



## AGENDA

### Tacoma Creates Advisory Board (TCAB)

**Date:** Monday, November 7, 2022

**Time:** 5:30-7:30 pm

**Location:** Virtual and in-person (see below)

## MEMBERS

Sophia Agtarap  
Putter Bert, Vice Chair  
Allison Campbell  
Megan Clark  
Sheree Cooks, Chair  
Amanda Figueroa  
Roxane Hreha  
Katie Mattran  
Naomi O'Connor  
Brian Robinson  
Chase Williams

Tacoma Creates is administered by the City of Tacoma's Office of Arts & Cultural Vitality, which is part of the Community and Economic Development department.

## STAFF

Lisa Jaret, *Tacoma Creates Program Manager*  
Clarissa Gines, *Tacoma Creates Coordinator*  
Rico Lastrapes, *Tacoma Creates Program Technician*  
Amy McBride, *Tacoma Arts Administrator*  
Naomi Strom-Avila, *Funding & Cultural Programs Manager*

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## INFORMATION ABOUT VIRTUAL AND IN-PERSON MEETINGS

**Virtual attendance:** The meeting can be attended at

<https://zoom.us/j/94324392168?pwd=cjl1cXFHOFZlOURZcC9QM29lTG9tZz09> , or by dialing (253) 215-8782 and entering the webinar ID 943 2439 2168 when prompted. The passcode for both options, if needed, is **143397**. Microphones will be muted and cameras turned off for all meeting attendees, except for Tacoma Creates Advisory Board members and presenters.

**In-person attendance:** The meeting can be attended at the Tacoma Municipal Building, 747 Market Street, Room 248.

**Public comment:** Members of the public may submit comments in writing prior to the meeting, by 4:00pm on Monday, November 7. Please email your comments to [tacomacreates@cityoftacoma.org](mailto:tacomacreates@cityoftacoma.org), put in the subject line "TCAB Meeting, November 7" and clearly indicate which agenda item(s) you are addressing. Oral comments related to agenda items may also be given at the beginning of the meeting. Speakers will have anywhere from 90 seconds to three minutes to provide comment, depending on the available time on the agenda.

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### 1. Call to Order

Land acknowledgement  
Roll Call

**Chair Cooks**

**5:30pm**

<b>2. Warm-up / Check-ins</b>	<b>Chair Cooks</b>	<b>5:35pm</b>
<b>3. Consent Agenda</b>	<b>Vice Chair Bert</b>	<b>5:55pm</b>
<b>4. Public Comment on Agenda Items</b>	<b>Chair Cooks / Attendees</b>	<b>6:00pm</b>
<b>5. Program Updates</b> Roundtable Discussions Professional Development / Capacity Building Application Guidelines Annual Report	<b>Staff</b>	<b>6:05pm</b>
<b>6. TCAB Committees &amp; Operations</b> TCAB Leadership for 2023 Roundtable Committee Annual Report Committee January meeting rescheduling	<b>Chair Cooks</b>	<b>6:15pm</b>
<b>7. Presentation: Tacoma Creates Funded Organizations</b> Guests: Puget Sound Revels & Tacoma Light Trail		<b>6:30pm</b>
<b>8. OACV Staff Reports</b> Updates from the Office of Arts & Cultural Vitality	<b>Staff</b>	<b>7:10pm</b>
<b>9. Closing Comments</b> Reports on engagement with Tacoma Creates-funded programs Upcoming events Suggestions for future agenda items	<b>TCAB Members</b>	<b>7:15pm</b>
<b>10. Adjourn</b>	<b>Chair Cooks</b>	<b>7:30pm</b>

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## MEETING FREQUENCY

Every First Monday of every month at 5:30pm, at the Tacoma Municipal Building (747 Market St.), room 248, and on Zoom. All meetings of the Tacoma Creates Advisory Board are open to the public.



To request this information in an alternative format or to request a reasonable accommodation, please contact Tacoma Creates staff at [tacomacreates@cityoftacoma.org](mailto:tacomacreates@cityoftacoma.org). TTY or speech to speech users please dial (253) 581-5820 to connect with Washington Relay Services.