



## SUMMARY MINUTES

### Tacoma Creates Advisory Board (TCAB)

Date: Monday, March 4, 2024

Time: 5:30-7:30 pm

Location: Virtual and in-person

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma's Arts & Cultural Vitality Division, which is part of the Community and Economic Development Department.

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#### Board Members in Attendance:

Dan Arias-Gomez  
Allison Campbell  
Megan Clark  
Sheree Cooks  
Roxane Hreha  
Katie Mattran  
Brian Robinson  
Wind Dell Woods

#### Staff Present:

Lisa Jaret  
Clarissa Gines

#### Guests:

Annie Jones-Barnes  
Pat Coleman

#### Board Members Absent:

Sophia Agtarap  
Putter Bert  
Amanda Figueroa  
Ava Sims

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### 1. Call to Order; Roll Call

**Chair Robinson**

Chair Robinson called the TCAB meeting to order at 5:33pm. He started the meeting with a land acknowledgement:

ʔukʷədiitəb ʔuhigʷətəb čəł txʷəl tiit ʔa čəł ʔal tə swatxʷixʷtxʷəd ʔə tiit puyaləpabš dxʷəsłəlils gʷəl ʔutxʷəlšucidəbs həlgʷəʔ.

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

## **2. Public Comment on Agenda Items**

**Chair Robinson**

Chair Robinson provided an opportunity for attendees to share public comment. There were no public comments made at this time.

## **3. Warm-up / Check-ins**

**TCAB Members**

Chair Robinson invited TCAB members and staff to introduce themselves, and answer the check-in prompt, “If you could go back in time and take credit for (or stop) a scientific invention, what would that be?”

## **4. Consent Agenda**

**Vice Chair Mattran**

Vice Chair Mattran asked for a motion to approve the March 4<sup>th</sup> meeting agenda, as well as the minutes from the February 5<sup>th</sup> meeting.

There was a motion, “...to approve the agenda, as well as the minutes from the previous meeting.”

Motion: Allison Campbell

Seconded: Roxane Hreha

Motion: Carried

## **5. Program Updates**

**Staff**

Clarissa Gines provided an update on the various ways staff is offering application support for interested organizations looking to apply for Tacoma Creates funding, and encouraged TCAB members to reach out to organizations they are connected with to start their applications.

Lisa Jaret then shared information on two separate partnerships with Tacoma Public Schools and Collaborative Partners Initiative Network (CPIN). She also noted that funding panels for both Comprehensive Organizational Support and Impact Funding have been finalized. The last Council Member meeting happens on Wednesday, March 5, and other separate meetings with Tacoma Housing Authority and Boys and Girls Club are also happening.

Lastly, Clarissa Gines shared that staff will be presenting at the Tacoma Public Library board meeting this month, and shared information on upcoming JEDI (Justice, Equity, Diversity, and Inclusion) opportunities that are available to currently funded organizations, and extended an invitation to TCAB to participate.

## **6. TCAB Committees & Operations**

**Chair Robinson & Staff**

Lisa Jaret gave an update on the Division Manager recruitment process, and thanked TCAB members Dan Arias-Gomez and Roxane Hreha for attending the community panel session. Lisa Jaret, along with Vice Chair Mattran and TCAB member Allison Campbell also offered updates from the Council Member meetings they attended.

**7. Action Item: Eligibility Committee**

**TCAB Members**

Vice Chair Mattran presented the determinations of the Eligibility Committee. There were 4 organizations forwarded to the committee for review. Remakery and Arts Impact were deemed eligible for review, Tacoma Shine Youth Athletics was deemed ineligible, and Elements of Education is pending further review.

Chair Robinson asked for a motion to “ratify the Eligibility Committee determinations.”

Motion: Katie Mattran

Second: Roxane Hreha

Motion: Carried

**8. Presentation: Colemon & Associates**

**Staff**

Lisa Jaret introduced guest presenters Pat Colemon and Annie Jones-Barnes, consultants at Colemon & Associates, who presented on the JEDI (Justice, Equity, Diversity, and Inclusion) work they have been doing with Tacoma Creates-funded organizations, and shared observations from the past year. Lots of appreciation and questions were shared from TCAB members.

**9. ACV Staff Reports**

**Staff**

Clarissa Gines shared that the Arts & Cultural Vitality Division is working on the 2023 Annual Report, and that the public art team selected artist Teruko Nimura for the Environmental Services Artist-in-Residence.

**10. Comments from TCAB**

**TCAB members**

Chair Robinson offered an opportunity for TCAB members to share any experiences they had with events put on by Tacoma Creates-supported organizations. TCAB members Roxane Hreha, Sheree Cooks, Allison Campbell, Megan Clark, along with Chair Robinson and Vice Chair Mattran shared highlights from events they attended.

**11. Closing Comments**

**Chair Robinson, TCAB Members**

Chair Robinson provided space for folks to share any upcoming events or future agenda items before the meeting adjourned.

**12. Adjourn**

**Chair Robinson**

The meeting was adjourned at 7:25pm.

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*Meeting Frequency: Every First Monday of every month at 5:30pm, both virtually on Zoom and in-person at the Tacoma Municipal Building, room 248. All meetings of the Tacoma Creates Advisory Board are open to the public.*



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