



SUMMARY MINUTES

Tacoma Creates Advisory Board (TCAB)

Date: Monday, August 5, 2024

Time: 5:30-7:30 pm

Location: Virtual and in-person

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma's Arts & Cultural Vitality Division, which is part of the Community and Economic Development Department.

Board Members in Attendance:

Dan Arias-Gomez
Putter Bert
Megan Clark
Sheree Cooks
Amanda Figueroa
Roxane Hreha
Katie Mattran
Wind Dell Woods

Staff Present:

Lisa Jaret
Clarissa Gines
Davida Ingram

Guests:

Jennifer Arnold
Karin Choo
Lisa Mathusz

Board Members Absent:

Allison Campbell
Brian Robinson
Ava Sims

1. Call to Order; Roll Call

Vice Chair Mattran

Vice Chair Mattran called the TCAB meeting to order at 5:33pm. He started the meeting with a land acknowledgement:

ʔukʷədiitəb ʔuhigʷətəb čəł txʷəl tiit ʔa čəł ʔal tə swatxʷixʷtxʷəd ʔə tiit puyaləpabš dxʷəsłəlils gʷəl ʔutxʷəlšucidəbs həlgʷəʔ.

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

2. Consent Agenda

Vice Chair Mattran

Vice Chair Mattran asked for a motion to approve the August 5th meeting agenda, as well as the minutes from the June 3rd meeting.

There was a motion, "...to approve the agenda, as well as the minutes from the previous meeting."

Motion: Putter Bert

Seconded: Roxane Hreha

Motion: Carried

3. Warm-up / Check-ins

TCAB Members

Vice Chair Mattran invited TCAB members and staff to respond to the check-in prompt, "Summer is always jam packed with festivals, celebrations and getaways. Is there a particular summer event you look forward to every year?"

4. Public Comment on Agenda Items

Vice Chair Mattran

Vice Chair Mattran provided an opportunity for attendees to share public comment. There was no public comment at this time.

5. Program Updates

Staff

Lisa Jaret shared updates on the ending of the 2023-24 funding year, and the start of the 2024-25 funding year related to final reports and contracting.

Clarissa Gines then provided updates on the Kick-Off Convening that happened at the end of June, new TCAB member interview process, and some Community and Economic Development Department staffing updates.

Lisa Jaret also updated TCAB members on upcoming projects, including the Reauthorization process for Tacoma Creates, and the various capacity building efforts staff are working on to offer to funded organizations.

6. TCAB Committees & Operations

Vice Chair Mattran & Staff

Vice Chair Mattran shared updates on the Annual Report Committee, and TCAB member Putter Bert reported on both the Eligibility and Reauthorization Committees. TCAB member Amanda Figueroa also provided updates on behalf of the Reauthorization Committee.

Vice Chair Mattran also provided an update regarding follow up with the public comment that was made at the June TCAB meeting.

7. Presentations: Tacoma Creates Funded Organizations **Golden Bamboo & Northwest Sinfonietta**

Lisa Jaret introduced Lisa Mathusz, Founder and Jennifer Arnold, Grant Writer and community supporter of Golden Bamboo, and Karin Choo, Executive Director of Northwest Sinfonietta. Both organizations presented about their work, and how Tacoma Creates is supporting their organization.

Vice Chair Mattran facilitated questions and comments at the end of the presentations. Appreciation was shared from TCAB members.

8. ACV Staff Reports **Staff**

Clarissa Gines shared the open opportunity to donate used materials for a project facilitated by Environmental Services Artist-in-Residence Teruko Nimura, along with dates for various upcoming events connected to Tacoma Arts Month.

9. Comments from TCAB **TCAB members**

Vice Chair Mattran offered an opportunity for TCAB members to share any experiences they had with events put on by Tacoma Creates-supported organizations. TCAB members Roxane Hreha and Putter Bert reflected on the Kick-Off Convening, and shared words of appreciation to the Tacoma Creates staff. TCAB member Amanda Figueroa also shared appreciation for Tacoma Creates staff.

10. Closing Comments **Vice Chair Mattran, TCAB Members**

Vice Chair Mattran provided space for folks to share any upcoming events or future agenda items before the meeting adjourned. Lisa Jaret reminded TCAB members that the September meeting is scheduled for Monday, August 26th due to the Labor Day holiday, and that it will be a farewell meeting for two of our TCAB members.

11. Adjourn **Vice Chair Mattran**

The meeting was adjourned at 7:14pm.

Meeting Frequency: Every First Monday of every month at 5:30pm, both virtually on Zoom and in-person at the Tacoma Municipal Building, room 248. All meetings of the Tacoma Creates Advisory Board are open to the public.



To request this information in an alternative format or to request a reasonable accommodation, please contact Tacoma Creates staff at tacomacreates@cityoftacoma.org. TTY or speech to speech users please dial (253) 581-5820 to connect with Washington Relay Services.
