



SUMMARY MINUTES

Tacoma Creates Advisory Board (TCAB)

Date: Wednesday, January 10, 2024

Time: 5:30-7:30 pm

Location: Virtual and in-person

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma's Arts & Cultural Vitality Division, which is part of the Community and Economic Development Department.

Board Members in Attendance:

Sophia Agtarap
Allison Campbell
Megan Clark
Sheree Cooks
Amanda Figueroa
Roxane Hreha
Katie Mattran
Brian Robinson
Ava Sims

Staff Present:

Lisa Jaret
Clarissa Gines

Board Members Absent:

Putter Bert
Sheree Cooks

1. Call to Order; Roll Call

Chair Robinson

Chair Robinson called the TCAB meeting to order at 5:31pm. He started the meeting with a land acknowledgement:

Ṗuk'wadiitəb Ṗuhigwətəb čəł txwəl tiit Ṗa čəł Ṗal tə swatx'wix'wxwəd Ṗə tiit puyaləpabš dxwəsłəłlils gwəl Ṗutxwəlšucidəbs həlgwəṖ.

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

2. Warm-up / Check-ins

TCAB Members

Chair Robinson invited TCAB members and staff to introduce themselves, and answer the check-in prompt, “If you could be on any TV show, what would it be?”

3. Public Comment on Agenda Items

Chair Robinson

Chair Robinson provided an opportunity for attendees to share public comment. There were no public comments made at this time.

4. Consent Agenda

Vice Chair Mattran

Vice Chair Mattran asked for a motion to approve the January 10th meeting agenda, as well as the minutes from the December 4th meeting.

There was a motion, “...to approve the agenda, as well as the minutes from the previous meeting.”

Motion: Allison Campbell

Seconded: Roxane Hreha

Motion: Carried

5. Program Updates

Staff

Lisa Jaret first acknowledged that this meeting is the first one of 2024, and with the new TCAB leadership team of Chair Robinson and Vice Chair Mattran.

Clarissa Gines provided updates on the 2024-25 funding cycle, sharing that guidelines and applications are being updated and improved, with the goal of having them released by the end of January at the latest. She also shared that application workshops are scheduled, and encouraged TCAB members to attend. Clarissa Gines also mentioned that their partner Communities Rise is unable to provide application support this year, but that staff will be holding “drop-in conversations” to offer more accessible support for interested applicants.

Lisa Jaret then shared an update on Tacoma Creates’ role as a community partner in the Beyond the Bell / Club B work, and announced a name change, going from “Office of Arts & Cultural Vitality” to “Arts & Cultural Vitality Division”.

6. TCAB Committees & Operations

Chair Robinson & Staff

Lisa Jaret provided a quick update on the Division Manager recruitment process, and shared assignments for the 2024 panels and committees.

7. Conflict of Interest & Ethics Policy

Staff

Lisa Jaret walked through the Tacoma Creates’ Conflict of Interest form, and the City’s Code of Ethics with TCAB, to ensure that everyone’s grounded in their understanding of these materials.

8. OACV Staff Reports

Staff

Clarissa Gines shared the open opportunity for a part-time Artist in Residence (AiR) with Public Works.

9. Comments from TCAB

TCAB members

Chair Robinson offered an opportunity for TCAB members to share any experiences they had with events put on by Tacoma Creates-supported organizations. TCAB members Allison Campbell, Roxane Hreha, and Katie Mattran shared highlights from attending a couple of Tacoma Creates-supported events.

10. Closing Comments

Chair Robinson, TCAB Members

Chair Robinson provided space for folks to share any upcoming events or future agenda items before the meeting adjourned.

11. Adjourn

Chair Robinson

The meeting was adjourned at 6:43pm.

Meeting Frequency: Every First Monday of every month at 5:30pm, both virtually on Zoom and in-person at the Tacoma Municipal Building, room 248. All meetings of the Tacoma Creates Advisory Board are open to the public.



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