



## SUMMARY MINUTES

### Tacoma Creates Advisory Board (TCAB)

Date: Monday, April 1, 2024

Time: 5:30-7:30 pm

Location: Virtual and in-person

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma's Arts & Cultural Vitality Division, which is part of the Community and Economic Development Department.

---

#### Board Members in Attendance:

Dan Arias-Gomez  
Putter Bert  
Sheree Cooks  
Amanda Figueroa  
Roxane Hreha  
Brian Robinson  
Wind Dell Woods

#### Staff Present:

Lisa Jaret  
Clarissa Gines

#### Guests:

Chelsea Talbert

#### Board Members Absent:

Sophia Agtarap  
Allison Campbell  
Megan Clark  
Katie Mattran  
Ava Sims

---

### 1. Call to Order; Roll Call

**Chair Robinson**

Chair Robinson called the TCAB meeting to order at 5:34pm. He started the meeting with a land acknowledgement:

ʔukʷədiitəb ʔuhigʷətəb čəł txʷəl tiit ʔa čəł ʔal tə swatxʷixʷtxʷəd ʔə tiit puyaləpabš dxʷəsłəłlils gʷəl ʔutxʷəlšucidəbs həlgʷəʔ.

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

## **2. Public Comment on Agenda Items**

**Chair Robinson**

Chair Robinson provided an opportunity for attendees to share public comment. There were no public comments made at this time.

## **3. Consent Agenda**

**Chair Robinson**

Chair Robinson asked for a motion to approve the April 1<sup>st</sup> meeting agenda, as well as the minutes from the March 4<sup>th</sup> meeting.

There was a motion, "...to approve the agenda, as well as the minutes from the previous meeting."

Motion: Putter Bert

Seconded: Roxane Hreha

Motion: Carried

## **4. Warm-up / Check-ins**

**TCAB Members**

Chair Robinson invited TCAB members to answer the check-in prompt, "If you had to decide between doing an Olympic sport or writing a Grammy-nominated song, what would you choose?"

## **5. Program Updates**

**Staff**

Clarissa Gines provided an update the 2024-25 funding application cycle, and shared that 92 applications were received.

Lisa Jaret shared that an offer has been accepted for the Arts & Cultural Vitality Division Manager position, with a start date of May 20<sup>th</sup>. She also shared details on upcoming and going projects, which include the JEDI (Justice, Equity, Diversity, and Inclusion) Film Series, Teaching Artist Training Lab, capacity building work with CPIN (Collaborative Partners Initiative Network), and Elevate Health.

## **6. TCAB Committees & Operations**

**Chair Robinson & Staff**

TCAB member Sheree Cooks talked about the Councilmember meeting she attended, and Lisa Jaret shared an update about the most recent Reauthorization Committee meeting.

Chair Robinson then presented information on the funding application and panel process, to prep TCAB for voting on funding recommendations in the May meeting. Lisa Jaret presented stats on funding applications and shared that there has been an increase in applications and amount of funding requests.

**7. Action Item: Eligibility Committee**

**TCAB Members**

TCAB member Putter Bert presented the determinations of the Eligibility Committee. A total of 19 organizations were referred to the Eligibility Committee by staff. 12 organizations were found to be ineligible for review, and 7 were found to be eligible.

Chair Robinson asked for a motion to “ratify the Eligibility Committee determinations.”

Motion: Putter Bert

Second: Roxane Hreha

Motion: Carried

**8. Presentation: City of Tacoma Equity Index**

**Chelsea Talbert**

Lisa Jaret introduced guest presenter Chelsea Talbert, the City of Tacoma’s Strategic Initiatives Coordinator in the Office of Strategy, who presented on the City’s Equity Index. Appreciation was shared from TCAB members.

**9. ACV Staff Reports**

**Staff**

Clarissa Gines reported that the Public Art team selected Natalie Dupille for the Public Works Artist-in-Residence (AiR) program, and the Environmental Services AiR artist Teruko Nimura will be leading an activity at the City’s Sustainability Expo. The Arts & Cultural Vitality Division will also be releasing their 2023 Annual Report soon.

**10. Comments from TCAB**

**TCAB members**

Chair Robinson offered an opportunity for TCAB members to share any experiences they had with events put on by Tacoma Creates-supported organizations. Chair Robinson and TCAB member Roxane Hreha shared highlights from events they attended.

**11. Closing Comments**

**Chair Robinson, TCAB Members**

Chair Robinson provided space for folks to share any upcoming events or future agenda items before the meeting adjourned.

**12. Adjourn**

**Chair Robinson**

The meeting was adjourned at 6:54pm.

---

*Meeting Frequency: Every First Monday of every month at 5:30pm, both virtually on Zoom and in-person at the Tacoma Municipal Building, room 248. All meetings of the Tacoma Creates Advisory Board are open to the public.*

---



To request this information in an alternative format or to request a reasonable accommodation, please contact Tacoma Creates staff at [tacomacreates@cityoftacoma.org](mailto:tacomacreates@cityoftacoma.org). TTY or speech to speech users please dial (253) 581-5820 to connect with Washington Relay Services.

---