



## SUMMARY MINUTES

### Tacoma Creates Advisory Board (TCAB)

Date: Monday, May 18, 2023

Time: 5:30-6:30 pm

Location: Virtual and in-person

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma's Office of Arts & Cultural Vitality, which is part of the Community and Economic Development department.

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#### Board Members in Attendance:

Allison Campbell  
Megan Clark  
Naomi O'Connor  
Sheree Cooks  
Amanda Figueroa  
Roxane Hreha  
Katie Mattran  
Brian Robinson

#### Staff Present:

Lisa Jaret  
Clarissa Gines

#### Absent:

Sophia Agtarap  
Putter Bert  
Ellana Meas  
Chase Williams

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#### 1. Call to Order; Roll Call

#### Chair Cooks

Chair Cooks called the TCAB meeting to order at 5:35pm.

She started the meeting with a land acknowledgement:

ʔuk'wədiitəb ʔuhigwətəb čət tx'əl tiit ʔa čət ʔal tə swatx'wix'wtx'əd ʔə tiit puyaləpabš dx'əstəlils  
g'əl ʔutx'əlšucidəbs həlgwəʔ.

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

**2. Warm-up / Check-ins**

**TCAB Members**

Chair Cooks invited TCAB members and staff to respond to the check in prompt, “If you could have a late-night talk show, who would your first guest be?”

**3. Consent Agenda**

**Vice Chair Robinson**

Vice Chair Robinson asked for a motion to approve the May 18<sup>th</sup> meeting agenda, as well as the minutes from the May 1<sup>st</sup> meeting.

There was a motion, “...to approve the agenda, as well as the minutes from the previous meeting.”

Motion: Amanda Figueroa

Seconded: Roxane Hreha

Motion: Carried

**4. Public Comment on Agenda Items**

**Chair Cooks**

Chair Cooks provided an opportunity for attendees to share public comment. There were no public comments made at this time.

**5. Action Item:**

**Chair Cooks**

**Funding Recommendations: Impact Funding**

Chair Cooks introduced the action item to vote on funding recommendations for the Impact Funding category. Lisa Jaret and Chair Cooks then presented background information on the process and funding category.

Chair Cooks then called for a motion to, “approve the 2023-24 Impact Funding recommendations.”

Motion: Allison Campbell

Seconded: Megan Clark

TCAB members Naomi O’Connor, Katie Mattran, and Allison Campbell shared their questions and comments around the information presented on the Impact Funding recommendations, and Chair Cook and Lisa Jaret were able to address them.

Motion: Carried

Lisa Jaret then shared a two-year comparison on the funding amount, and number of applications from the current 2022-23 year, and the upcoming 2023-24 year to demonstrate the growth in both the amount of funding available, and number of applications received.

**6. Comments from TCAB**

**TCAB members**

Chair Cooks offered space for TCAB members to share any experiences they had with events put on by Tacoma Creates-supported organizations. TCAB members Allison Campbell, Naomi O'Connor, and Katie Mattran shared updates from programs they've either engaged in or will be attending soon.

**7. Closing Comments**

**Chair Cooks, TCAB Members**

Chair Cooks reminded TCAB members to check out the Tacoma Creates events calendar, and that they are welcome to share ideas for future agenda items with staff.

**8. Adjourn**

**Chair Cooks**

The meeting was adjourned at 6:22pm.

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*Meeting Frequency: Every First Monday of every month at 5:30pm, both virtually on Zoom and in-person at the Tacoma Municipal Building, room 248. All meetings of the Tacoma Creates Advisory Board are open to the public.*



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