



SUMMARY MINUTES

Tacoma Creates Advisory Board (TCAB)

Date: Monday, May 1, 2023

Time: 5:30-7:30 pm

Location: Virtual and in-person

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma's Office of Arts & Cultural Vitality, which is part of the Community and Economic Development department.

Board Members in Attendance:

Sophia Agtarap
Putter Bert
Allison Campbell
Megan Clark
Naomi O'Connor
Sheree Cooks
Amanda Figueroa
Roxane Hreha
Katie Mattran
Ellana Meas
Brian Robinson
Chase Williams

Staff Present:

Lisa Jaret
Clarissa Gines
Amy McBride
Naomi Strom-Avila

1. Call to Order; Roll Call

Chair Cooks

Chair Cooks called the TCAB meeting to order at 5:33pm.

She started the meeting with a land acknowledgement:

ʔukʷədiitəb ʔuhigʷətəb čəł txʷəl tiit ʔa čəł ʔal tə swatxʷixʷtxʷəd ʔə tiit puyaləpabš dxʷəsłəłlils
gʷəl ʔutxʷəlšucidəbs həlgʷəʔ.

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

2. Warm-up / Check-ins

TCAB Members

Chair Cooks invited TCAB members and staff to respond to the check in prompt, “What random topic could you talk about all day, and why?”

3. Consent Agenda

Vice Chair Bert

Vice Chair Bert asked for a motion to approve the May 1st meeting agenda, as well as the minutes from the April 3rd meeting.

There was a motion, “...to approve the agenda, as well as the minutes from the previous meeting.”

Motion: Amanda Figueroa

Seconded: Megan Clark

Motion: Carried

4. Public Comment on Agenda Items

Chair Cooks

Chair Cooks provided an opportunity for attendees to share public comment. There were no public comments made at this time.

5. Program Updates

Staff

Clarissa Gines gave an update on where things stand with the two funding panels, and reminded TCAB members of the special TCAB meeting scheduled for May 18th to vote on Impact Funding recommendations.

Lisa Jaret then shared information on a new Tacoma Public Schools summer program for teens. Tacoma Creates staff are still waiting on details for this but have been asked to support this program. Communications and community engagement updates were also provided. Lastly, Lisa reminded TCAB members of the JEDI Film Series opportunity that’s currently open.

Clarissa also gave an update on the Communities Rise meeting that staff had to debrief about funding application support, and on quarterly reports.

6. TCAB Committees & Operations

Chair Cooks

Chair Cooks shared the list of TCAB committees, and the members who sit on each of those committees.

TCAB members Sophia Agtarap and Chair Cooks offered a quick update on the Impact Funding panel process. Lisa Jaret shared some info on the Tacoma Creates renewal process, Co-Vice Chair Brian Robinson shared that he and TCAB member Amanda Figueroa have connected via

email to meet as the Operations Committee, and TCAB member Roxane Hreha conducted a quick poll to find out how others learned about TCAB. This info will help inform the Recruitment Committee on outreach efforts. No update was provided from the Annual Report Committee, and TCAB member Ellana Meas shared some details about the upcoming Mayor's Youth Commission meeting.

Lastly, TCAB member Katie Mattran provided updates from the Eligibility Committee, and talked through the three funding notification appeals that staff received. She shared that the committee decided to stick with their eligibility decision for the three appeals.

7. Action Item:

Chair Cooks

Funding Recommendations: Comprehensive Organizational Support

Chair Cooks introduced the action item to vote on funding recommendations for the Comprehensive Organizational Support category. Lisa Jaret, and TCAB members Brian Robinson and Naomi O'Connor then presented background information on the process and funding category.

Chair Cooks then called for a motion to, "approve the panel's recommendations for Comprehensive Organizational Support funding for 2023-24."

Motion: Allision Campbell

Seconded: Roxane Hreha

TCAB members Brian Robinson and Amanda Figueroa asked if guest Greg Tanbara (who was a Comprehensive Organizational Support panelist, and in attendance) could speak to his experience. He shared some insight about his time as a panelist, and was able to answer questions along with Brian and Naomi. There was lots of discussion around the panel process.

Motion: Carried

8. OACV Staff Reports

Staff

Clarissa Gines shared that OACV released their 2022 Annual Report, and also provided updates on two upcoming events: Tacoma Public Library's Hilltop Story Fest, and a public celebration of the Black Lives Matter (BLM) Mural.

9. Comments from TCAB

TCAB members

Chair Cooks offered space for TCAB members to share any experiences they had with events put on by Tacoma Creates-supported organizations. TCAB members Allison Campbell, Roxane Hreha, and Katie Mattran, and Chair Cooks shared updates from programs they've either engaged in or will be attending soon.

10. Closing Comments

Chair Cooks, TCAB Members

Chair Cooks reminded TCAB members to check out the Tacoma Creates events calendar, and that they are welcome to share ideas for future agenda items with staff.

Clarissa Gines also mentioned that a Tacoma Creates social will be planned for something in the summer.

11. Adjourn

Chair Cooks

The meeting was adjourned at 7:20pm.

Meeting Frequency: Every First Monday of every month at 5:30pm, both virtually on Zoom and in-person at the Tacoma Municipal Building, room 248. All meetings of the Tacoma Creates Advisory Board are open to the public.



To request this information in an alternative format or to request a reasonable accommodation, please contact Tacoma Creates staff at tacomacreates@cityoftacoma.org. TTY or speech to speech users please dial (253) 581-5820 to connect with Washington Relay Services.
