Opening Party, as well as information on the McKinley Hill Neighborhood Fair.

## **9. Closing Comments**

### **Chair Cooks, TCAB Members**

Chair Cooks offered space for TCAB members to share back any experiences they had with Tacoma Creates-supported organizations. TCAB members Brian Robinson, Megan Clark, Liesl Santkuyl, and Chair Cooks all reflected on the various Tacoma Creates-supported events that they attended.

Chair Cooks also provided an opportunity for TCAB members to share their appreciation to the two outgoing TCAB members Liesl Santkuyl and Maeve Glackin-Coley. Lots of well wishes and gratitude was shared.

## 10. Adjourn

Chair Cooks

The meeting was adjourned at 7:26pm.

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*Meeting Frequency: Every First Monday of every month at 5:30pm, venue to be determined based on health regulations. All meetings of the Tacoma Creates Advisory Board are open to the public.*

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