



SUMMARY MINUTES

Tacoma Creates Advisory Board (TCAB)

Date: Monday, May 6, 2024

Time: 5:30-7:30 pm

Location: Virtual and in-person

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma's Arts & Cultural Vitality Division, which is part of the Community and Economic Development Department.

Board Members in Attendance:

Dan Arias-Gomez
Putter Bert
Allison Campbell
Megan Clark
Sheree Cooks
Amanda Figueroa
Roxane Hreha
Katie Mattran
Brian Robinson
Wind Dell Woods

Staff Present:

Lisa Jaret
Clarissa Gines

Board Members Absent:

Ava Sims

1. Call to Order; Roll Call

Chair Robinson

Chair Robinson called the TCAB meeting to order at 5:32pm. He started the meeting with a land acknowledgement:

ʔukʷədiitəb ʔuhigʷətəb čəł txʷəl tiit ʔa čəł ʔal tə swatxʷixʷtxʷəd ʔə tiit puyaləpabš dxʷəsłəłlils gʷəl ʔutxʷəlšucidəbs həlgʷəʔ.

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

2. Public Comment on Agenda Items

Chair Robinson

Chair Robinson provided an opportunity for attendees to share public comment. There were no public comments made at this time.

3. Consent Agenda

Chair Robinson

Chair Robinson asked for a motion to approve the May 6th meeting agenda, as well as the minutes from the April 1st meeting.

There was a motion, "...to approve the agenda, as well as the minutes from the previous meeting."

Motion: Putter Bert

Seconded: Roxane Hreha

Motion: Carried

4. Warm-up / Check-ins

TCAB Members

Chair Robinson invited TCAB members to answer the check-in prompt, "What is your favorite candy, or dessert?"

5. Program Updates

Staff

Clarissa Gines provided an update on both the 2024-25 Comprehensive Organizational Support, and Impact Funding panels, and shared thanks to TCAB members Allison Campbell and Amanda Figueroa for serving on the Comprehensive Organizational Support panel. She also shared Community and Economic Development staffing updates, which included CED Director Jeff Robinson's upcoming retirement, and incoming Division Manager Davida Ingram starting this month.

Lisa Jaret shared that she visited a few organizations who are doing collaborations with Tacoma Public Schools, and is working with TPS on some shared storytelling. She also shared information on upcoming capacity building workshops offered by Collaborative Partners Initiative (CPIN), and the Inspire WA's Cultural Futures event.

6. TCAB Committees & Operations

Chair Robinson & Staff

TCAB member Allison Campbell shared updates on the Reauthorization Committee, and TCAB member Roxane Hreha reported on the Recruitment Committee. Lots of feedback and ideas were shared on how to promote the open TCAB seats.

7. Action Item: Eligibility Committee

TCAB Members

Vice Chair Mattran presented the determinations of the Eligibility Committee. One organization was presented to the Eligibility Committee post-application deadline and was deemed ineligible based on primary purpose. TCAB member Putter Bert also shared some insights on the work of the Eligibility Committee.

TCAB members Amanda Figueroa and Sheree Cooks shared a few questions; Vice Chair Mattran and TCAB members Putter Bert and Megan Clark responded.

Chair Robinson asked for a motion to “ratify the Eligibility Committee determinations.”

Motion: Allison Campbell

Second: Katie Mattran

Motion: Carried

8. Action Item

TCAB Members

Funding recommendations: Comprehensive Organizational Support

Chair Robinson shared the importance of TCAB’s role in approving funding to cultural organizations, and thanked TCAB members Allison Campbell and Amanda Figueroa for serving on the Comprehensive Organizational Support panel.

Lisa Jaret shared a budget overview for the 2024-25 program year, and TCAB members Putter Bert and Amanda Figueroa asked some questions around budget reserves and fiscal policies around budget. TCAB members and panelists Allison Campbell and Amanda Figueroa presented on the panel’s work and process, and the funding recommendations. TCAB Allison Campbell also shared gratitude to the Eligibility Committee for all their work.

Chair Robinson and TCAB members Roxane Hreha and Dan Arias-Gomez shared some questions, and TCAB member Megan Clark shared thanks to TCAB members Allison Campbell and Amanda Figueroa for their work on this panel.

Lisa Jaret offered some points of comparison between the 2024-25 funding requests and the current 2023-24 funding cycle.

Chair Robinson asked for a motion to “approve the panel’s recommendations for Comprehensive Organizational Support funding for the 2024-25 funding cycle.”

Motion: Sheree Cooks

Second: Megan Clark

Motion: Carried

9. ACV Staff Reports

Staff

Clarissa Gines shared that the 2023 ACV Annual Report has been published, and that the Arts & Cultural Vitality Division is looking at developing a marketing and promotion support program for funded artists and organizations (which includes Tacoma Creates Impact Funding organizations).

10. Comments from TCAB**TCAB members**

Chair Robinson offered an opportunity for TCAB members to share any experiences they had with events put on by Tacoma Creates-supported organizations. TCAB members Katie Mattran, Roxane Hreha, and Dan Arias-Gomez shared highlights from events they attended.

11. Closing Comments**Chair Robinson, TCAB Members**

Chair Robinson provided space for folks to share any upcoming events or future agenda items before the meeting adjourned.

12. Adjourn**Chair Robinson**

The meeting was adjourned at 6:53pm.

Meeting Frequency: Every First Monday of every month at 5:30pm, both virtually on Zoom and in-person at the Tacoma Municipal Building, room 248. All meetings of the Tacoma Creates Advisory Board are open to the public.



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