



SUMMARY MINUTES

Tacoma Creates Advisory Board (TCAB)

Date: Monday, August 7, 2023

Time: 5:30-7:30 pm

Location: Virtual and in-person

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma's Office of Arts & Cultural Vitality, which is part of the Community and Economic Development department.

Board Members in Attendance:

Sophia Agtarap
Putter Bert
Allison Campbell
Megan Clark
Naomi O'Connor
Sheree Cooks
Roxane Hreha
Katie Mattran
Brian Robinson

Staff Present:

Lisa Jaret
Clarissa Gines
Jeff Robinson

Guest Presenters:

Jasmine Brown
Randy Engstrom
Klair Ethridge

Board Members Absent:

Amanda Figueroa
Chase Williams

1. Call to Order; Roll Call

Chair Cooks

Chair Cooks called the TCAB meeting to order at 5:36pm.

She started the meeting with a land acknowledgement:

ʔuk'wədiitəb ʔuhigwətəb čəł tx'wəl tiit ʔa čəł ʔal tə swatx'wix'wtx'wəd ʔə tiit puyaləpabš dx'wəsłəłlils
g'wəl ʔutx'wəlšucidəbs həlgwəʔ.

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

2. Warm-up / Check-ins

TCAB Members

Chair Cooks invited TCAB members and staff to share an arts, culture, heritage, or science experience that they participated in while on summer break.

3. Consent Agenda

Vice Chair Bert

Vice Chair Bert asked for a motion to approve the August 7th meeting agenda, as well as the minutes from the June 5th meeting.

There was a motion, "...to approve the agenda, as well as the minutes from the previous meeting."

Motion: Allison Campbell

Seconded: Katie Mattran

Motion: Carried

4. Public Comment on Agenda Items

Chair Cooks

Chair Cooks provided an opportunity for attendees to share public comment. There were no public comments made at this time.

5. Program Updates

Staff

Clarissa Gines shared updates on the ending of the 2022-23, and the start of the 2023-24 funding years. In the past month, lots of staff support was provided to funded organizations to help with reporting and contracting. She also provided information on the rescheduled Kick-Off Convening and invited TCAB members to attend.

Lisa Jaret then informed TCAB of the various staffing transitions happening within the Office of Arts & Cultural Vitality, and shared an update on TCAB appointments.

6. TCAB Committees & Operations

Chair Cooks

Chair Cooks shared the list of TCAB committees, the members who sit on each of those committees, and quick updates on whether those committees met or not in the past month.

7. Discussion: Reauthorization

Vice Chair Bert

Vice Chair Bert and TCAB member Allison Campbell (who sit on the TCAB Reauthorization Committee), covered highlights on where the discussion is so far regarding reauthorization for Tacoma Creates. TCAB members also had an opportunity to read through language that explains the councilmanic option that is being considered. Lisa Jaret talked about next steps in the process, including scheduling roundtable sessions for Tacoma Creates funded organizations and other community engagement opportunities.

8. Discussion: Division Manager Recruiting

**Randy Engstrom
Third Way Creative**

Lisa Jaret introduced Randy Engstrom, a consultant with Third Way Creative, who presented information on the Office of Arts & Cultural Vitality’s recruitment process for a new Division Manager. Community and Economic Development Director Jeff Robinson was also available to answer any questions and offer additional information.

9. Presentation: Tacoma Creates Funded Organizations

**Spaceworks Tacoma &
Tacoma Urban Performing Arts
Center**

Lisa Jaret introduced Jasmine Brown, Artscapes Coordinator for Spaceworks Tacoma, and Klair Ethridge, Executive Director of Tacoma Urban Performing Arts Center, before they presented about the work their organizations provide, and how Tacoma Creates is supporting this work.

Chair Cooks facilitated questions and comments at the end of the presentations. Appreciation was shared from TCAB members.

10. OACV Staff Reports

Staff

Clarissa Gines provided information on upcoming events happening during Tacoma Arts Month, which include the Kaleidoscope opening party, Tacoma Studio Tours, and Arts at the Armory.

11. Comments from TCAB

TCAB members

Chair Cooks offered space for TCAB members to share any experiences they had with events put on by Tacoma Creates-supported organizations. TCAB members Roxane Hreha and Katie Mattran shared their experiences with various Tacoma Creates-supported events they attended.

12. Closing Comments

Chair Cooks, TCAB Members

Chair Cooks reminded TCAB members to check out the Tacoma Creates events calendar, and that they are welcome to share ideas for future agenda items with staff.

A reminder was also shared that the next TCAB meeting will held on Wednesday, August 30th (due to the Labor Day holiday).

13. Adjourn

Chair Cooks

The meeting was adjourned at 7:26pm.

Meeting Frequency: Every First Monday of every month at 5:30pm, both virtually on Zoom and in-person at the Tacoma Municipal Building, room 248. All meetings of the Tacoma Creates Advisory Board are open to the public.



To request this information in an alternative format or to request a reasonable accommodation, please contact Tacoma Creates staff at tacomacreates@cityoftacoma.org. TTY or speech to speech users please dial (253) 581-5820 to connect with Washington Relay Services.
