



SUMMARY MINUTES

Tacoma Creates Advisory Board (TCAB)

Date: Monday, April 3, 2023
Time: 5:30-7:30 pm
Location: Virtual and in-person

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma's Office of Arts & Cultural Vitality, which is part of the Community and Economic Development department.

Board Members in Attendance:

Putter Bert
Allison Campbell
Megan Clark
Naomi O'Connor
Roxane Hreha
Ellana Meas
Brian Robinson
Chase Williams

Staff Present:

Lisa Jaret
Clarissa Gines
Amy McBride

Guests:

Amita Lonial

Absent:

Sophia Agtarap
Sheree Cooks
Amanda Figueroa
Katie Mattran

1. Call to Order; Roll Call

Vice Chair Bert

Vice Chair Bert called the TCAB meeting to order at 5:34pm.

She started the meeting with a land acknowledgement:

ʔukʷədiitəb ʔuhigʷətəb čəł txʷəl tiit ʔa čəł ʔal tə swatxʷixʷtxʷəd ʔə tiit puyaləpabš dxʷəsłəłlils
gʷəl ʔutxʷəlšucidəbs həlgʷəʔ.

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

2. Warm-up / Check-ins

TCAB Members

Vice Chair Bert invited TCAB members and staff to respond to the check in prompt, “What is your favorite spring tree, flower, or scent?”

3. Public Comment on Agenda Items

Vice Chair Bert

Vice Chair Bert provided an opportunity for attendees to share public comment. There were no public comments made at this time.

4. Program Updates

Staff

With the two funding applications now closed, Clarissa Gines was able to share stats on how many applications were submitted. She also shared that all applications were screened for eligibility and completeness, and that funding panels were finalized and in process.

Lisa Jaret then covered what the panel process looks like, and prepped TCAB members for the voting process on funding recommendations, which will happen next month in two separate meetings.

5. Consent Agenda

Vice Chair Bert

Vice Chair Bert asked for a motion to approve the April 3rd meeting agenda, as well as the minutes from the March 6th meeting.

There was a motion, “...to approve the agenda, as well as the minutes from the previous meeting.”

Motion: Allison Campbell

Seconded: Roxane Hreha

Motion: Carried

6. TCAB Committees & Operations

Vice Chair Bert

Vice Chair Bert shared the list of TCAB committees, and the members who sit on each of those committees. TCAB members Brian Robinson and Naomi O’Connor shared out quick updates on where they are at with the Comprehensive Organizational Support panel. Lisa Jaret also shared some updates on the Impact Funding panel, along with updates on the Renewal Committee. She also noted that both the Operations and Recruitment Committees will be meeting soon.

Next, TCAB member Ellana Meas shared updates from on the conversation she had with Tacoma Creates staff about having some TCAB members attend a Mayor’s Youth Commission of Tacoma meeting to share more about what TCAB and their work.

7. Action Item: Eligibility Committee

TCAB member Megan Clark

TCAB member Megan Clark (representing the Eligibility Committee) talked through their process in determining seven applications which were deemed ineligible based on Tacoma Creates eligibility criteria, two applications which were deemed eligible for review, and some exceptions that were approved.

There was a motion, “Based on the work of the Eligibility Committee, I move that we approve the technical exceptions recommended by staff, that Earthy & Wise and Esperanza Mobil Family Resource Center are deemed eligible for review, that Entertainment Resource Alliance is ineligible for review based on their Location criteria, and that the following organizations are not eligible for review based on the Primary Purpose criteria: Downtown on the Go, Green Flag Foundation, Multicultural Child and Family Hope Center, Oasis of Hope, Tacoma United Association, and TEAM WRK.”

Motion: Megan Clark

Seconded: Ellana Meas

TCAB member Allison Campbell asked staff, “Out of the [seven] applications that were deemed ineligible for funding based on that Primary Purpose criteria, what kind of contact did you have with them prior to their applications arriving?” Lisa Jaret shared that it was a mix – some organizations did contact staff, and some did not.

Co-Vice Chair Brian Robinson asked how many total Impact Funding applications will be moved forward for review, and Lisa shared that 49 applications will be reviewed.

Motion: Carried

8. Presentation: Tacoma Public Library

Amita Lonial

Lisa introduced Amita Lonial, Assistant Library Director of the Tacoma Public Library (TPL), who shared a presentation on the partnership work between TPL and Tacoma Creates. TCAB members shared questions and appreciation afterwards.

9. OACV Staff Reports

Staff

Clarissa Gines provided information on the upcoming Tacoma Poet Laureate – Pass the Torch event happening on Wednesday, April 12th at the Moore library branch.

10. Comments from TCAB

TCAB members

Vice Chair Bert offered space for TCAB members to share any experiences they had with events put on by Tacoma Creates-supported organizations. TCAB member Roxane Hreha shared updates from two programs she engaged with.

11. Closing Comments

Vice Chair Bert, TCAB Members

Vice Chair Bert reminded TCAB members to check out the Tacoma Creates events calendar, and that they are welcome to share ideas for future agenda items with staff.

12. Adjourn

Vice Chair Bert

The meeting was adjourned at 6:45pm.

Meeting Frequency: Every First Monday of every month at 5:30pm, both virtually on Zoom and in-person at the Tacoma Municipal Building, room 248. All meetings of the Tacoma Creates Advisory Board are open to the public.



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